

These are the unadopted Minutes of the Annual General Meeting of 8 May 2006, please refer to the unadopted Minutes of the June 2006 meeting for any amendments.

Present: Cllr. S. Ambler (Chairman)  
Cllr. Mrs. J. Brooks  
Cllr. P. Collins  
Cllr. C. Hall  
Cllr. D. Jackson  
Cllr. Dr. I. Sinka  
Mrs. C.A. Leversha (Clerk)  
Mrs. A. Murray (Assistant Clerk)

In attendance: Ward Cllr. Mrs. J. Radley. PC A. Batten

#### **068/06 ELECTION OF CHAIRMAN**

Nominations were invited for the position of Chairman. Cllr. Ambler was proposed by Cllr. Collins and seconded by Cllrs. Brooks and Jackson. There being no other nominations the vote was taken and Cllr. Ambler was appointed Chairman for the coming year and duly signed his Acceptance of Office form.

#### **069/06 ELECTION OF VICE-CHAIRMAN**

Nominations were invited for the position of Vice-Chairman. Cllr. Collins was proposed by Cllr. Amber and seconded by Cllr. Brooks. There being no other nominations the vote was taken and Cllr. Collins was appointed Vice-Chairman for the coming year and duly signed his Acceptance of Office form.

#### **070/06 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. Ashton and Crawley. Cllr. Dr. Sinka had advised she would be late.

#### **071/06 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman expressed his thanks to Members for their confidence in once again electing him as Chairman. He advised he intended to get the meeting dealt with promptly although he does not intend to stifle debate. One thing which he particularly wished to see continued was the responsibilities delegated to various groups of Councillors, which has worked particularly well.

#### **072/06 MINUTES OF THE MEETING OF 4 APRIL 2006 TO APPROVE**

The Minutes were agreed and signed by the Chairman as a true record.

#### **073/06 MINUTES OF THE ANNUAL PARISH MEETING OF 4 APRIL 2006**

The Minutes were agreed and signed by the Chairman as a true record.

#### **074/06 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to the Velmead Community Centre as being a Member of HDC which is party to the negotiations.

#### **075/06 CONSIDER CRIME AND DISORDER IMPLICATIONS**

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision they may make tonight.

#### **076/06 PUBLIC PARTICIPATION**

The Chairman requested permission to adjourn the meeting for public participation and this was so agreed. PC Batten said there was not a great deal to report. There was the theft of some flowerpots in The Street. There was an incident with young people damaging a fence belonging to the Garden Centre but he has spoken to the parents and hopes this will have the desired effect. He queried the fact that CVPC had the footpath for Pilcot Hill on its agenda as he is aware that it is also high on the agenda for Dogmersfield PC. With regard to the PC agenda item on trees – he advised of an issue which had arisen as a result of HDC doing remedial tree works on Lime trees in Odiham. Problems had ensued because HDC had only done a structural survey on the trees and they should have also had an ecological survey. He has also been trying to find out what has happened to HDC dog warden – he believes she has been absent for over a year now and he cannot get to the bottom of it and it is a Statutory requirement for HDC to have a dog warden. Cllr. Ambler

advised PC Batten that HDC have contracted out its statutory requirement. The Chairman thanked PC Batten for his attendance and the meeting was then reconvened.

#### **077/06 PLANNING**

##### (i) General

The Chairman advised that HDC now had a ruling that all new planning applications will be given a 6 month time limit for all legal agreements to be signed.

##### (ii) Trees

Mention was made of the copse of trees on Hillyburrow. After much debate Cllrs. Brooks and Hall agreed to visit the site and measure up the area around the copse in order to seek a quotation for fencing to protect the trees. It was also agreed that they would check whether any of the trees justified a TPO, in which case they will advise Ian Phillips (HDC).

#### **ACTION: Cllrs. Brooks and Hall.**

Cllr. Mrs. Brooks advised that a lady called Alison Cross (Loddon & Eversley Trust) has access to grants for local groups to do projects and if CVPC have a particular project she may be able to help. It was suggested that CVPC apply to her for the fencing around Hillyburrow trees.

#### **ACTION: Clerk when full details are known**

The trees at the top of the green (between Jessett Drive & Brandon Road) have been severely cut back. CVPC had asked HDC to put a TPO on them but HDC had declined saying it was not necessary as it owned the trees and therefore they were not under threat. The Chairman volunteered to ascertain the extent of the works and follow the matter up with Ian Phillips (HDC).

#### **ACTION: Chairman**

##### (iii) Report of the Planning Committee.

Cllr. Jackson tabled his report and spoke about various items. The report of the Planning Committee was accepted by Members.

#### **ACTION: 5 copies to noticeboards**

#### **078/06 MATTERS ARISING**

##### (i) Lea Green

A broken paling has been reported and a request for replacement made by return. The Clerk advised that the metal seat on Lea Green had been stolen at some time in the past. Its value is such that it comes beneath the threshold for an insurance claim and she recommended Members not to replace it. There is a seat within the play area itself.

##### (ii) Community Transport

The Chairman advised Members that at the last HDAPC meeting it appeared that Hook PC would be coming back to support it financially.

##### (iii) Youth Facilities

The Clerk has again chased the Youth Officer (Mark Blackwell) who advised that a programme for Odiham would be produced by mid May.

#### **ACTION: Clerk to copy Cllr. Jackson on reply**

The Assistant Clerk advised the meeting that schools actually give out a large amount of information on out of school activities.

##### (iv) Parish Plan

The next stage will be to start drafting the plan. Cllr. Collins said the team would commence work on this in the near future.

##### (v) Tall Pines

The Clerk had emailed the Canal Authority with regard to the fly tipping and had received a reply that the land was in private ownership and no action could be taken. Cllr. Jackson had been advised that the land in question, which was outside the boundary of Tall Pines, was owned by HCC and administered through their Estates section.

#### **ACTION: Clerk to follow up with Estates Office**

##### (vi) Zephon Common & Crow Act

Clerk has arranged a time to take the files across to Phil Allen so that he can see the background information on this matter.

#### **ACTION: Clerk**

Cllr. Jackson said there is a bridge over the ditch on John Hirst's part of the Common but there is no evidence of any access at all to common in Mr. Needhams ownership.

**ACTION: Clerk to request Phil Allen to a site meeting**

(vii) Dog Bins

Cllr. Collins produced an address for a supplier who provides boxes containing dog waste collection bags. It was agreed that if costs are low that we purchase some on a trial basis and see what the outcomes are.

**ACTION: Clerk**

Cllr. Jackson asked what the results were from the APM and was advised that whilst residents supported dog bins none wanted them sited near their homes.

Members expressed their concerns that the dog bins, waste bins and bottle banks on Zebon Copse are all full to over flowing.

**079/06 FINANCE**

(i) General

The Clerk has again requested from HDC the costs of the inspections for the play areas on Zebon Copse.

(ii) Treasurers report

1. The first instalment (£15,000) of the Parish Precept has been received for this year.
2. Interest received from the Bank of Ireland was £248.05 in respect of March.
3. The following transaction was made between last month's meeting and today:

**NatWest current account**

Cheque no	Payee	Item	Gross amount (£)
000082	BT		66.07
000083	APM	refreshments	53.08
000084	HCC	Annual lighting charges (for year ended 31/3/06)	930.76
000085	HCC	Lighting maintenance	14.23
000086	Assistant Clerk	Stationery for Clerk and for Parish Plan	71.49
000088	CVPC	Majority of precept moved to deposit account	13,850.00
000089	CPRE	Annual sub. for last year, to replace cheque 81 which had been made out incorrectly.	26.00
DD*	VirginNet	Clerk's internet account	14.99
<b>Total</b>			<b>15,026.62</b>

\*Please note that a monthly direct debit has been set up on the NatWest account.

4. The following cheque is presented for payment

NatWest

Cheque no	Payee	Item	Gross amount (£)
000087	Assistant Clerk	Printer consumables for Clerk	121.91
000090		Maintenance of flower beds and gravel area	32.80
<b>Total</b>			<b>154.71</b>

5. Bank balances

Bank of Ireland as at 2 May 2006 £71,128.24

NatWest Bank as at 2 May 2006 £15,741.88

6. Progress on audit

I am attempting to get our books to balance. The Hon. Auditor has checked the records and is happy with the balances of our bank accounts as of 31 March 2006. I hope to have draft accounts to circulate to you soon.

7. For information:

I have received a couple of requests for printer consumables from Councillors. By placing bulk orders, I can avoid delivery charges. Do let me know if you have any requests. Once again, the companies we are using can be found at [www.viking-direct.co.uk](http://www.viking-direct.co.uk) and [www.printerbase.co.uk](http://www.printerbase.co.uk). The maximum annual contribution from PC funds is £30, per Councillor.

Anne Murray, Treasurer  
5 May 2006

Members accepted the report of the Treasurer which was signed by the Chairman.

(iii) Funding for Basingstoke Canal Authority

Cllr. Mrs. Brooks said one of the issues from the APM is that people value the Canal very much. As the Canal is under threat due to reduced funding she would like Members to consider making a one-off Grant or a 3 year Grant. Debate then ensued and it was finally agreed that we raise this as an Agenda item

for the next HDAPC meeting. Cllr. Jackson suggested that the Canal Authority and Canal Society be invited to do a presentation to HDAPC before councils budget meetings for the next year.

**ACTION: Clerk**

**080/06 LIGHTING**

(i) General

Nothing to report.

**081/06 HIGHWAYS**

(i) General

a) A287

The Clerk has written asking for an update on works proposed to improve safety at this junction. The Director of Environment has responded advising that she is investigating.

(ii) Pilcot Road Footway

Awaiting response from DfES & HCC to Dogmersfield School Travel Plan.

**ACTION: Clerk to check what Dogmersfield PC are doing.**

(iii) Footpaths

A request from HCC to do a Path Poll Survey on Sunday 18 June was received. After a great deal of debate Members felt unable to assist because of the number of paths in the parish and of personal commitments.

Cllr. Jackson said this also clashed with a "bug" survey being carried out at Zebon Copse.

F/ps 2 & 14

Cllr. Brooks still awaits a site visit from Phil Allen.

**ACTION: Clerk to chase him up again and say site meeting at Zephon Common also requested.**

**082/06 APPOINTMENT OF MEMBERS OF THE PLANNING CTTEE**

Cllrs. Ashton, Brooks, Hall and Jackson were appointed as the Planning Cttee. It was agreed to invite Crookham Village Association to nominate a representative – this representative has no voting rights.

**ACTION: Cllr. Mrs. Brooks to advise CVA**

**083/06 ELECTION OF CHAIRMAN OF THE PLANNING CTTEE**

Cllr. Mrs. Brooks proposed Cllr. Jackson and this was seconded by Cllr. Hall. There being no other nominations a vote was taken and Cllr. Jackson was appointed Chairman for the coming year.

**084/06 APPOINTMENT OF HONORARY INTERNAL AUDITOR**

Mr. Phil du Gay was duly appointed Honorary Internal Auditor and Members proposed a vote of thanks for his services.

**085/06 APPOINTMENT OF HONORARY PLANNING CONSULTANT**

Mr. Paul Dickinson was duly appointed Honorary Planning Consultant and Members proposed a vote of thanks for his services.

**086/06 APPOINTMENT OF HONORARY TREE WARDENS**

Cllr. Peter Crawley and Sarah Betts were duly appointed Tree Wardens and Members proposed a vote of thanks for their services.

**087/06 APPOINTMENT OF HONORARY ENVIRONMENTAL CONSULTANT**

Mr. Richard Hellier was duly appointed Honorary Environmental Consultant and a request was made for his input into the Parish Plan.

**ACTION: Assistant Clerk to invite him to the next Parish Plan meeting.**

**088/06 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

The following persons were nominated:

- a) Hart Road Safety Council - Cllr. Chris Hall
- b) Crookham Memorial Hall Trust - Cllr. Simon Ambler
- c) Fleet/Crondall Welfare Trust - Mrs. Ann Kay
- d) Cottrell Almshouses Trust - Mrs. Ann Kay

**ACTION: Clerk to advise HDC of new appointment to Road Safety Council.**

**089/06 SUBSCRIPTIONS DURING THE COMING YEAR**

- a) Hampshire Association of Town & Parish Councils
- b) Council for the Preservation of Rural England

- c) Open Spaces Society
- d) Society of Local Council Clerks
- e) Community Action Hampshire

**090/06 RECORD OF CORRESPONDENCE CIRCULATED**

Circ: 2.5.06

Copy ltrs/Change Up leaflet/Community Action News/

HDC Mins & Agendas Scrutiny Cttee 25.4.06/ Special Planning Cttee 26.4.06/Full Council

Circ: 8.5.06

Local Council Review/Clerks & Councils Direct/Hampshire Playing Fields Newsletter/Shaws Forms etc literature/ CPRE Newsletter/HAPTC Mail 040-06/ 042-06

**091/06 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

Clerk to invite CAB to our September meeting to update Members on the services they provide to residents.

**ACTION: Clerk**

The Clerk has written to Phil Whiting asking what the situation is with regard to provision of allotments – no reply has been received. The Chairman advised that he has spoken to the officer and this has been passed to John Elson (HDC) who is now looking for a site.

Cllr. Dr. Sinka advised that her workload is such that she needs to be left off the circulation file list until further notice.

**ACTION: Clerk**

The South East Plan document is with Cllrs. Jackson and Hall prior to circulation to Members.

Cllr. Brooks asked that noticeboards be an Agenda item for the next meeting.

**092/06 DATE OF NEXT MEETING**

The next meeting will be on Tuesday, 6 June 2006, at 7.45 pm in the Velmead Community Centre, Danvers Drive, Zebon Copse.

**Dates and Venues for the remainder of the year.**

**WI HALL**

Monday, 3 July 2006

Monday, 2 October 2006

Monday, 4 December 2006

**VELMEAD COMMUNITY CENTRE**

No August meeting

Tuesday, 5 September 2006

Tuesday, 7 November 2006

The Chairman then moved exclusion of the Press & Public under Schedule 12a Section 1001 of the LGA 1972.

**093/06 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES**

The Chairman gave Members a full briefing of the outcome of the meeting with Members and Staff of HDC on 2 May 2006.

The meeting closed at 10.15 pm.

