

These are the unadopted Minutes of the Meeting of 3 July 2007, please refer to the Minutes of the September meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Philip Ashton  
Cllr. Peter Crawley  
Cllr. David Jackson  
Cllr. Robert Ney  
Cllr. Dr. Indra Sinka  
Mrs. Carol Leversha (Clerk)  
Mrs. Angela Sayers (RFO)

In attendance: Ward Cllr Jenny Radley

#### **107/07 APOLOGIES FOR ABSENCE**

Apologies from Cllr. Mrs. Brooks.

#### **108/07 CHAIRMAN'S ANNOUNCEMENTS**

None.

#### **109/07 MINUTES OF THE MEETING OF 4 JUNE 2007**

Two spelling corrections were made and then the Minutes were agreed and signed by the Chairman

#### **110/07 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to being a Member of Hart District Council which is the other party to negotiations regarding Velmead Community Centre.

#### **111/07 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision that they might make this meeting.

#### **112/07 PUBLIC PARTICIPATION (time limit of 3 minutes per person)**

There were no public present.

#### **113/07 FINANCE**

##### **(i) General**

With reference to our query about 3 reps at the NALC Conference – it was confirmed that the 3 appointees at the AGM of HAPTC are entitled to vote at the Conference. Cllr. Dr. Sinka said she had wondered whether it was a forum for useful exchange of ideas between Councils. Cllr. Jackson said there wasn't much exchange at Hampshire level and the Chairman said the only forum was the half day HAPTC AGM. Cllr. Jackson said he agreed that he felt that we should have a one day hAMPSHIRE forum for an exchange of ideas and if the cost could be kept to £10 or £20. He would feel embarrassed at expecting his parishioners paying £200 plus for a one day conference. Cllr. Dr. Sinka said it would be good if HAPTC did expand the day. Cllr. Jackson said if that didn't work it would be useful to get HDAPC to organise and run something to which everyone else is invited.

It was agreed that we should ask HAPTC to organise an event along the lines of the NALC Conference and it should be about what people want:- planning / rural housing / bus services workshops.

ACTION: Clerk to write to S. Lugg.

Two applications for Grant had been received. One did not qualify because it was not serving residents of the parish and the other did not wish to disclose information on whom it was supporting. Neither Grant was supported.

The Chairman advised that BT have decided to charge £1.50 per month if users pay by cheque or give a discount of £1.50 if paid by DD. The Parish Council cannot pay

by DD. The RFO was asked to find out how One bill and Monthly Payment Plan works and report back.

**ACTION: RFO**

Cllr. Jackson said he believed that our Notices should be laminated in order to promote the public image of the Parish Council – having long term notices which become tatty does not give the right image. It was agreed that the RFO purchase some A4 laminate envelopes and that she could use Cllr. Jackson's Laminator.

**ACTION: RFO**

**(ii) RFO's Report**

1. Interest received from the Bank of Ireland for the month of May is £351.93
2. The following transactions (all cleared) was made between last month's meeting and today:

Nat West Current Account

Cheque no / Direct Debit/ BACS	Payee	Item	Gross Amount (£)
<b>Payments</b>			
DD	Virgin Media	Clerk's Internet Account	14.99
000153	Playsafety Ltd	Annual Inspection	70.50
		Total	£85.49

3. The following cheques/ lodgements (uncleared) were presented for payment/receipt.

Cheque no/ DD/BAC	Payee	Item	Gross Amount (£)
<b>Cheques - NW</b>			
000154	Hart District Council	Meeting Room Hire	48.65
000155	Angela Sayers	Salary April – June	642.17
000156	Carol Leversha	Salary April – June	1056.06
000157	Inland Revenue	Tax	409.20
		Total	£2156.08
<b>Lodgements - NW</b>			
None outstanding			0

4. Bank balances

Bank of Ireland as at 30th June 2007 – per statement	£98,467.83
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Nat West Bank as at 30th June 2007 – per statement	£2,483.34
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**Note**

Nat West Bank

Four cheques totalling £2,156.08 (as above) remain uncleared for June 2007. There were no outstanding lodgements for NatWest this month. This means there is £327.26 available.

Bank of Ireland

There were no outstanding cheques or lodgements this month. This means there is £98,467.83 available.

5. Other

Phil Du Gay has completed his review and signed the annual return. The notice of appointment of date for the exercise of electors rights is currently on display on all five notice boards. The notice was put up on the 15<sup>th</sup> June 2007 and will be taken down on the 13<sup>th</sup> July 2007. Once this has been done I will send the Annual Return to the Audit Commission. In addition please note

that salaries have been calculated using the 2006/2007 rates agreed by NALC as the 2007/2008 rates are not available yet. When I have received the new hourly rates I will calculate the increase and backdate it to April 2007. There is a 3% contingency in the budget which should be enough to cover the increase in the SCP rates.

E&OE.

The report of the RFO was accepted by Members and they expressed their thanks.

#### **114/07 MINERALS & WASTE CONSULTATION**

Cllr. Hall was not present to produce his response. Because Cllr. Hall has dealt with the Minerals & Waste papers in depth Members agreed that he be appointed as the Council's Lead Member for responding to all Minerals and Waste Consultations on behalf of Members.

**ACTION: Clerk to advise Cllr. Hall**

#### **115/07 PLANNING**

##### **(i) General**

The Chairman updated Members on the QEB planning application.

##### **(ii) TREES**

Nothing to report.

##### **(iii) REPORT OF THE PLANNING COMMITTEE**

Cllr. Jackson spoke to his report. He then responded to questions. He highlighted the Highway report on the QEB application in that £3m has been taken for NEHTS and none of the works contain any work to the A287 junction. There is a meeting on the evening of 28 November for interested parties to talk to the Inspector about the Bourley Road car park area. After further debate on the A287 it was agreed that Cllr. Ney (as this Council's Lead Member on the A287) would contact Tim Wall of HCC. Cllr. Jackson said that the proposed redevelopment of Waterside Industrial Park into resident development – which required mitigation land- had put the land at the end of Crondall Road/Odiham Road but going around dwellings and the scruffy site across to Bowenhurst Golf Course. Green Issues – the consultant was a County Councillor of HCC – Cllr. Phil Heath. He took a lot of stick from the public. The land does not meet the SANG criteria. Sustainable Accessible Natural Greenspace.

The report of the Planning Committee was accepted by Members.

**ACTION: 5 copies to post on noticeboards.**

#### **116/07 MATTERS ARISING**

##### **(i) Lea Green**

All okay with weekly checks.

##### **(ii) Community Transport**

HCC have decided to retain Service 71 but with some reductions in stops and the revised timetable comes into effect on 31 July.

The Chairman then read to Members the response to our complaint about the lack of publicity for the Call & Go services. Members were invited to suggest further ways of publicising them. Cllr. Jackson said to use part of the glass space on the Adshel bus stops and decent timetables at every bus stop. The present timetables do not send you to other stops for different routes e.g. go round the corner and you get a bus to take you to Fleet. The existence of the Call & Go Service needs to be advertised : who can use it, how you register etc. Give us the link to your website and we will advertise it on our website.

**ACTION: Clerk and Members**

##### **(iii) Youth Facilities**

Clerk had met with Rachael Fowler who has advised that Youth Shelters are specifically excluded from this Grant. Any bid for funding must be for Capital Funding and it must aim to provide "play" facilities for the 12 to 15 year age group. (Rachael awaits Members decision from this meeting.)

Members debated the issue and it was agreed that we could make a bid for a large piece of equipment which could be added to the older children's adventure playground which already exists.

**ACTION: Clerk to advise Rachel Fowler that this Council wishes to be part of the bid.**

Youth activities at Hook have been received and will be advertised on the website. Debate took place on whether the Parish Council should be funding some transport to Hook or Odiham. It is not known what will be happening at Odiham due to the commitments of personnel at the moment. Cllr. Radley advised that there is some form of bus being provided.

**ACTION: Clerk to provide 6 copies of the A4 leaflet and deliver to Cllr. Jackson.**

**(iv) Parish Plan**

There are 3 members of the Community who are prepared to work with the Council and it is hoped to progress this during the summer.

**ACTION: Cllrs. Ambler, Dr. Sinka and Crawley.**

**(v) Zephon Common & Crow Act**

Phil Allen had advised that the meeting with Kate Ashbrook had resulted in agreement of adoption of the Defra publication "A Commons Purpose". Nigel Smith had run the informal meeting and he has also made representation about the fencing on Hazeley Heather, so this enabled him to raise the issue again with the Local Access Forum. A response from the Local Access Forum is awaited and it is hoped that it "will run with it and help to solve these problems".

**ACTION: Clerk to chase up every 3 months**

**(vi) Noticeboards**

The Clerk advised that Cllr. Mrs. Brooks has identified the pinboard but it will need some form of waterproofing. Members believed that a roll of lino on top would suit the purpose. The Chairman awaits a price for the revised noticeboard from the Grove Farm company.

**ACTION: Chairman**

**(vii) Allotments**

Nothing further to report. Cllr. Ney advised that at the HDAPC meeting allotments were high on the agenda. Enquiries need to be made about the redundant play area at Elizabeth Drive.

**ACTION: Clerk**

**(viii) Swingbridge Painting**

Members had all had sight of the quotation and had agreed to the release of the £2,000 grant when HCC invoice for the work.

**Remove from Agenda.**

**(ix) Accredited Community Safety Officers**

Cllr. Ney said he had spoken to Dogmersfield Parish Council about this but they were hesitant about how their small community could afford the cost. He would contact Crondall Parish Council.

**ACTION: Cllr. Ney**

**(x) Revised Code of Conduct**

Members had all had sight of the documentation and it was agreed to accept the revised code for Parish Councils with the addition of Para 7 (ref RFO & Monitoring Officer) and Para 12(2) (ref. Members with interest speaking).

Cllr. Jackson proposed we adopt paras 7 and 12 (2) and the Formal wording is: Pursuant to Section 51 of the Local Government Act 2000 the Council adopts the Code of Conduct for Members and Co-opted Members as set out in Appendix 2 to this report and includes Para 7 and Para 12(2) in place of the existing code with immediate effect and that the General Principles of Conduct be annexed to the replacement Code.

Members were given new Declarations of Interest Forms and requested to return them with the 28 day period.

All Members present signed up to the new Code of Conduct.

**ACTION: Clerk to send electronic copy to all Members**

**ACTION: Clerk to advise Monitoring Officer (and request dispensation from Standards Cttee ref ransom strip) & Standards Board and advertise in local press.**

#### **117/07 LIGHTING**

##### **(i) General**

A letter from HCC had been received advising of changes to the delivery of the energy contract which this Council has with it. As a result of a PFI bid for funding to replace all Street Lighting across the County over a 25 year period this Council is invited to become a participant in this initiative. All Members had received a copy of the letter. Members debated this at length and it was agreed that we were prepared in principle to sign up but would await the costs before a final decision. In the meantime questions to be answered were: what are the implications of the capital replacement and have we the opportunity to opt out of this with regard to the type and quantity of lights. Please explain how the energy purchase and maintenance would work if we are not part of the PFI initiative.

**ACTION: Clerk**

#### **119/0 7 HIGHWAYS**

##### **(i) General**

The SID information confirmed that speeds in The Street were 32 mph and an 85 per centile speed of 36 mph. In Crondall Road speeds were 33 mph and an 85 percentile speed of 38 mph.

A SID will be put on the Grove Farm side of the street.

**ACTION: Clerk to ask for the raw data of the SID**

##### **(ii) A287**

Cllr. Ney advised that HCC had not (as usual) got back to him, so he had contacted the supplier (Solargen) who advised that they had come to fit the sign to the pole but discovered that the bracket was too small and they had sent the size required to a manufacturer and one is being made and will be finished in 3 weeks time and they will then install it.

##### **(iii) Pilcot Road Footway**

The Clerk advised she has again asked HCC for the estimate of costings. Cllr. Dr. Sinka said that Jacqui Holland has been in touch with James Arbuthnot and the school are keen to get a petition together and Cllr. Dr. Sinka will advise them to send it to Cllr. Kendal the Environment Executive Member.

**ACTION: Clerk & Cllr. Dr. Sinka**

##### **(iv) Footpaths general**

F/p 2 and 14 – nothing further to report.

(Post Meeting Note: There is a very large exchange of emails between Phil Allen (HCC) and Graham Plumb (resident) with regard to a fall tree partially obstructing f/p 4).

#### **120/07 INFORMATION SHARING & AGENDA ITEMS**

HAPTC response ref revisions to Constitution. A copy of the original document and the new draft will be sent to Councils prior to the AGM where a vote will be taken to adopt or not.

Members were concerned that we had not yet received the AGM notice and invitation to submit Resolutions.

Commission on the future of Volunteering – I only downloaded the covering ltr and have listed the attachments. Do Members wish to have sight of these please.

Ltr from HDC advising of minor alterations to polling places – I checked ours and the only change is to give permission to the Returning Officer to select a Polling Station in Fleet West (Netherhouse Moor) if one becomes available (Harlington Centre is present one).

HAPTC ltr advising of changes to Legal Query Service.

HAPTC training events – Chairmanship Module on 18 July 2007 – Cllr. Jackson will attend.

Two Agenda items for September: Registration of Journals with British Library and Annual Report Publication.

Cllr.Ashton handed over information relating to the mitigation land and the Waterside development for circulation for Members interest.

Cllr. Crawley said as the rep for the Road Safety Council he was unable to make the next meeting on 13 July and would someone care to take his place. Cllr. Jackson said he would attend.

Cllr. Jackson said he had attended a meeting with the Police which Cllr. Radley had also attended. The police had caught a couple of people on the swingbridge who had been linked to burglaries on the estate. The acting PCSO is Dan Eales. There was mention by PC Webster of some form of public meetings around the area, PCSO Eales had also attended the ZCRA Fete.

Cllr. Ney said he had made notes from the HDAPC meeting. HDC had two reps who had spoken about a draft partnership plan which seems to be about devolving some services to parishes. Yateley are thinking about taking over the street cleaning.

HDC are going to start producing Community Strategies using Parish Plans. There will be a questionnaire from HDC asking how they are doing and can they do better on services. The out of hours noise service is 0845 6770678. The Fleet and CC parish survey will be completed by November and sent to Government and will then take 18 months to become a Decision. The next HDAPC meeting will be on 9

October at Hart offices. Cllr.Jackson asked whether the subject of the Canal had been raised and Cllr.Ney said no. Cllr. Ney agreed to raise this at the next meeting – **Clerk to ask for it as an Agenda item.** Request Chairman of HDAPC to invite the Canal Authority to come to a meeting to talk about it. Cllr. Radley said she understood that representatives from PAG would be invited as this impacted on the unparished part of Hart. **Email Ian Brown now.** Cllr. Radley advised that Cllr. Kirk will be attending a special Scrutiny Meeting at Hart to answer questions on the provision of school places and she hoped that Members could attend.

#### **121/07 DATE OF NEXT MEETING**

The next meeting will be 3 September 2007 in the WI Hall.

Meetings for the remainder of 2007 are as follows:

WI HALL  
MONDAY

VELMEAD COMMUNITY CENTRE  
TUESDAY

5 November

2 October  
4 December

**The Chairman advised that he would be moving exclusion of the Press and Public under Schedule 12A Section 1001 of LGA 1972 as there was contractual or financial information which might be disclosed during debate on this item.**

#### **122/07 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES**

The Chairman said that the point reached is that we have finally received from HDC a formal letter which requests that we confirm that we are happy to enter into a joint SLA over the 4 year period. He then went into specific detail on what was agreed. We need to confirm that we will enter into the joint service level agreement. The Chairman then read to Members his suggested response which elicited a great deal of debate. At 11 pm the Chairman moved adjournment of the meeting to Friday, 6 July, at 6.30 pm in the WI Hall, The Street, Crookham Village.

At the resumed meeting Cllrs. Ambler, Jackson and Ney resolved unanimously that:

"Crookham Village Parish Council (CVPC) acknowledges and, subject to satisfactory negotiations and legal agreements, accepts the principle of transfer of Velmead Community and adjacent amenities in 2011 (precise date to be agreed) as detailed in the letter of 7th June 2007 from Cllr Paul Einchcomb, HDC Cabinet Member for Leisure.

During the four year transitional period, CVPC wishes the management to operate under a joint service level agreement, the terms of which are to be agreed between the two parties.

Subject to the conclusion of satisfactory negotiations and legal agreements, CVPC will accept and bear the cost of responsibility for functions equating to 25% of the projected HDC revenue loss in the 2008/09 financial year as determined by a mutually agreed budget, incremented by a further 25% of such loss each financial year for the following three years.

The appointed CVPC negotiating committee has delegated authority to continue with detailed negotiations on this basis."

It was also resolved unanimously that the Chairman should write to HDC to advise them of the text of this resolution.

The meeting closed at 6.37 pm.