

These are the unadopted Minutes of the Meeting of 3 September 2007, please refer to the Minutes of the October meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Philip Ashton  
Cllr. Joan Brooks  
Cllr. Peter Crawley  
Cllr. Chris Hall  
Cllr. David Jackson  
Cllr. Robert Ney  
Mrs. Carol Leversha (Clerk)  
Mrs. Angela Sayers (RFO)

In attendance: Ward Cllr Richard Appleton.

Members gave their congratulations to Cllr. Crawley on the occasion of his marriage.

#### **123/07 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Indra Sinka and post meeting apologies from Cllr. Jenny Radley.

#### **124/07 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised that he had an urgent item to table. HAPTC 60<sup>th</sup> AGM will be held on Saturday 13 October 2007 at the Intech Centre, Winchester. He invited Member representation for that meeting. Cllr. Jackson advised that he could go and Cllr. Hall said if he was available he would go with Cllr. Jackson. The Chairman then advised of the two resolutions which were to be voted on and asked for Members views. In the past Members had agreed that the Member attending should vote as he felt best after hearing all the debate. It was agreed that our delegate have a free vote on the NALC membership resolution and the HAPTC Resolution.

#### **125/07 MINUTES OF THE MEETING OF 3 JULY 2007**

Min. 113/07 (i) line 7 – delete “and”; line 10 – delete “day” insert “AGM”. Min. 115/07 line 8 – delete “had put” insert “possibly”. Minor spelling errors were also corrected. With these amendments the Minutes were then agreed and signed by the Chairman as a true record.

#### **126/07 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to being a Member of HDC which is the other party to negotiations regarding Velmead Community Centre.

#### **127/07 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision that they might make this meeting.

#### **128/07 PUBLIC PARTICIPATION (time limit of 3 minutes per person)**

There were no public present. Cllr. Appleton advised that there is a review of Special Expenses (of the unparished area of Fleet and Church Crookham) taking place at the moment and funding for the Call & Go bus service is being looked at.

#### **129/07 FINANCE**

##### **(i) General**

NALC Conference – HAPTC had advised that this was a good year for Hampshire Members to attend as it saved on travel expenses. The Chairman asked whether any Member did wish to attend. There were no takers. Cllr. Jackson said he again felt that a more appropriate forum would be a Hampshire forum which HAPTC have responded positively to. A date of 19 June 2008 has been offered for this. Members believed that this would be a more appropriate forum providing value for money.

British Telecom – the RFO said she had sent an email regarding the direct debit demand. The RFO said BT had looked at our history and worked out that we would pay approximately £20 per month. After debate Cllr. Jackson proposed that we accept DD for a trial period with the caveat that at least two councillors have sight of any increase and duly authorise such increase. A vote was taken and the proposal was carried by a majority with Cllrs. Ney and Brooks both voting against.

**ACTION: Clerk to clarify that DD is legal for the Parish Council.**

**(Post Meeting note: HAPTC have advised that providing a Resolution is passed to permit DD then this is legal.)**

Members were asked to permit the Clerk to attend a Quality Parish Seminar at a cost of £30. Agreed.

Members were asked to permit Cllr. Jackson to attend a Green Spaces Manager workshop at a cost of £40. Agreed.

HDC have advised Election costs for next year – uncontested election the cost will be up to £75 – a contested election will be £2,219.

**(i) RFO's Report**

1. Interest received from the Bank of Ireland for the months of June and July was £404.65 and £454.23 respectively.
2. The following transactions (all cleared) were made between the last meeting and today:

Nat West Current Account

Cheque no / Direct Debit/ BACS	Payee	Item	Gross Amount (£)
<b>Payments</b>			
DD	Virgin Media	Clerk's Internet Account ( July)	14.99
DD	Virgin Media	Clerk's Internet Account ( August)	14.99
000158	BT	Clerk's BT line	56.72
000159	Open Spaces Society	Annual Subscription	30.00
000160	HAPTC	Book - Planning for parish councils	12.00
000161	HAPTC	Chairmanship's training modules	40.00
000162	Continental Landscapes	April – June 2007 Lea Green	159.86
000163	Angela Sayers	Toner for Clerk purchased from Viking Direct	115.73
000164	Cancelled Cheque		0.00
		Total	£444.29

3. The following cheques/ lodgements (uncleared) were presented for payment/receipt.

Cheque no/ DD/BAC	Payee	Item	Gross Amount (£)
<b>Cheques - NW</b>			
000165	Hart District Council	Meeting Room Hire for 03/07/07	48.65
000166	Andy Fisk	General Gardening	47.50
000167	Brian Leversha	APM CVPC 02/04/07 - refreshments	59.16
		Total	£155.31
<b>Lodgements - NW</b>			
None outstanding			0

4. Bank balances

Bank of Ireland as at 31 <sup>st</sup> August 2007 – per statement	£98,926.71
Nat West Bank as at 31 <sup>st</sup> August 2007 – per statement	£329.84

**Note**

Nat West Bank

Three cheques totalling £155.31 (as above) remain uncleared for August 2007. There were no outstanding lodgements for NatWest this month. This means there is £174.53 available.

Bank of Ireland

There were no outstanding cheques or lodgements this month. This means there is £98,926.71 available.

5. Other

I have spoken to the Audit Commission and confirmed the receipt of our Annual Return.

**E&OE.**

Cllr. Jackson asked whether it was permissible to publish the Annual Return on the Website and it was confirmed there were no obstacles to this course of action. Members agreed that with effect from next year this Action would be taken. He also asked the Council review expenditure against budget projections at its next meeting, with inputs from the RFO on outstanding items on which she had background information. Members agreed this course of action.

**ACTION: RFO and Lead Cllrs.**

The report of the RFO was accepted by Members and they expressed their thanks.

**130/07 ANNUAL REPORT PUBLICATION**

Members debated the content of the Annual Report of Hartley Wintney Parish Council but agreed that CVPC was not a large enough Council to go down that route but would continue to produce a Parish Newsletter just prior to the APM. The question of the election date was raised and it was agreed that a newsletter sent out this year and another prior to the April APM but outside of the “election process” timetable.

**131/07 BRITISH LIBRARY REGISTRATION**

We are only required to send a copy of the Parish Plan to the British Library.

**132/07 PLANNING**

**(i) General**

Nothing to report.

**(ii) TREES**

Nothing to report.

**(iii) REPORT OF THE PLANNING COMMITTEE**

Cllr. Jackson spoke to his report. He then responded to questions. He advised that there is a public meeting on 28 November, at 6.30 at the Princes Hall, Aldershot to listen to views on the closure of Bourley Road Car Park. Cllr. Appleton raised the matter of flooding on Netherhouse Moor as a result of water from the QEB site. He promised to give Cllr. Jackson a list of affected properties. The report of the Planning Committee was accepted by Members.

**ACTION: 5 copies to post on noticeboards.**

Cllr. Appleton expressed his concern about the bottle banks in Netherhouse Moor which had been relocated to a site within the Canal Conservation area – it was not known what the reason was for moving the banks.

**ACTION: Clerk to write to HDC and ask for either the banks to be returned to original site or for them to be screened because they are within the Canal Conservation area.**

## 133/07 MATTERS ARISING

### (i) **Lea Green**

All okay with weekly checks.

### (ii) **Community Transport**

Cllr. Mrs. Brooks had responded to HCC Scrutiny of Passenger Transport and had raised the issues which Members had highlighted during earlier debates. The Chairman read to Members a letter from HCC regarding transfer of the management of the Call & Go Bus Service from Hart Voluntary Action to Rushmoor Voluntary Services, a similar letter was received from HVA. Cllr. Appleton said he believed that Special Expenses will actually detail a contribution to Call & Go in the coming financial year.

### (iii) **Youth Facilities**

Cllr. Jackson said he had visited the "Get With" exhibition at Hook to see the wash up after the event. There had been negligible attendance from our area. A total 83 youngsters, mostly from Hook and Yateley, with smaller numbers from other areas. He wondered whether we could get the "Get With" team to speak to our Annual Parish Meeting. It was largely down to one youth worker who accessed funding from local companies. He had also spoken to Mark Blackwell and he had advised him that we were approaching a point where we might establish a youth facility. Mark agreed it was time to follow up on his earlier work as the age of young people on the estate was now within his target group. He had suggested that he and the Parish Council get together as one of his staff had spare capacity for a new project. Cllr. Jackson wished to propose that we appoint two Councillors to kick start this and he would be happy to be one of them. He has also suggested that Mark contact Hart Football Club. Cllr. Hall agreed to be the other Member. Cllr. Crawley asked what was the problem with us accessing the Bus which was being used in Yateley and which had been saved by a grant from the Youth Opportunity Fund. Cllr. Hall and Cllr. Jackson agreed to make contact with the organisation running the bus as this was not a youth service facility. Cllr. Appleton suggested that perhaps they could also take on board the needs of young people of the Lea.

**ACTION: Cllrs. Jackson and Hall**

### (iv) **Parish Plan**

Cllr. Crawley expressed his disappointment that no more had been done with regard to the Parish Plan and at the length of time it was taking to go forward. Cllr. Sinka had put an enormous amount of work into producing the questionnaire as well as producing a travel plan for Dogmersfield School to assist the Parish Council in its bid for a footway down Pilcot Road. Members agreed that with her present workload and family commitments it was unfair to expect her to continue to produce this and Cllr. Mrs. Brooks said she would be happy to assist the Chairman and Cllr. Crawley in taking this forward. There are 3 members of the CVA who are prepared to work with the Council.

**ACTION: Cllrs. Ambler, Crawley and Brooks.**

### (v) **Zephon Common & Crow Act**

Debate took place on this matter.

**ACTION: Clerk to chase up Phil Allen.**

### (vi) **Noticeboards**

The Chairman showed a picture of a noticeboard which Members all agreed was the design which suited the village. It was agreed that it should be larger than the present board outside the Post Office.

**ACTION: Chairman to seek a quote**

**(vii) Allotments**

Despite hopes that allotments would be sought on the Hitches Lane site it seemed that the developer did not wish to have allotments and is under no obligation to do so. The site at Elizabeth Drive would only be suitable for 7 allotments. A report will come out in a few months from HDC.

**(vii) Accredited Community Safety Officers**

Cllr. Ney will be raising this with HDAPC at its meeting on 9 October.

**ACTION: Cllr. Ney**

**134/07 LIGHTING**

**(i) General**

The Chairman read to Members the response of HCC with regard to the PFI bid and how the Parish could continue to be covered for maintenance and energy costs. Members debated the matter and it was agreed that since we could opt out at the last moment we had nothing to lose by agreeing to be part of the bid. However we need to advise that the funding process does not meet with our budget setting and we would need costs and contractual details by December 2008 in order to make a final decision. Cllr. Jackson said it would be interesting to get a quote from Southern Electric and David Webster for maintenance costs and compare these against the PFI.

**ACTION: Clerk**

**135/07 HIGHWAYS**

**(i) General**

Members agreed that they were happy to receive the CD information on the SID locations.

**ACTION: Clerk to advise CD is acceptable and pls send it.**

Cllr. Appleton asked for support from the Parish Council to get a speed camera on Hitches Lane.

Cllr. Jackson advised that the works at Malthouse Bridge were as a result of a landslip which had affected the gas pipe and repairs to the gas works cannot be done until the landslip is rectified.

**(ii) A287**

Cllr. Ney had written a letter to HCC with regard to the lack of action on this matter. All Members had been copied with the letter but no reply has been received.

**ACTION: Cllr Ney to chase HCC up with regard to a response.**

Cllr. Jackson asked what all the different coloured surfaces were on the A287 at the junction with Redfields Lane. Members agreed that we ask Highways what the different colours were supposed to do.

**ACTION: Cllr. Ney**

Cllr. Ney advised that the Safety Sign had been installed but was working intermittently and HCC had held a site meeting on 24 August to discuss the VAS westbound on the A287 – this will need an overnight road closure.

**(iii) Pilcot Road Footway**

An email sent today has promised a report for the Council by the end of this week. Hopefully by the next meeting we will have something to debate.

**(iv) Footpaths general**

The footpath/bridleway swingbridge lock has been removed together with a big length of chain. Cllr. Jackson had rung the Canal Authority on Saturday, after the unlocked bridge had been swung open by hooligans on Friday evening, thus stranding a number of people on the far side. A new lock had been installed but unfortunately a key had not been available, as a result of which the lock had again had to be removed. If the problem persists by the next meeting he would want the Parish Council to write a forceful letter.

**ACTION: Clerk to email Ian Brown in gentle terms and ask for a BWW specification replacement lock please**

Cllr. Mrs. Brooks said the Cross Farm footpaths had been strimmed completely and no headland left for wildlife. Cllr. Jackson wondered whether Richard Hellyer should have a chat with the worker and explain what we are trying to achieve. Cllr. Hall mentioned that there was an oak tree on the footpath on the Crondall Road side of the A287 – it was suggested that Cllr. Hall email Phil Allen.

#### **138/07 INFORMATION SHARING & AGENDA ITEMS**

HDC sent a ltr ref the Sense of Place Survey, for the Review of Parish Boundaries, sent to affected areas and had issued 7,500 ltrs out of 20,000 population.

Cllr. Jackson said it would be useful to know exactly how many of our residents were invited to respond, especially if the figure was small in relation to the electorate who might well influence the makeup of the parish.

#### **ACTION: Clerk**

HAPTC Training Modules were offered and Cllrs. Hall and Ambler wished to attend. There had been a issue with regard to Officials Indemnity Cover and the Clerk was checking up on this.

Cllr. Ashton advised there is a Zebon Copse work party coming up again on 16 September if anyone is interested in helping. Bring wellies and gloves; everything else is provided.

#### **Agenda Item - Parish Newsletter**

#### **139/07 DATE OF NEXT MEETING**

The next meeting will be 2 October 2007 in the Velmead Community Centre.

Meetings for the remainder of 2007 are as follows:

WI HALL  
MONDAY

VELMEAD COMMUNITY CENTRE  
TUESDAY

5 November

4 December

**The Chairman advised that he would be moving exclusion of the Press and Public under Schedule 12A Section 1001 of LGA 1972 as there was contractual or financial information which might be disclosed during debate on this item.**

#### **140/07 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES**

The Chairman advised Members that following on from the last meeting an updated Heads of Agreement had been received. This followed on from the one drawn up in the past and what is suggested is not far from the original agreement. Cllr. Jackson said the way it is written at the moment is confusing and what he suggests we circulate is the version which the Group are seeking to agree. They will rewrite it and take out all the historical references. It is only the outline there is a lot more work to do. In terms of employing a solicitor Cllr. Jackson and Ambler had spoken to one solicitor but they wish to speak to other solicitors. Cllr. Ney said he could recommend this particular solicitor. The Chairman said they also had a responsibility to ensure that the price quoted is the going rate. We are moving forward on the basis of accepting 25% of the costs for the coming year. Members agreed to accept the recommendation of the negotiating party. Cllr. Ney advised that the architect should have some plans by the end of this month. Cllr. Jackson said HDC expected to meet the cost of the upgrade, subject to Cabinet approval, rather than set a figure in advance. The target date for completion of the refurbishment is by the end of summer 2008.

The meeting closed at 11.05 pm