

These are the unadopted Minutes of the Meeting of 4 December 2006, please refer to the Minutes of the January 2007 meeting for any amendments.

Present: Cllr. S. Ambler (Chairman)
Cllr. P. Ashton
Cllr. Mrs. J. Brooks
Cllr. R. Ney
Cllr. Dr. I. Sinka
Mrs. C. Leversha (Clerk)
Mrs. A. Sayers (RFO)

In attendance: Mrs. J. Ambler, Cllrs. Appleton & Jenny Radley and
Mr. P. Grace (Hon. Flooding Consultant).

207/06 APOLOGIES FOR ABSENCE

Cllrs. Jackson & Crawley. (Email apologies received from Cllr. Hall – but only opened after the meeting.)

208/06 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised Members that he would adjourn the meeting at 9pm for a 10 minute break and he also intended to finish the meeting by 10.30 pm and carry over any unfinished business to the next meeting.

209/06 MINUTES OF THE MEETING OF 7 NOVEMBER 2006 TO APPROVE

Min. 200/06 page 7 – 5th line – delete “one” insert “matter between landowners” delete “did not” add “d” to “believe” delete “not”. 8th line – delete “-“ and “h” insert “H”. Correction to the spelling of Cllr. Einchcomb and Mr. Westby were also made.

Min. 193/06 (iii) delete “86%” insert “a percentage”. The Minutes were then agreed as a true record and signed by the Chairman.

210/06 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to being a Member of Hart District Council which is the other party to negotiations regarding Velmead Community Centre and item 10 (a personal interest) which is the Boundary Review in that he participated in a Parish petition. Cllr. Radley also requested that it be Minuted that she declared an interest in the Boundary Review and the Velmead Community Centre.

211/06 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision that they might make this evening.

212/06 PUBLIC PARTICIPATION (time limit of 3 minutes per person)

The Chairman sought permission to adjourn the meeting for public participation.

Mr. Grace advised that he had come along this evening to update the Parish Council on the flooding issues within the Parish. He produced a map showing flood sites from 1999 and 2000 and reminded Members of the multi-agency meeting that had been held. He then went into great detail explaining the “choke” points which could lead to flooding. Last week we had a further incidence of flooding and he advised that there was a new area of flooding which had happened in the Redfields end of Zebon Copse. There had been extraordinary rainfall last week. He had bought a rain gauge and had recorded rainfall for the past two months. In 12 hours 31 millimetres of rain had fallen and this had led to the flooding last week. Having checked the area he wondered what the position was with regard to the drainage for the 33 dwellings in Water Lane. A ditch in Water Lane and another by the Balancing Pond have been filled in and they need to be cleared out again. Part of the problem is that people do not maintain their ditches – last year he had asked the Highway Authority to clear out the ditches in Crondall Road but it is the responsibility of the landowners to do this and some of them fail to do so. He recommended that the Council ask for action to be taken for the clearance of ditches. The Chairman thanked him very much for the work he was doing on behalf of the Parish Council and assured him that his request would be followed up.

ACTION: Clerk

A lady from the Crescent said she was waiting to hear what the proposals were for a play area on The Crescent Green – the Chairman advised her that the article in the CVA Newsletter was referring to the Annual Parish meeting debating the proposal – this would be an Agenda Item for that meeting and he hoped she and other residents would come along and inform the debate.

213/06 FINANCE

(i) General

The RFO was asked to find out what the penalties might be if only the Bank of Ireland was used to pay bills etc., rather than transferring money from the Bank of Ireland to Nat West bank and then paying the bills from the transferred money.

ACTION: RFO

The RFO sought permission to draw cheques early for the salaries and Inland Revenue payments and this was agreed by Members.

The Clerk raised the issues which Cllr. Crawley had wished drawn to Members attention and after some debate it was agreed that this was a question of "signing" and it would be a good idea to alter the format for the next financial year.

ACTION: RFO

(ii) RFO's Report

1. Interest received from the Bank of Ireland was £346.18 in respect of October 2006
2. The following transactions (all cleared) was made between last month's meeting and today:

Nat West current account

Cheque no/ direct debit / BAC	Payee	Item	Gross amount (£)
PAYMENTS			
DD	Virgin Net	Clerk's internet account (Nov)	14.99
			Total 14.99
RECEIPTS			
000014	Royal Mail	Refund on business reply service	21.54
			Total 21.54

3. The following cheques/ lodgements (uncleared) were presented for payment/receipt.

Cheque no/ DD /BAC	Payee	Item	Gross amount (£)
CHEQUES			
000115	The Alzheimer's Society	Donation	25.00 000116
	P.D.S.A	Donation	25.00 000117
	Continental Landscapes	Play area Maintenance	319.72
			Total 369.72
LODGEMENTS			
000015	CVPC	Transfer from Bank of Ireland to cover costs	369.72 Total 369.72

4. Bank balances

Bank of Ireland as at 1st December 2006 – per statement 94,757.32

Nat West Bank as at 1st December 2006 – per statement 465.29

Note

Nat West Bank

Three cheques totalling £369.72 and one lodgement of £369.72 (transfer from BOI = to sum of exp) have not yet cleared in the Nat West Account. This means there is £465.29 available.

Bank of Ireland

One cheque for £369.72 (transfer to Nat West Account) remains uncleared so available funds are £94,387.60

5. Progress on audit

Detailed explanations regarding variances between last years figures and this years were sent again to the Audit Commission by e-mail on the 20th October. To date, I have not heard from the Commission.

6. The usual financial spreadsheet is also attached.

Angela Sayers, Treasurer
December 2006

E. & O.E

214/06 LOCAL GOVERNMENT WHITE PAPER

Cllr. Hall had requested this item and it was agreed to defer it to the next in order for him to participate.

215/06 PLANNING

(i) General

Nothing to report.

(ii) S106s Hitches Lane Development

Nothing to report.

(iii) Trees

Hillyburrow trees.

ACTION: Clerk to seek quotations and Grant funding. Check with Phil Allen for possible companies and get a quote from Andy Fisk.

Landmark Trees Survey

ACTION: Members

The Chairman advised Members that HDC were exchanging recycling cans for saplings for the district and the first 100 saplings are for re-planting on Zebon Copse.

Cllr. Mrs. Brooks expressed her disappointment that Hart are permitting a tree to be cut down at Zephon House but are not requesting that it be replaced.

(iv) Report of the Planning Committee

Cllr. Jackson had produced a report for the meeting prior to his absence. Cllr. Ashton and Cllrs. Mrs. Brooks updated Members on various applications. Cllr. Mrs. Brooks expressed her disappointment at the Ward Member`s contribution when the planning application for Cross Barn site had been presented to HDC Planning Committee. The report of the Planning Committee was accepted by Members.

ACTION: Assistant Clerk to post on 5 noticeboards

216/06 MATTERS ARISING

(i) Lea Green

Weekly checks reports no problems.

(ii) Community Transport

An invoice has now been received for the Parish Council`s contribution to the Call & Go service.

(iii) Youth Facilities

Nothing further to report.

(iv) Parish Plan

The Chairman said he and Cllr. Dr. Sinka had met with Davina Bowe. In the early days of parish plans people had been led to believe that these would be incorporated within the LDF as supplementary planning documents but this has now changed. However, parish plans will be used as informative documents for other areas. A lot of the outcomes were more to do with leisure rather than planning. Ms Bowe had said it was worth carrying on and there were some completed plans which could be looked at. She said a lot of the work on parish plans has been facilitated by parish councils but have been supported by local residents or consultants. The Chairman said it was intended to look at the hard copies already produced by some parishes. Cllr. Mrs. Brooks advised that people from the CVA would wish to be involved to some degree. Cllr. Dr. Sinka asked for names and the Chairman said we did indeed need buy in from other people. Cllr. Mrs. Brooks was asked to "kick things off" from the CVA end.

ACTION: Cllr. Mrs. Brooks

Members agreed that production and review of the Draft Parish Plan, after checking other plans, is the next move.

ACTION: Cllrs Ambler & Dr. Sinka and Mrs. Ambler.

The Parish Newsletter was raised at this point and debate took place on sending out the Parish Council Newsletter with the CVA & ZCRA newsletters and whether to use volunteers or pay the people who had delivered the Parish Plan questionnaire.

The Chairman and Cllr. Dr. Sinka volunteered to formulate some publicity for the Parish Newsletter.

ACTION: Chairman and Cllr. Dr. Sinka.

(v) Tall Pines

Nothing to report.

(vi) Zephon Common and Crow Act

Nothing further to report.

(vii) Dog Bins

Paul Collins has advised that a metal pole is required for the bag dispenser as it will not fit on the footpath post.

ACTION: Clerk

(viii) Noticeboards

The Chairman hopes to contact the company on Grove Farm and get a quote to replace the noticeboard outside the Post Office.

ACTION: Chairman

HDC have advised that the cutting back of vegetation around two of the noticeboards will be carried out in due course.

ACTION: Clerk to tell HDC that there is a litter issue around noticeboards without a waste bin – suggest a bin might be more cost effective than a litter pick.

(x) Allotments

Cllr. Appleton advised Members that there were plans for allotments on the Hitches Lane development site but he was unsure where these would be sited.

(xi) Boundary Review

The Chairman reiterated his statement of interest in that he had helped deliver a parish petition for the unparished part of the district. Members were advised that the Fleet & Church Crookham Planning Advisory Group had sought to have the Netherhouse Moor ward of this Parish taken out of the Parish. HDC had again sent the parish review questionnaire and advised they would allow further time for the Council to respond and stated that the response was important. The Chairman then went through the questionnaire and with Members assistance he completed the form.

217/06 LIGHTING

(i) General

The two lights at the end of Danvers Drive (not yet adopted by HCC) are still out of action.

ACTION: Clerk chase up with HDC

218/06 HIGHWAYS ETC.

(i) General

The Clerk advised that the SIDS will be installed in Crookham Village within the next few weeks. Members were asked if they had any preferences as to locations in The Street and Crondall Road.

(ii) A287 Redfields Lane Junction

The Chairman said a request had been made for a meeting with the Principal Highways Safety Officer who had some ideas and suggestions for improving safety at this junction. Initially the officer wanted to meet with the relevant Ward Councillors and then they could come back to this Council and brief Members. Unfortunately the meeting had subsequently been cancelled and the Chairman was endeavouring to get another date. Cllr. Ney expressed his wish to be involved in negotiations or a meeting. Talks are also to involve the St. Nichols School.

ACTION: Chairman

(iii) Pilcot Road Footway

Dogmersfield School have advised that they have learnt that funding for the School Travel Plan can only be spent on projects within the school boundary, they have reiterated their support for the Pilcot Road footway and are writing to HCC to confirm that support. Members then discussed the Safer Routes to

School funding and the Clerk was instructed to write to HCC asking if this could be used and advising that this Council is prepared to assist with the funding of the path and would need a response prior to the budget meeting on 8 January 2007 cfi Dogmersfield School.

ACTION: Clerk

(iv) Footpaths general

The Chairman advised that a report on the Parish Paths Poll Census was in the circulation file. Cllr. Mrs. Brooks said that due to the amount of rain all the footpaths are now difficult to use. Mention was made of the kissing gate at Poulters Bridge but this is being addressed by Phil Allen. Cllr. Mrs. Brooks wondered whether there was any way walkers could be alerted to the inquisitive nature of the horses in the field through which footpath 2 runs.

219/06 RECORD OF CORRESPONDENCE CIRCULATED

Circ: 2.12.06

HDC Mins & Agendas Scrutiny 21.11.06/Licensing 22.11.-6/Council 30.11.06/Licensing 4.12.06/Staff & General Purposes 5.12.06/Planning 6.12.06 & 13.12.06/Cabinet 7.12.06

Circ: 2.12.06

Copy ltrs/HAPTC Mail 109-06/HCC Caption & Parish Path Poll results/Chancellors Newsletter/Basingstoke Canal News/Hampshire Now

220/06 INFORMATION SHARING & AGENDA ITEMS

The Chairman read a letter to Members with regard to the Dog Warden Service.

HAPTC sent some beer mats which advertise for residents to become Parish Councillors. Mattingley PC had copied all parishes its letter regarding concerns with the Planning Scheme of Delegation Review – Members felt this was the remit of the Planning Committee.

Cllr. Mrs. Brooks advised that Tina Collins had kindly agreed to be the CVA representative on the Planning Committee.

Cllr. Radley advised Members of a “Lantern Walk” being organised by Laura Willings in December.

Cllr. Appleton expressed his concerns that HDC officers seem to be viewing the S106s for Hitches Lane as a revenue generator.

221/06 DATE OF NEXT MEETING

The next Meeting will be on Tuesday, 9 January 2007 at 7.45 pm in the **Velmead Community Centre, Danvers Drive, Zebon Copse.**

The Budget Meeting will be held on Monday, 8 January 2007 at 8pm in the **WI Hall, The Street, Crookham Village.**

Meetings for 2007 are as follows:

WI HALL

MONDAY

5 February

2 April (Annual Parish Meeting)

4 June

3 September

5 November

VELMEAD COMMUNITY CENTRE

TUESDAY

6 March

15 May (Annual General Meeting)

3 July

2 October

4 December

The Chairman advised he would not be moving exclusion of Public and Press under Schedule 12A Section 1001 of LGA 1972 as there was no financial and contractual information which might be disclosed during debate on this item.

220/06 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES

A paper is going to Cabinet on Thursday and the Chairman proposed that

Cllr. Dr. Sinka be authorised to speak at that meeting with regard to the CVPC position.

This was so agreed. The Chairman then proposed that Cllr. Ney be added to the VCC team in order to ensure proper representation at meetings – there had only been two members at the last meeting with Hart.

This was so agreed.

The Chairman invited Mrs. Ambler to comment and she said we would need to formulate our position when we go back to the table. The financial situation seems grey. We appear to know what direction we are now going in – we need some dates for a meeting. We do not want to go back to square one – we have done a huge amount of work and consultation and we do not want this lost, when and if we go down this new route. Mrs. Ambler said we needed to move forward on the expressions of interest. The plan of action is that as a Parish Team we get together and then talk to the expressions of interest.

ACTION: Cllrs. Ambler, Dr. Sinka, Jackson and Ney and Mrs. Ambler.

ACTION: Clerk to email HDC with these proposed dates.

It was agreed to aim for Friday 12 January or Thursday 18 January 2007- Friday 9 Feb or Thurs 15 Feb. 6pm Hart Offices.

The meeting closed at 10.30 pm