

These are the unadopted Minutes of the meeting of 9 January 2006, please refer to the unadopted Minutes of the February 2006 meeting for any amendments.

Present: Cllr. S. Ambler (Chairman)
Cllr. P. Ashton
Cllr. Mrs. J. Brooks
Cllr. P. Collins
Cllr. D. Jackson
Cllr. Dr. I. Sinka
Mrs. C.A. Leversha (Clerk)
Mrs. A. Murray (Assistant Clerk)

In attendance: Ward Cllr. Mrs. J. Radley.
PC Alex Batten

001/06 APOLOGIES FOR ABSENCE

Apologies from Cllr. Crawley and Mr. Dickinson.

002/06 CHAIRMAN`S ANNOUNCEMENTS

None.

003/06 MINUTES OF THE MEETING 5 DECEMBER 2005 TO APPROVE

Min.244/05 (ii) before "some interesting" add "had previously brought up".
Min.244/05 (iv) after "Members" insert "agreed". With these amendments the Minutes were agreed as a true record and signed by the Chairman.

004/06 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to the Velmead Community Centre as being a Member of HDC which is party to the negotiations.

005/06 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision they may make tonight.

006/06 PUBLIC PARTICIPATION

Members agreed to adjournment of the meeting for public participation. PC Batten advised that it had been very quiet, apart from a burnt out motorbike. Officers are all going on various training afternoons to justify the need to "arrest" people under the legislation recently introduced. There are more arrestable offences but the criteria is different because of legislative changes. Cllr. Jackson said he had received a report that dog mess of the same type as had been reported before had been seen being left uncollected on f/p 5 by the walkers of two golden retrievers, a woman and a bespectacled man of medium height and build. PC Batten said if the culprits could be actually identified he would go and have a word with them. Cllr. Jackson mentioned the A287 accidents stats which had been given to the Parish Council but which did not mention the accident which PC Batten had mentioned last November. PC Batten said it did take quite a while for information to be entered into the system and he agreed to check up on this for our next meeting. PC Batten was thanked for his information and attendance. The meeting was then reconvened.

007/06 ELECTORAL CHANGES – HDC

Members had had sight of the letter from HDC. This was a suggestion that HDC should move to a new cycle of elections in that all of the Council would stand down every four years and that the Parish Councils would have their dates changed to fit in with the new cycle. Members were unsure as to how this would impact on where the count for parishes would take place. It was agreed that Members were supportive provided that there will not be a significant increase in the cost to Parishes.

ACTION: Clerk request estimate of expected cost to this Parish and ask a quarter of the election costs be met by HDC due to the bringing forward by a year the normal election cycle for this Parish.

Cllr. Jackson wished to draw Members attention to the HAPTC bulletin which advised that a consultation exercise will be coming soon with regard to Unitary Authorities and a change in how District/Borough and Parishes will operate. The Chairman advised that a consultation will be coming forward on Parish Boundary changes. Whatever happens it has to go through a proper boundary review and one proposal for more wide reaching issues e.g. parish/town council for the unparished areas of Fleet & Church Crookham and possible re-jigging of existing parishes.

Cllr. Jackson said one of the questions he wished to put to the Planning Group is the consideration of boundary reviews prior to large new developments rather than after.

008/06 RENEWABLE ENERGY

Cllr. Collins is still awaiting further information on this issue. He said it arose in connection with people who might wish to install solar panels or wind assisted sustainable generators and how these would fit with the planning process. The Chairman confirmed that this was something being considered by the Local Plan process. Cllr Collins said this was something which he would like the Parish Council to consider as a Policy Statement and if Government were to make this a proviso then bulk buying would reduce the costs to an acceptable level for households.

Members agreed that the best place for this would be to incorporate it into the Parish Plan and to remove it from this Agenda.

ACTION: Assistant Clerk

009/06 HITCHES LANE CYCLEPATH

Cllr. Collins said one thing which came up at the Road Safety Council was children riding cycles on footpaths. He believed that the numbers of pedestrians using the Hitches Lane footpath to Calthorpe Park School was small and he wished to suggest that this be made a dual purpose path so that children were encouraged to use the path. Only part of the path is within the Parish the remainder is within Fleet & Church Crookham. Cllr. Jackson wondered whether a School Travel Plan would help to justify the need. Members were reminded that there had been a Cycleway Report by Oscar Faber. The Assistant Clerk advised that there had been a large response by residents to having a cycleway along Hitches Lane. It was suggested that an approach be made to our local highway engineer.

ACTION: Clerk contact Robert Hopkins

ACTION: Cllr. Collins request RSC to obtain Oscar Faber report. Asst. Clerk to extract the cycleway information from the Parish Plan for Cllr. Collins.

010/06 PLANNING

- (i) General
Nothing raised.
- (ii) Trees
Cllr. Jackson had given a website address for tree guards.
ACTION: Assistant Clerk to download for discussion at the next meeting.
- (iii) REPORT OF THE PLANNING COMMITTEE
Cllr. Jackson spoke to his report. He expressed concern at the amount of “lawful developments” which had gone through HDC without any consultation with CVPC and he requested that this be brought up at the HDAPC meeting tomorrow. He also advised that he had changed the way the Planning Applications are now dealt with. The Report of the Planning Committee was accepted with thanks. Cllr. Jackson advised that Cllr. Hall had indicated he wished to resign from the Planning Committee. In the event that this happened he wished to co-opt another Member. Cllr. Ashton agreed to join the Cttee as a reserve should Cllr. Hall resign.
ACTION: Chairman to have a word with Cllr. Hall.
ACTION: Assistant Clerk copies to all Noticeboards.

011/06 MATTERS ARISING

- (i) Lea Green
Weekly playground check sheets available for inspection. With regard to the request for a by-law made last February – HDC’s solicitor is awaiting the view of the Community Safety Partnership. Members were very annoyed at this further prevarication and instructed the Clerk to get back to the Solicitor and request him to take the necessary action for invoking the by-law.
ACTION: Clerk
- (ii) Community Transport
The Clerk advised that the figures had been promised for tonight’s meeting but she had been unable to connect to her server and was unable to open her emails. However, she was confident the figures would be available for the budget meeting. The Chairman advised that it is a proposal that Fleet & Church Crookham Expenses should contribute to the Community Transport. Cllr. Brooks said from what she had read the transport issue has not yet been resolved. She drew Members attention to a report going to HDC Cabinet this week. A very lengthy debate ensued and Members expressed their desire to support residents who did not have access to a car whether it be by Community Transport or some other means.
ACTION: Clerk find out whether CVPC could fund travel tokens for residents.
- (iii) Youth Facilities
No reply yet from Mark Blackwell. The Chairman said he had also tried to contact Mark with no success, however he would call in at The Point Youth Centre when the opportunity arose.
ACTION: Chairman
ACTION: Clerk
- (iv) Parish Plan
The Assistant Clerk advised that the return rate was 32%, which was quite high. Members expressed their appreciation of the work involved in getting such a very high rate of responses. Cllr. Mrs. Brooks asked whether there was a breakdown of the areas. The Assistant Clerk said she would be producing a graph format and she hoped to have something to bring to Members at the next meeting.
ACTION: Assistant Clerk
- (v) Tall Pines
ACTION: Cllr. Jackson has still to forward a contact name to the Clerk.

(vi) Zephon Common & Crow Act

Cllr. Jackson advised that Phil Allen (HCC) had asked for sight of the files. The Clerk advised that the files were very lengthy and contained some legal documents which should remain with the Parish. It was agreed that she could send the briefing front sheet to Phil Allen and he could request copies from that information. Cllr. Jackson said he might also have the details on his computer.

ACTION: Clerk & Cllr. Jackson

(vii) RoSPA Report

The Assistant Clerk said she had contacted Matta (the suppliers of the safety surfacing) and would have a reply before the budget meeting.

ACTION: Assistant Clerk

(viii) Dog Bins

This subject awaits the results of the Parish Plan.

(ix) School Travel Plan

Cllr. Dr. Sinka said there is a meeting scheduled for next Monday and the first full draft of the STP will be discussed. The following Monday a further meeting will take place and they will take the final copy for HCC by mid February. So far results are encouraging –something like 87% of staff and pupils are local and a footway down Pilcot Hill has a lot of support. Cllr. Dr. Sinka hopes to have a copy for Members by the next meeting.

ACTION: Cllr. Dr. Sinka

012/06 FINANCE

(i) General

A letter of thanks had been received from Mr. Tony Farmer and this will be circulated to all Members.

A grant request has been received from OSS to support its amendments to the new legislation on commons. Cllr. Jackson proposed we contribute £100 towards this and it was Resolved unanimously.

ACTION: Assistant Clerk

(ii) Treasurer`s Report

" 1. The bad news: I made an error in November because I assumed a payment had cleared from the current account when it had not. The consequence of this mistake was that two subsequent cheques were unable to be paid because the current account held insufficient funds. Two unpaid cheques attract two charges of £35 each. Total: £70, ouch! To compound my misery, there may be an additional interest charge, but I have not yet been informed of the amount. (The unpaid cheques both cleared within a few days when more money was transferred to the current account).

Firstly, I must apologise; the initial mistake was mine. Secondly, to avoid the same mistake in future, I have put the details of the current and deposit accounts for this financial year, and my record of cheques, into an Excel spreadsheet, which I understand. Of course, I would equally understand if you would rather entrust the cheque books to someone else! I further suggest that the details of the current account balance in this report should be quoted from the latest statement together

with a list of liabilities and credits which have not yet appeared on the bank statement. This has been done in Point 6 overleaf.

Finally, the episode has highlighted another problem: as I am not a signatory of the account, NatWest refuses to discuss any aspect of the account with me. I cannot get a balance or a 'ministatement' from them. Nor will they disclose the terms of the account to me. The only information NatWest will release is the monthly statement, thus I only discovered the extent of the problem in mid December by which stage the crisis appeared to be over. If you decide

to continue with a Treasurer who is not a signatory, this must be addressed. A letter, signed by two Councillors, instructing NatWest to discuss the current account with the named Treasurer might be a way forward.

2, The good news: I have received grants cheques of £600 and £750 from Hart District Council and Hampshire County Council, respectively. These grants relate to applications I made for Parish Plan funding.

3. Interest received from the Bank of Ireland was £235.26 in respect of November.

4. The following transactions were made between last month's meeting and today:

NatWest current account

Cheque no	Payee	Item	Amount (gross)
000058		Leaf blowing on Zebon Copse	£560.50

Bank of Ireland account

Cheque no	Payee	Item	Amount
000064	CVPC	Top up for current account	£200.00

5, The following cheques are presented herewith for signature:

NatWest current account

Cheque no	Payee	Item	Amount
000059		Gratuities for the Highway Engineer, the Hon. Auditor and the Hon. Planning Consultant	53.75
000060	Society of Local Council Clerks	Annual membership subscription	84.00
000061		Legal consultation (employment law)	325.00
Total			462.75

6. Bank balances

Bank of Ireland as at 31 December 2005 75,838.01

NatWest Bank as at 13 December 2005 698.09

<i>In date order:</i>	<i>Other liabilities</i>	<i>Other credits</i>
Cheque 55	-150.00	548.09
Cheque 56	-503.00	45.09
HCC grant	750.00	795.09
Cheque 58	-760.50	34.59
BOI	200.00	234.59
HDC grant	600.00	834.59
Running total		834.59

Anne Murray, Treasurer
8 January 2005

E. & O.E

Cheque number 000058 was amended at the meeting to £760.50 to match the entry in paragraph 6. Members accepted the Report of the Treasurer and it was duly signed by the Chairman.

The Treasurer verbally explained the problems she was experiencing in getting information on balances from Nat West. Members asked the Treasurer to investigate internet access facilities. Members also agreed that instructions be given to Nat West to advise the Treasurer of the state of the finances upon request and the Chairman and Cllr. Brooks duly signed the letter.

ACTION: Assistant Clerk

013/06 LIGHTING

(i) General

lights. Robert Hopkins advised that an inspection crew were to inspect the estate

The last light on Danvers Drive, nearest to the Community Centre, is still not working and a light on f/p 4 on Silvester Way (on the footway over HDC ground

at the western end of the road) is not working.

ACTION: Clerk

014/06 HIGHWAYS

(i) General

A287 – dealt with in discussion with PC Batten.

Cllr. Jackson said the community centre sign which points towards Danvers Drive requires re-affixing – the current jubilee clips cannot be tightened any further.

ACTION: Clerk to purchase two wrap around jubilee clips from Coldingley.

Brook Hill Footway –

The Clerk advised of the views of the affected residents. A very lengthy debate ensued as to the merits of getting some footway at this section. However after much discussion Members came to the decision that in view of the reservations of the affected residents and the possibilities of something bigger happening as and when a planning gain opportunity offers Members would prefer to do this section joined up with Brook Hill and in particular that this section of footway be dropped to a sensible height with the BT manhole cover dropped.

ACTION: Clerk advise HCC

Speed Monitoring Signs –

Sites identified were The Street (opposite Grove Farm entrance - westbound traffic – two lampposts short of Veronica Drive) and Crondall Road (northbound traffic - just past the George and Lobster). Also request the results when they are shown.

ACTION: Clerk

(ii) Pilcot Road Footway

This is dependent on the outcome of the Dogmersfield School Travel Plan.

(iii) Footpaths General

The Clerk advised that the estimated costs of carrying out work on f/p 5 were around £750. She was awaiting a reply from Mr. Hirst as to whether he would consent to the works. Cllr. Jackson proposed that the Parish Council be prepared to match fund the Grant request up to £500 and that temporary funding of £1,000 be agreed until we can reclaim the money - subject to consent of Mr. John Hirst.

This was agreed unanimously.

ACTION: Clerk

015/06 RECORD OF CORRESPONDENCE CIRCULATED

Circ: 6.1.06

Copy ltrs/Local Council Review/Clerks & Councils Direct/Community Action News 67 & 68/Scouting in Hampshire/Fieldwork/CD Rom ltr/Ramblers leaflets/Discussion Paper on Standards of Conduct in English Local Government – The Future (individual comments invited)Hart Matters/Spise News/Comminique/HAPTC Mail 089-05

Circ: 6.1.06

HDC Mins & Agenda /Special Staff & General Purposes 14.12.05/Scrutiny 13.12.05/Council 15.12.05/Planning Enforcement 9.1.06/Planning Cttee 11.01.06/Cabinet 12.01.06/Licensing Hearing 16.01.06

016/06 INFORMATION SHARING & ITEMS FOR THE NEXT AGENDA

Rural Housing Needs survey – ltr from HDC advising that this is being carried out.

When the exercise is complete (March 06) the Rural Housing Enabler will be contact this Council and discussing the findings from the survey.

Sheltered Housing Review Update – Members were requested to send their comments, if any, to the email address on the document.

HDAPC Meeting – 10 January 2006 . The Chairman is unable to attend but Cllr. Collins is attending.

Clerks Conference – Clerk unable to attend.

New project funding opportunities – Seminar 23 February 06 – am.

On 30 January Hart Neighbourhood Centre invitation to an Open Day at Hook between 3 pm and 5 pm.

Cllr. Jackson said the Local Gov Boundary Commission Website was a good site to visit. One point Cllr. Jackson would like to bring up at the HDAPC meeting is with regard to adjacent parish consultation – what do parishes in general think about the consultation process.

Cllr. Jackson said HDC had asked for comments on its new Website and he has requested that the Local Plan be put there and he would like other Members to support this request.

Cllr. Jackson said there had been issues with the bins not being put out on the correct days and both Ward Cllrs were requested to ask that bin stickers be placed on the bins rather than HDC trying to communicate via newspapers which do not go to every household.

017/06 DATE OF NEXT MEETING

The Clerk advised that the dates which had been put forward for Meetings in the Velmead Community Centre were unavailable.

Members resolved to change the days of the meetings to be held in the Velmead Community Centre to be held on Tuesdays instead of Mondays due to the unavailability of the hall on the required Monday dates.

Therefore Meetings in the Velmead Community Centre will be on the following

Tuesdays - 7 February

4 April (Annual Parish Meeting)

6 June

5 September

7 November

The Chairman then moved exclusion of Press & Public under Schedule 12a Section 1001 of LGA 1972.

018/06 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES

The Chairman advised he had requested a draft lease from HDC before Christmas but nothing had been forthcoming.

Members agreed to a meeting next Monday at the Civic Offices at 6pm.

ACTION Clerk

The meeting closed at 10.25 pm.