

These are the unadopted Minutes of the meeting of 6 December 2004, please refer to the unadopted Minutes of the January 2005 meeting for any amendments.

Present: Cllr. S. Ambler (Chairman)
Cllr. Mrs. J. Brooks
Cllr. P. Collins
Cllr. P. Crawley
Cllr. D. Jackson
Cllr. C. Hall
Cllr. Dr. I. Sinka
Mrs. C.A. Leversha (Clerk)

In attendance: PC Colin Pickworth
Mr. P. Dickinson (Hon. Planning Consultant)
Cllr. Radley (10 pm)

098/04 APOLOGIES FOR ABSENCE

Cllrs. Payne and Radley (who will be late).

099/04 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed PC Colin Pickworth who introduced himself as s one of the Parish beat officers.

The Chairman advised that Crookham Memorial Hall have invited a representative from the Parish Council to replace Stan Knight. It was agreed that the Chairman be the Parish nominee.

ACTION: Chairman

100/04 MINUTES OF THE MEETING OF 1 NOVEMBER 2004 TO APPROVE

The Minutes were agreed as a true record and signed by the Chairman.

101/04 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA

Standing declaration from Cllrs. Collins and Crawley with regard to the Village Hall item, in that they are members of the CSSC and both have advised that they do not regard it as a prejudicial interest and would continue to participate in the village hall negotiations.

102/04 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision they may make tonight.

103/04 QUALITY PARISH STATUS

The Clerk advised Members that she had attended a workshop hosted by HAPTC and had been told that QPS would be likely to attract funding from Government next year. Exactly what and how was not made clear – HAPTC were vague on this point. In order for the Parish Council to seek QPS the Clerk would need to become Accredited and this would involve approximately 12 hours work to produce a portfolio – the Clerk has to be Accredited to enable the Parish Council to seek Quality Status. There is a Grant available from NALC which requires a contribution of 25% from the Parish Council – the Grant can be used for training or payment for the time involved in getting Accredited. Members agreed to support this initiative.

ACTION: Clerk

104/04 PUBLIC PARTICIPATION (time limit of 3 minutes per person)

There were no public present and the Chairman invited PC Pickworth to speak. PC Pickworth said he was here to find his feet – he was a new beat constable for our area. When asked where there any issues he wanted to bring to the attention of the Parish he said that there were the usual nuisance issues and a few break-ins of sheds in Sandy Lane. The thieves go from garden to garden and use whatever tools they find to break in.

Cllr. Jackson raised the issue of the broken lights at the Velmead Community Centre which had remained broken for some weeks resulting in total darkness in the car park – he asked whether the Police had any input into getting such damage

repaired sooner than later. PC Pickworth said he would support such requests if he knew of them.

105/04 PLANNING

(i) GENERAL

Cllr. Jackson said he had had a brief talk with an officer about incremental developments which can add up to a large development and the impact on the infrastructure and he wished Members to bear this in mind when we comment on the LDF. Mr. Dickinson said a lot of Authorities were now dealing with this via Supplementary Planning Guidance and were drawing funding from just one development for infrastructure issues.

Sub-Regional Seminar

Papers from the seminar were circulated and the powerpoint presentation received via email had been sent out. Members were unhappy at the amount of time taken to download the email and the Clerk was instructed not to forward large attachments in the future.

Planning Consultation

Delegation of Planning Decisions – all members had been sent a copy of the Officers proposals and the Chairman asked whether Members wished to debate this tonight or at the next meeting – we had until 15 January 05 to respond. Cllr. Jackson said that the Law states that we must be properly consulted and our views taken into consideration. Mr. Dickinson then advised that what Hart was endeavouring to do was because of the pressure to deal with applications more speedily and thus this attempt to give more delegation to Officers. Debate took place on the role of the Ward Councillor. It was suggested that we ask Hart Council what are the numbers of planning applications - by parish – which have gone to the Planning Committee as a result of conflict between the Officer recommendation and the Parish Council recommendation and which have then been passed without discussion by the Planning Committee. In terms of numbers of objectors and the 20 figure suggested by Hart - how many applications have gone to the Planning Committee as a result of objections from residents and how many residents trigger this at present. It was also agreed to invite Matthew Evans to the next meeting on 11 January 2005. Cllr. Jackson said one other thing with this issue was that the Parish Council Planning Committee put a lot of work into the planning applications and if it has no influence it would probably lose that interest. Cllr. Jackson wants to see the Officer obliged to come back to the Parish and argue the case if he doesn't agree with the Parish and if he then cannot change the Parish's views the application goes to the Planning Committee. Cllr. Crawley said we should ask HDAPC to consider the proposals prior to the return date and to copy us in on their reply.

ACTION: Clerk ask for the data for our next meeting and ask HDAPC to give a collective response.

Land to the rear of Chestnuts

The Chairman advised that HDC legal Department response says "yes" Members should seek a formal dispensation because of an interest in the ransom strip. HDC say that on receipt of a letter from this Parish Council, duly signed by all Members, a meeting of the Standards Committee will be called to deal with the issue.

Planning Contributions

No response yet from Hart.

(ii) TREES

The Chairman asked what the position was with regard to Members identifying the landmark trees requested by Cllr. Crawley. Cllr. Brooks said she had completed her area and would pass it on to him. The Chairman asked that Members complete this task in the New Year so we could apply for TPO on landmark trees within the Parish.

With regard to the Gingko purchase via Les Southall – Cllr. Crawley had asked him to purchase these but he was not aware of what had been done. Cllr. Mrs. Brooks said the tree purchase was being dealt with and she would accept delivery of the Gingkos until Cllr. Crawley was ready to plant them.

ACTION: Members.

(iii) REPORT OF THE PLANNING COMMITTEE

Cllr. Jackson spoke to his report and it was accepted by Members. Copies to go on all noticeboards with the Minutes of this meeting.

(iv) VELMEAD COMMUNITY CENTRE

The Chairman said all Members had sight of the costings for improvements to the Community Centre. There were some issues still to be dealt with and then a further meeting would be held with Cllr. Wallis.

ACTION: Chairman & Cllr. Radley

106/04 SECTION 106 MONEYS – ZEBON COPSE ESTATE

A reply had been received from HAPTC but was not very helpful for our circumstances. It was pointed out to Members that in the Hart Cabinet Reports for Thursday's meeting £10,000 from the S106 Money for Tall Pines being used to fund improvements to the skateboard park at The Views. Members debated this and it was agreed to ask Hart how what the linkage between that development and spending the leisure contribution on a skateboard facility bearing in mind that the flats are two bed apartments and highly unlikely to generate young children who would use the park – bring in a Circular 1/97.

ACTION: Clerk

(i) Play Area L1

Awaiting an update from Cllr. Radley.

ACTION: Cllr. Radley

107/04 NEW VILLAGE HALL

Nothing further to report.

108/04 MATTERS ARISING

(i) Lea Green

Weekly checks reports in file. PC Bickworth was asked whether there had been any more incidents at Lea Green – he advised he knew of no problems.

(ii) Community Transport

Members debated the proposal from HCC to increase the fares for the Call & Go routes. The Clerk was advised to respond as follows: As there was no budget projection to support the reasons for the increase in fares this Council could not make a decision without proper justification.

ACTION - Clerk

(iii) Parish Review

This is still with HDC but will move very slowly.

(iv) Youth Facilities

Nothing further to report.

(v) Parish Plan

The Chairman thanked Members for the feedback that had been received.

Cllr. Mrs. Brooks said her neighbour would be happy to help with the layout of the actual document. Cllr. Collins said that Ian Phillips (HDC) said it would cost £900

for the printing to be done at Hart and we would have to do the postage ourselves – it was agreed that other quotations be sought when a draft document is ready. Cllr. Crawley had strong views on the questions in the questionnaire – he felt that some of the questions were not at all relevant. He thought that 20 questions would be enough. It was explained that this had been done from a template and the questions had been reduced to 96. Debate took place on why it was necessary to have so many questions -

Cllr. Dr. Sinka said that this would have been piloted and would have arisen out of a document that has proved it works. She felt it might be possible to reduce to 75 questions but no less and then allow one space for burning issues to be aired. As an incentive to return it - we need to use the post office so that we only have to pay for those which are actually returned. She also said we need to use yellow paper and we need to cater for the visually impaired – the font on the draft was too small. The Chairman welcomed the views aired but said he felt we need to stick with the questions. There will be a covering letter sent out with it explaining what it is all about. Cllrs. Collins and Ambler will revise the draft and send it out for comment.

ACTION: Chairman and Cllr. Collins

(vii) Assistant Clerk

It was agreed by Members that after a contract had been drawn up the Chairman and Clerk would interview the applicant and agree a start date. Concern was expressed about the terms and conditions being properly drawn up before the interview and a one year term of office offered. The Clerk advised she had received NALC paperwork with revised pay scales and terms and conditions and would copy these for the Chairman.

ACTION: Clerk

109/04 FINANCE

(i) General

The Clerk asked Members to agree a 25% portion of the £200 Grant being offered by NALC for accreditation – Members agreed to this request (sum agreed £66).

ACTION: Clerk

The OSS were asking all Parishes for a contribution towards their Costs at a Appeal against fencing of a common (£40,000 approx). Members debated this and agreed that the sum of £50 would be appropriate from this Council and the Clerk was instructed to download the Inquiry Report from the internet and circulate the document.

(ii) Treasurer's Report

"1. Since the meeting on 1 November we have received interest on our Bank of Ireland account of £217.44 in respect of October and £218.70 in respect of November.

2. Our bank balances (after the below listed transactions) are:

Bank of Ireland	£58,350.00
NatWest Bank	£15.76

3. Cheques for signature:

Natwest Bank Account

000001	Hart District Council (room hire 15.11.04)	£24.00
000002	Continental Landscapes Ltd (vat £39.68)	£266.43
	playground inspections for 5 mths to 30.11.04	
000003	HAPTC Freedom of Information Seminar 8.11.04	£15.00
000004	HCC - Lighting 2004/05	£682.65
	- Lights removal	£632.44

(vat £230.14) £1,545.23

00005 A.J. Fisk Gardening Services – flower beds (45.05)
(vat £5.65) - leaf blowing(461.79) £512.49
000006 Audit Commission – audit to 31.3.04 (vat £21.00) £241.00

Bank of Ireland Account

000050 Crookham Village Parish Council – to fund the above £2,318.70

4. We have now completed the transfer of the account to the Nat West Bank Plc.

5. With regard to the Budget Forecast figures I have made some amendments in the light of expenditure of which I was not aware and recalculated the interest receivable, which gives us a slightly reduced figure carried forward. I have done the same with the draft budget which increases the Interest Receivable by £200 (col. 5 line 2) and included an extra £1,000 for leaf blowing etc in Miscellaneous (col.5 line 17). In view of the above I suggest the Precept is increased to £16,000 (still £5,000 less than last year).
E&OE”.

(iii) Budget 2005/06

The Treasurer had made some amendments in his report but it was believed that some of the changes were not correct. Members debated this in depth and it was agreed to postpone the Budget to the next meeting. Members were invited to raise questions and invite the Treasurer to give us a detailed list of what has gone into each category. It was agreed that Cllr. Jackson assist the Treasurer if he so wishes.

102/04 LIGHTING

(i) General

Still awaiting further information from HCC as to who owns the lights in Knight Close.

(ii) Vandalised footway lights

These are still with HCC.

(iii) Light Pollution

A sum of money has been put into the budget to address this issue.

103/04 HIGHWAYS - ROADS, PAVEMENTS & FOOTPATHS

(i) General

Members agreed the leaf clearing could be done asap.

Email sent to Richard Hague for guidelines on traffic monitoring signals - no reply yet.

With regard to road closures in general – the Clerk was instructed to advise Members whenever she receives the notices.

The Clerk updated Members on the Zebon Copse issues and Members suggested that the Clerk get Robert Hopkins to meet with Cllr. Payne on site to resolve the issues.

ACTION: Clerk

(ii) A287 Junction Improvements

Nothing further to report.

(iii) Pilcot Road Footway

Pilcot Road is to be closed for repairs.

(iv) Footpaths general

Browning/Trypletts dog bin has still not been installed. Lynn Byfield says the bin will be installed within 7 days. Cllr. Jackson will advise Lynn Byfield of correct location.

ACTION: Clerk

(v) Footpaths

Cllr. Brooks reported that a volunteer had come forward to walk the paths and produce a report but when she had spoken to him he said he was happy for her to do the job. The Clerk advised that she had also received

a call from a Mr. Waldren and she had told he we already had a volunteer but she would report his offer to Members. Cllr. Mrs. Brooks said that footpath 2 was a problem in one area where the ground in front of a gate is extremely muddy and as a result the gate has been tied up and bars put across the footpath route through the fence.

ACTION: Clerk

Cllr. Brooks reported on her attendance at a Countryside Paths Seminar If a footpath is marked on the definitive path it is definitely a footpath but if it is not marked that does not mean it is not a footpath. Cllr. Crawley said it would be interesting to see if we could apply the 20 year rule to new paths.

104/04 RECORD OF CORRESPONDENCE CIRCULATED

Circ: 6 Nov 2004

Copy ltrs/HDC Planning Cttee 10.11.04/NALC Annual Review & Accounts/Rural Services Review/Local Council Review Nov/NALCs Direct Information Service/Report on Call & Go Service

Circ:22 Nov 2004

Copy ltrs/Standards ltr and booklet for each cllr/CPRE Newsletter/Agenda & Minutes HDC Scrutiny 23.11.04/Full Council 24.11.04

Circ: 29.11.04

Copy ltrs/HDC Staff & General Purposes Cttee Agenda & Mins 29.11.04/CPRE Countryside Voice

Circ: 4.12.04

Bloom Review/CPRE Fieldwork/Frontline/Charity Law/Community Action News/Wicksteed Safety Grass brochure/HDC Agendas & Minutes Cabinet 9.12.04/Planning 8.12.04/Licensing 7.12.04

105/04 INFORMATION SHARING & AGENDA ITEMS

Cllr.Collins wants as a discussion point which Parish Councils in Hart have accepted allowances

Memorials - Cllr. Mrs. Brooks

Zephon Common – Cllr. Jackson

106/04 DATE OF NEXT MEETING

The Next Meeting will be held on Tuesday, 11 January 2005 at 7.45 pm in the VELMEAD COMMUNITY CENTRE, ZEBON COPSE. The Meeting closed at 10.40 pm.

HAMPSHIRE