

These are the unadopted Minutes of the Meeting of 3 July 2006, please refer to the unadopted Minutes of the September 2006 meeting for any amendments.

Present: Cllr. S. Ambler (Chairman)  
Cllr. P. Collins  
Cllr. P. Crawley  
Cllr. D. Jackson  
Mrs. C.A. Leversha (Clerk)  
Mrs. A. Murray (Assistant Clerk)

In attendance: Ward Cllr. Appleton

#### **123/06 APOLOGIES FOR ABSENCE**

Cllrs. Ashton, Brooks and Ward Cllr. Davies.

#### **124/06 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised that the Parish petition received by HDC has been validated and within 3 months HDC have to do one of three things: send to Secretary of State to approve; recommend refusal or request a full boundary review and this will have to be voted on at Full Council.

#### **125/06 MINUTES OF THE MEETING OF 6 JUNE 2006**

Cllr. Einchomb's name was amended where it had been spelt incorrectly. Hurt was changed to Hort and Min. 112/06 inserted "HCC Community Centre Official" after "Nickki Davis". The Minutes were then agreed as a true record and signed by the Chairman.

#### **126/06 MINUTES OF THE EXTRA-ORDINARY MEETING OF 26 JUNE 2006**

The Minutes were agreed as a true record and signed by the Chairman.

#### **127/06 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to the Velmead Community Centre as being a Member of HDC which is party to the negotiations. Standing declaration from Cllr. Hall with regard to boundary fencing and the Velmead Community Centre.

#### **128/06 CONSIDER CRIME AND DISORDER IMPLICATIONS**

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision they may make tonight.

#### **129/06 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker)**

There were no public present.

#### **130/06 MINERALS & WASTE STRATEGY**

Cllr. Jackson advised that he is reading through this very weighty document. Members agreed that he should respond as he felt appropriate.

#### **131/06 STREET SWEEPING**

Deferred until Cllr Ashton present.

Cllr. Appleton joined the meeting at this point.

#### **132/06 NEW PLAY AREAS**

The Chairman explained why this was an agenda item. A very lengthy debate followed as a result of which it was decided that this should be an Agenda item for the Annual Parish Meeting and that it should also be raised as an article in the Parish Newsletter when it is sent out. Members will also consider the responses in the Parish Questionnaire.

**ACTION: Clerk Agenda item APM & Newsletter**

#### **133/06 PLANNING**

##### **(i) General**

Clerk to request copy of HDC Policy with regard to neighbour notification of planning applications.

Cllr. Jackson expressed his frustration with the new telephone system – he had been kept waiting for five minutes recently and then when he does get through to an Officer he has to ask to whom he is speaking – Officers fail to give them names.

##### **(ii) Trees**

**Outstanding ACTION: Clerk to write to Mr. Seale asking permission to put up a stock fence around the copse at no cost to him.**

Members were requested to please return to the issue of identifying landmark trees in the parish which could be considered for TPO's.

#### **ACTION: MEMBERS**

##### **(iii) Report of the Planning Committee.**

Cllr. Jackson spoke to his report. Debate took place on various matters and the Report was accepted.

**ACTION: 5 copies to noticeboards.**

#### **134/06 MATTERS ARISING**

##### **(i) Lea Green**

Weekly check reports no problems.

##### **(ii) Community Transport**

The Clerk advised that HCC (Kevin Ings) wished to know if the Parish Council was prepared to fund its contribution of £871.20 for this Financial Year. This equates to 60p per household for the district. Members agreed to pay the contribution this year but would expect to see greater take-up from our residents before committing any future funding and will require a breakdown of figures for the budget meeting.

**ACTION: Responsible Financial Officer**

**(iii) Youth Facilities**

Discussions are ongoing with HDC regarding the possibility of utilising the old skateboard park at Zebon Copse. With regard to the Youth Capital Fund information – Cllr. Appleton suggested a Youth Shelter for Lea Green. He was advised that Netherhouse Moor residents would be averse to it being sited anywhere near their properties. Cllr. Jackson said there had been a “Rave” at Velmead Community Centre and it had taken workmen several hours to clean up the grounds. Members were very unhappy that despite several phone calls with regard to this incident there was no Police presence and stated that this is the “norm”.

**(iv) Parish Plan**

Richard Hellier (Hon. Env. Consultant) is happy to help with the Plan and would like a meeting with Cllrs. Dr. Sinka and Collins.

**ACTION: Cllrs. Dr. Sinka & Collins - Contact to be made with Richard Hellier to provide an environmental aspirational assessment for the Parish.**

A request was received from the Fleet & Church Crookham Civic Society that the Parish Council respond to its “Healthcheck” questionnaire.

**(v) Tall Pines**

Clerk is still trying to identify the relevant officer at Winchester.

**ACTION: Clerk**

**(vi) Zephon Common & Crow Act**

**ACTION: Clerk to get Phil to a site meeting with Cllrs. Brooks and Jackson.**

**(vii) Dog Bins**

Prices were received with regard to dispensers and dog bags. It was agreed to purchase 1 dispenser and one set of bags and locate them on f/p 5.

Cllr. Collins agreed to keep the dispenser topped up and to install it. Check out what the fixings are and ensure that one is chosen which can be mounted on existing pole.

**ACTION: Clerk**

**(viii) Noticeboards**

**ACTION: Cllrs. Brooks & Collins to investigate and report back to a Council meeting.**

**(ix) HAPTC 59<sup>TH</sup> AGM**

Cllr. Hall and the Chairman will attend.

**(x) HDAPC AGM**

Letter ref Canal Funding (from Cllrs. Collins & Crawley) circulated to all Members of HDAPC prior to debate on this item. Cllr. Collins is not now able to attend. Cllr. Crawley asked for a copy of the Agenda and Cllr. Jackson said he would attend if no one else could.

**ACTION: Clerk**

**135/06 FINANCE**

**(i) General**

HAPTC had advised that cash payments and internet purchases required formal ratification by Members.

Members authorised the payment of a cheque to the Treasurer for her cash payment to the people who delivered the parish plan questionnaire to all properties in the Parish.

Members authorised the Treasurer to pay for the purchase of stationery/software (if necessary purchased via the internet) with her personal cheque and such purchases to be recompensed by a cheque from this Council.

For HM Revenue & Customs the reference for this advice on VAT evidence is 2005/Public authorities Team/London No. 2886a and this wording should be put on the documents relevant to the purchases.

**ACTION: RFO**

(ii) Treasurer`s Report

1. Interest received from the Bank of Ireland was £285.16 in respect of April.
2. The following transaction was made between last month`s meeting and today:

**NatWest current account**

Cheque no. or direct debit	Payee	Item	Gross amount (£)
DD	VirginNet	Clerk`s internet account	14.99

3. The following cheques are presented for payment

NatWest

Cheque no.	Payee	Item	Gross amount (£)
000090	Continental Landscapes	Monthly inspections at Lea Green playground Jan-April 2006 inclusive	213.15
000091	Zurich Insurance Co.	Renewal of combined local council policy	1,740.75
		<b>Total</b>	<b>1,953.90</b>

Bank of Ireland

Cheque no.	Payee	Item	Gross amount (£)
000069	CVPC	To pay for the above and next direct debit	1,970.00

4. Bank balances

Bank of Ireland as at 30 May £71,413.40

NatWest Bank as at 30 May £204.41

5. Progress on audit

I attach a draft spreadsheet showing both a statement of receipts and payments and a table of figures, which match the categories in Section 1 (Statement of accounts) of the Local Councils in England Annual Return.

Anne Murray, Treasurer  
4 June 2006

E. & O.E”

Members accepted the figures in the Audit Return and it was duly signed by the relevant Members and Officer. Thanks were expressed to the Treasurer for her excellent work.

**(iii) Funding for Basingstoke Canal Authority (requested for HDAPC Meeting)**

Covered by HDAPC Agenda item.

**136/06 LIGHTING**

**(i) General**

Nothing to report.

**137/06 HIGHWAYS**

**(i) General**

Notice received from Water Company with regard to the closure of Brook Hill – closure from 3 July for a period of 6 months or less.

Cllr. Collins said there had been a couple of accidents on Hitches Lane recently, one had resulted in the road being closed for 5 hours. Cllr. Appleton asked for the parish to support his request that HDC look at the issue of accidents on this road. After debate it was agreed that the new Road Safety representative should raise this at a Road Safety meeting.

**ACTION: Road Safety Representative**

**(ii) A287 Junction**

**ACTION: Cllrs. Bennison and Ambler to initiate action from other Ward Cllrs, Parish Cllrs and County Cllr.**

**(iii) Pilcot Road Footway**

Still awaiting outcome of School Travel Plan and Dfes comments.

Cllr Jackson said he had spoken to Cllr.Clark of Dogmersfield Parish Council who advised that its agenda item is looking at providing some sort of enhancements to the pavements towards the school.

Awaiting update from Cllr. Dr. Sinka.

**(iv) Footpaths**

**ACTION: Clerk to email Mr. Hirst and thank him for having the paths strimmed.**

Members wished to know when HCC propose to repaint the swingbridge.

**ACTION: Clerk**

Site meeting Zephon Common and F/p 2.

**ACTION: Clerk to re-arrange a meeting with Cllrs. Brooks, Jackson and HCC Officer Phil Allen.**

**138/06 RECORD OF CORRESPONDENCE CIRCULATED**

Circ: 30.06.06

Copy ltrs/HDC Agendas & Minute S&GP 27.6.06/Cabiner 6.7.06/Planning Enforcement 10.7.06

**139/06 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

Hampshire Police ltr re sending out newsletters to be available at Parish and Neighbourhood Watch meetings.

HDC ltr offering use of a Web Noticeboard.

Special Scrutiny meeting on 18 July to discuss recycling.

NHS ltr regarding merging of Ambulance Trusts and PCTs.

**140/06 DATE OF NEXT MEETING**

Tuesday, 5 September 2006 at 7.45 pm in the Velmead Community Centre, Danvers Drive.

Dates and Venues for the remainder of the year:

WI HALL  
Monday  
2 October 2006  
4 December 2006

VELMEAD COMMUNITY CENTRE  
Tuesday  
7 November 2006

**Exclusion of Press & Public under Schedule 12A Section 1001 of LGA 1972. CONFIDENTIAL ITEM – on the grounds that debate would cover personnel and financial matters.**

**141/06 ASSISTANT CLERK**

After a great deal of debate Members agreed that there was a requirement for a Responsible Finance Officer and Assistant Clerk. It was agreed that the Advertisement be placed in the Local Press, HDC; HAPTC and on all the Parish Noticeboards. Members instructed the Clerk to make the Advertisement stand out. In view of the urgency to fill the post(s) Members resolved that the Chairman should conduct the interviews and appoint to the position(s).

**142/06 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES**

Nothing further to report on the Community Centre.

The meeting closed at 11.30 pm.