

These are the unadopted Minutes of the Meeting of 9 January 2007, please refer to the Minutes of the February 2007 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Philip Ashton
Cllr. Joan Brooks
Cllr. Peter Crawley
Cllr. Chris Hall
Cllr. David Jackson
Cllr. Robert Ney
Cllr. Dr. Indra Sinka
Mrs. Carol Leversha (Clerk)
Mrs. Angela Sayers (RFO)

In attendance: Cllr. Tim Davis & Cllr. Richard Appleton

001/07 APOLOGIES FOR ABSENCE

Cllr. Jenny Radley has an earlier meeting to attend and hopes to join us later.

002/07 CHAIRMAN'S ANNOUNCEMENTS

Nothing from the Chairman.

003/07 MINUTES OF THE MEETING OF 4 DECEMBER 2006 TO APPROVE

The Minutes were agreed as a true record and signed by the Chairman.

004/07 MINUTES OF THE BUDGET MEETING OF 8 JANUARY 2007 TO APPROVE

The minutes will be agreed and signed at the February meeting due to insufficient time to prepare them for this evening.

005/07 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre.
Standing declaration from Cllr. Ambler with regard to being a Member of Hart District Council which is the other party to negotiations regarding Velmead Community Centre and declaration from Cllr. Hall with regard to the boundary fencing adjacent to the Centre.

006/07 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision that they might make this evening.

007/07 PUBLIC PARTICIPATION (time limit of 3 minutes per person)

The Chairman sought permission to adjourn the meeting for public participation.
Mrs. Val Hall spoke about the problems of traffic parking on the narrow access road to the Centre when an event of any size is held. She believed that there was a Health & Safety issue in that emergency vehicles would not be able to get through the parked vehicles in the event of an emergency. She wondered whether the Police or organisers could put out no waiting cones. She has had issues also with getting vehicular access to Albany Stables and has had to find the owners of up to 10 vehicles to get them moved to permit her to gain entry to the stables.
Unfortunately a loss of power occurred at this point.
The Chairman said there were two ways of dealing with this: a) request that the terms and conditions of let make a point of advising that vehicles must not block the road (this will need to be done by HDC booking officer) or talk to the users of VCC. Further debate took place and the Chairman offered to speak to the local bobby PC Webster.
The Chairman then reconvened the meeting.

008/07 FINANCE

(i) General

The RFO explained she was still exploring the issues of using the Bank of Ireland for all our transactions.

Cllr. Jackson wished it to be a qualification that any expenditure within budget be

agreed by Members, in an emergency, by a quorum of Members outside of the meeting and it then be formally Minuted at the next meeting. Members resolved to accept the quotation of Andy Fisk in the sum of £556 for leaf blowing of the designated paths on Zebon Copse.

Debate then took place about the contribution towards the leaving gift of David Reader and the Clerk advised Members that CVPC contribution should be towards the gift only. Members agreed to a contribution towards the seat in the sum of £147.

ACTION: RFO

(ii) RFO's Report

1. Interest received from the Bank of Ireland was £336.19 in respect of November 2006
2. The following transactions (all cleared) was made between last month's meeting and

today: **Nat West current account**

Cheque no/ direct debit /	Payee	Item	Gross amount (£)
PAYMENTS			
DD	Virgin Net	Clerk's internet account (Dec)	14.99
Total			14.99

3. The following cheques/ lodgements (uncleared) were presented for payment/receipt.

Cheque no/ DD	Payee	Item	Gross amount (£)
CHEQU			
000118	The Society of Local councils	Subscription	85.00
000119	Hampshire County Council	Call & Go	871.20
000120	HM Revenue & Customs	Tax	385.00
000121	Angela Sayers	Salary	741.45
000122	Carol Leversha	Salary	1,010.97
000123	Andy Fisk	Leaf Blowing	556.00
000124	Andy Fisk	General gardening	38.99
000125	BJ Leversha	Christmas gratuities for Auditor, Planning consultant & Highways Engineer	35.80
Total			3,724.41
LODGEMENTS			
000015	CVPC	Transfer from Bank of Ireland to cover costs	600.00
Total			600.00

4. Bank balances

Bank of Ireland as at 2nd January 2007 – per statement	91623.79
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Nat West Bank as at 2 nd January 2007 – per statement	3600.30
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Note

Nat West

Eight cheques totalling £3724.41 and one lodgement of £600.00 (transfer from BOI) have not yet cleared in the Nat West Account. This means there is £425.89 available.

Bank of Ireland

One cheque for £600.00 (transfer to Nat West Account) remains uncleared so available funds are £91,023.79.

5. Progress on audit

The Accounts have been signed off by the Audit Commissioners. **E&OE**

(iii) Precept

The Chairman asked Members to formally accept, subject to ratification by the Chairman and the RFO, the Precept as arrived at by the figures set for the budget. In the event that there might be a serious error then he proposed to come back to Members for further ratification but he stated he was confident that there were no major errors. Cllr. Ney raised a query which Cllrs. Ambler and Jackson answered to his satisfaction. Queries were raised by Cllrs. Davis and Appleton with regard to the cost per household and they were told that this was worked out by HDC. Members further ratified the General Reserves Transfer of £10,000 from item 9 of the Budget to the Village Hall Fund. Members formally agreed that £10k from Reserves be moved into the Highway fund for this year and a further £10k be budgeted for next year which gives a total of £34k which can be offered as a contribution towards the Footway. Members formally accepted the Precept in the sum of £30,000 for the year 2007/08.

ACTION: RFO & Chairman

009/07 PLANNING

(i) General

The Chairman asked Members for any further comments on the facilities which should be listed on the Hart Local Development Framework paper. Members identified many other facilities in addition to those shown.

ACTION: Clerk

The Chairman asked whether Members wished to discuss the implications of lack of enforcement on two items – it was agreed to arrange a meeting with Robert Jackson on the two issues. The Chairman and Cllr. Jackson wish to be present.

ACTION: Clerk

Cllr. Appleton advised that there was a HDC review of conservation policies and the Canal policies are quite a way down the list, which he is unhappy with. Cabinet are looking at these next Thursday and CVPC might wish to make representations.

(ii) S106s Hitches Lane Development

This is a standing item so that Members can input to the Hitches Lane application when it becomes live. Cllr. Jackson asked for a copy of the note from Mr. Dickinson.

ACTION: Clerk

(iii) Trees

Hillyburrow trees.

ACTION: Clerk to seek quotations and Grant funding. Check with Phil Allen for possible companies and get a quote from Andy Fisk.

Landmark Trees Survey

ACTION: Members

The question was asked whether permission had been sought for the cutting down of trees in the grounds of Zephon House as these would have been within the conservation area of the Canal.

ACTION: Cllr. Crawley as Tree Warden

(iv) Report of the Planning Committee

Cllr. Jackson spoke to his report. The report of the Planning Committee was accepted by Members.

ACTION: Assistant Clerk to post on 5 noticeboards.

010/07 MATTERS ARISING

(i) Lea Green

Weekly checks reports no problems.

(ii) Community Transport

Nothing further to report.

(iii) Youth Facilities

Nothing further to report.

(iv) Parish Plan

Cllr. Mrs. Brooks advised that the CVA has not yet met and she will report back to the next meeting.

ACTION: Cllr. Mrs. Brooks

Cllr. Davies asked if Ward Councillors could have a copy of the Draft Parish Plan in due course and this was agreed.

ACTION: Assistant Clerk

(v) Tall Pines

Nothing to report.

(vi) Zephon Common and Crow Act

Clerk to ask Phil Allen whether he had any success in getting the gates open on Zephon Common. The common by Riverside Cottage has a gate which is open for access therefore it complies with the CROW requirement and nothing can be done about this.

ACTION: Clerk

(vii) Noticeboards

The Chairman advised that a cost £180 for a replacement board has been quoted by Grove Farm – there is also a surface for pinning available from Cllr. Brooks. Members requested knowledge of the wood it would be done in and the length of life; it was also suggested that it be increased in size by at least half as much again.

ACTION: Chairman

(viii) Allotments

HDC have been advised of the redundant play area in Elizabeth Drive which would be suitable for an allotment site. Debate took place with the Ward Cllrs and Members and it was thought that the majority of the need was from residents of Church Crookham. **(ix)**

Local Government White Paper

Cllr. Hall said he had gone through the summary and annex of the Paper and he brought out the areas which relate to Parish Councils. There appears to be an implication that the way Councils work is not focused according to Central Government. Government wants to give communities a bigger say in what matters to them. He then listed in detail the requirements set out in the papers. The Wellbeing Agenda seems to relate to health. Mention was made of Quality Parishes and Community Calls to Action. Cllr. Hall said Charters were also mentioned. His view was that there was a large amount of information which was vague. It was suggested that Cllr. Hall respond to the consultation in this vein. Cllrs. Appleton and Davis then joined the debate. Cllr. Jackson said that joining up of delivery of infrastructure before or in tandem with development was a major issue and was something which we should comment on in our response. Cllr. Appleton asked that CVPC should copy in the HDC CX with its reply to the consultation. Members authorised Cllr. Hall to respond on behalf of the Parish Council.

ACTION: Cllr. Hall and Clerk cfi HDC and Cllrs. Davis & Appleton.

(x) Swingbridge Painting

The Clerk was authorised to lobby the Canal Authority to get the swingbridge repainted and to offer matched funding, to a max of £2000, in the next financial year. There is also an issue with the bridge being opened the wrong way – it is easy to do this – and it gets jammed.

ACTION: Clerk bring to their attention and ask if additional stocks are required to prevent this happening again.

(xi) Headland Retention

No response yet from Mr. Hirst.

(xii) Litter Picking

Cllr. Jackson said in general there is a lot of litter around Zebon Copse at the moment which has not been helped by the wind and refuse collection. Cllr. Mrs. Brooks said there is a lot of fly tipping in Crondall Road – lots of black bags. These are being investigated by a forensic investigator to try to identify the culprits.

(xiii) Parish Newsletter

The Chairman introduced this as an Urgent Item in view of the time constraints. Members debated the format for the first one and agreed that we should have photos and email contact details and which Wards Members represent on one side and on the other advertise the Annual Parish Meeting – newsletter to also include a map of the parish (which Cllr. Jackson already has in the correct format). The target for the Parish Newsletter is to get something out by the end of February in which case Cllr. Jackson is willing to have it delivered with the ZCRA newsletter which will go to every property on Zebon Copse. Members agreed this course of action.

ACTION: Cllr. Jackson will bring his camera to the next meeting and Members were asked to bring ideas and some written prose.

ACTION: All Members to bring or send wording to Chairman and Cllr. Dr. Sinka.

011/07 LIGHTING

(i) General

The two lights at the Community Centre end of Danvers Drive (not yet adopted by HCC) are still out of action. The end light of the Community Building also seems to be on permanently.

ACTION: Clerk chase up with HDC

012/07 HIGHWAYS ETC.

(i) General

The SID was installed on Veronica Drive as promised. Cllr. Mrs. Brooks was not happy that it had been installed when the schools were on holiday nor was she happy with the site which was not where traffic was speeding.

Cllr. Hall said the verges of Crondall Road are getting badly potholed and consequently cyclists are forced to cycle further into the road. Cllr. Mrs. Brooks said Highways had done an excellent job of dealing with the flooding down there and should be thanked.

ACTION: Clerk to bring to attention of HDC and Highways.

The Chairman also advised Members of the response of the Highways Engineer to our query with regard to drainage ditches and the balancing pond. Further debate took place on the whole of the past flooding issues and it was agreed that Cllr. Jackson would collate the information and pass it on to our Flooding Consultant.

ACTION: Cllr. Jackson

(ii) A287 Redfields Lane Junction

The Chairman advised that a meeting scheduled for last week had not happened. It had been rescheduled for Wednesday, 17 January at HDC offices. Cllr. Ney had spoken to the Headmistress of St. Nicks who is very interested in what the Parish is endeavouring to do and wishes to be of any help to us.

ACTION: Chairman.

(iii) Pilcot Road Footway

Members formally agreed that £10k from Reserves be moved into the Highway fund for this year and a further £10k be budgeted for next year which gives a total of £34k which can be offered as a contribution towards the Footway. Cfi School & Chair of Governors.

ACTION: Clerk

(iii) Footpaths general

Nothing to report.

013/07 RECORD OF CORRESPONDENCE CIRCULATED

Circ: 19.12.06

Copy ltrs/Hampshire Now/HAPTC Bulletin 221/Spise/Hart Matters/Communique/
HDC Mins & Agenda Scrutiny 12.12.06/Council 14.12.06/CPRE Fieldwork/ Community Action
News No79/Farmers Markets/HAPTC Mail 112-06113-06/ 114-06/115-06/117-
06119-06

Circ: 3.1.07

Copy ltrs/HDC Agendas Planning Enforcement Sub-Cttee 8.1.07/Policy Panel
21.12.07/Planning Cttee 10.1.07/Cabinet 11.1.07/HDC Schools Places Plan/
Rushmoor Passenger Transport Area Review – Presentation/LCR Jan 07/ Community Action
News Update No. 80

014/07 INFORMATION SHARING & AGENDA ITEMS

The Chairman advised of an invitation from HDC to discuss the proposals in its outline budget – he asked whether any other Member would wish to attend. Cllr. Crawley said he would attend.

Cllr. Dr. Indra Sinka – Agenda item - Newsletter

Cllr. Philip Ashton – pls put full names of Councillors and attendees.

Cllr. David Jackson – Agenda item - Farnborough Aerodrome

Cllr. Chris Hall – Agenda item - Waste charging

015/07 DATE OF NEXT MEETING

The next Meeting will be on Monday, 5 February 2007 at 7.45 pm in the
WIHall, The Street, Crookham Village.

Meetings for the remainder of 2007 are as follows:

**WIHALL
MONDAY**

2 April (Annual Parish Meeting) 15 May (Annual General Meeting)

4 June

3 September

5 November

**VELMEAD COMMUNITY CENTRE
TUESDAY**

6 March

3 July

2 October

4 December

A further power cut took place at this point.

The Chairman advised he would not be moving exclusion of Public and Press under Schedule 12A Section 1001 of LGA 1972 as there was no financial and contractual information which might be disclosed during debate on this item.

016/07 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES

Cllr. Dr. Sinka had informed HDC Cabinet Members of the history to the negotiations between HDC and CVPC. At that meeting Cabinet had agreed to a phased handover with April 2011 as the finish date. This meant that it would be possible to acquire the freehold. Phased transfer of funding source from HDC to CVPC between 2008/09 and 2010/11, with CVPC bearing the full commitment from 2011/12 were also proposed. One of the major aims is to change the management structure and to have

the alterations done and get a management committee to run it. Debate then took place on how CVPC would seek to use its contribution:

Booking System

Grounds Maintenance

Collection of Charges.

The Clerk again raised the issue of the legal documents needing to ensure that in the event of any boundary changes which resulted in losing any of the Wards of the Parish that the Centre would not become a financial burden on the remainder of the Parish.

Members agreed that this would need to be addressed during the negotiations and reflected within any legal documents.

The meeting closed at 10.45 pm.