

These are the unadopted Minutes of the Meeting of 2 June 2008 please refer to the Minutes of the July Meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Philip Ashton  
Cllr. Pauline Greenwood  
Cllr. Robert Ney  
Cllr. David Jackson  
Cllr. Indra Sinka  
Mrs. Carol Leversha (Clerk)  
Mrs. Angela Sayers (RFO)

In attendance: District Cllrs. Jenny Radley and Tim Davies.

Prior to the meeting Cllrs. Ashton and Sinka signed their Declarations of Acceptance of Office.

**087/08 APOLOGIES FOR ABSENCE**

Cllr. Peter Crawley and District Cllr. Appleton.

**088/08 CHAIRMAN'S ANNOUNCEMENTS.**

The Chairman told Members of his visit to Levignen where he had exchanged gifts to mark the occasion of the renewal of the Twinning Charter. He had received a small stone carving which he would bring along to a later meeting.

**089/08 MINUTES OF THE AGM OF 12 MAY 2008**

The following amendments were made:

Page 2 -Min.066/08 sentence beginning "Brian" to read "Brian Whyatt wanted to draw the Council's attention to a former rat run known as Glen Road which now has road humps." Page 3 amend spelling of "Wynne" to "Gwynne". The Minutes were then agreed as a true record and signed by the Chairman.

**090/08 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to being a Member of HDC which is the other party to negotiations regarding Velmead Community Centre. All the declarations of interest were of a personal nature and were non-prejudicial interests.

**091/08 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision that they might make at this meeting.

**092/08 LOCAL BUS SERVICES**

Cllr. Jackson said changes had been made to services which made it difficult for residents to get to the doctor's surgery at Linkway. He hoped that the transport representative would raise this at the next Transport Forum meeting. Cllr. Julia Ambler advised she could not make the next meeting of the forum and Cllr. Jackson said he would raise it at the forum on behalf of CVPC.

**093/08 LEA GREEN FOOTWAY**

The Chairman advised he has not yet had an opportunity to meet with Cllr. Appleton to look at a possible route for a footway. Debate ensued as to obstructions of the existing footway and this left questions unanswered.

The Chairman said that all interested parties would need to meet up on the ground and he invited Cllr. Greenwood along as the Parish Ward Cllr.

**ACTION: Chairman, Cllr. Greenwood and District Cllrs to meet on site.**

**094/08 BT CONSULTATION ON REMOVAL OF TELEPHONE BOX**

The Chairman advised that the phone box at the Post Office was one which was to be removed. Cllr. Jackson said there were two issues – usage which was a BT problem and availability for residents was an issue which the Parish Council needed to consider. Cllr. Davies said the other issue was that this was a visual amenity.

**ACTION: Clerk to request evidence of actual usage figures.**

**095/08 PARISH BOUNDARY REVIEW – FINAL CONSULTATION**

The Chairman explained that he had copied the relevant pages for the parish and we were now asked for any final comments. Cllr. Jackson said it was the first time he had seen on paper the Netherhouse Moor change (page 29). Members confirmed that they were happy with the changes which affected the Parish. It was suggested that we draw attention to the fact that it would be appropriate for the Nether Vell Mead properties etc which have come into the parish to have their polling station reviewed to permit them to vote at Community Centre.

**ACTION: Clerk to advise HDC**

**096/08 TRANSPORT IN THE COMMUNITY SCRUTINY REPORT**

Members were advised that we had received this report because of the input of ex Cllr. Mrs. Brooks (previous Transport Representative). Cllr. Jackson advised that he understood that Crondall PC had a taxi sharing scheme which we might wish to pursue in the event that the Call & Go Service fails.

**097/08 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker)**

The Chairman adjourned the meeting for public consultation.

Mr. Whyatt asked that since some residents were present would it be possible to have this item after item 16 – when Cllrs. were to debate what was being pursued with regard to the Crondall Road traffic speed.

Mr. Gwynne went into detail with regard to what had been said by Cllr. Jackson, which had been very pertinent and should be reflected in the minutes. Mrs. Longshaw asked was there anything which the residents could do to help move this forward and this offer was acknowledged.

Mr. Taylor of 120 Nether Vell Mead was concerned that his area was not in the parish and despite repeated conversations with HDC it has still not been resolved. He explained what had taken place to an officer at HDC and had been assured again that something would happen. He was told that the Review had now rectified this anomaly and it was expected that this would take place by the next elections.

**098/08 FINANCE**

**(i) RFO`s Report**

1. Interest received from the Bank of Ireland for the month of April 2008 was £362.79
2. The following transactions (all cleared) were made since the last meeting  
Nat West Current Account

Cheque no / Direct Debit/ BACS	Payee	Item	Gross Amount (£)
<b>Payments</b>			
DD	Virgin Media	Clerk`s Internet Account ( May )	14.99

000221	Angela Sayers	Dell - 2 year warranty for laptop	99.88
		Total	£114.87
<b>Lodgements</b>			
000029	HALC	Refund re Seminar	60.00
		Total	£60.00

3. The following cheques/ lodgements (uncleared) were presented for payment/receipt.

Cheque no/ DD/BAC	Payee	Item	Gross Amount (£)
<b>Cheques – NW</b>			
000222	Lotus Landscapes Ltd	Grounds Maintenance – May 2008	1,316.00
000223	SLCC	Clerk’s CILCA Registration	70.00
000224	Broker Network Ltd	NU Annual Insurance	1425.99
		Total	£2,811.99
<b>Lodgements – NW</b>			
			0
		Total	£0

4. Bank balances

Bank of Ireland as at 31 <sup>st</sup> May 2008 – per statement	£116,064.42
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Nat West Bank as at 31 <sup>st</sup> May 2008 – per statement	£5,249.12
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**Note**

Nat West Bank

Three cheques totalling £2,811.99 (as above) remain uncleared for May 2008. In addition four cheques totalling £635.09 remain uncleared from April 2008. There were no outstanding lodgements. This means there is £1,802.04 available. This balance is in anticipation of salary payments at the end of June 2008.

Bank of Ireland

There were no outstanding cheques or lodgements. This means there is £116,064.42 available.

5. Other

- Documents to be signed at the meeting:
- New Insurance with Norwich Union
- Internet Banking

The RFO asked for confirmation that Kestral had finished the work for which they had submitted an invoice. Cllr. Ney confirmed that the work had been carried out last Friday and the payment could be processed. The RFO then went into detail about how the system had worked when she had been an employee of a company that used internet banking. When the cards are received they would be passed to the Chairman for safekeeping. She would then be able to have the password from the Chairman and go in and check statements. She explained that her home address was the business address and she now needed two signatures – the Chairman and one other signatory.

RESOLVED: to commit to the Internet Banking in order to permit the RFO (who is not a signatory) to access the banking information. Cllr. Jackson asked what was the process with these cards and what protection was there from the RFO using them. The RFO advised that the cards could only be activated by an authorised signatory. She then went into detail about how the system had worked when she had been an employee of a company.

The RFO advised that our Internal Auditor had confirmed he had passed the accounts and she would scan these and they could then be put on the web.

Members expressed their thanks for a job well done.

RESOLVED: to accept the report of the RFO.

#### **099/08 PLANNING**

##### **(i) Trees**

Cllr. Greenwood asked what authority the Council had to get hedges cut back and Cllr. Jackson said he would give her an email address which she could use for such issues.

**ACTION: Cllr. Jackson.**

##### **(ii) Report of the Planning Committee.**

Cllr. Jackson spoke to the items on his report.

He mentioned one application which had been responded to and later on in the process (when officers look at it) it had been withdrawn. This happens now and again and is a waste of CVPC time.

RESOLVED to accept the report of the Planning Committee.

Cllr. Ashton requested that planning circulation envelopes indicated their contents from the outside.

**ACTION: Cllr. Jackson**

#### **100/08 MATTERS ARISING**

##### **(i) Lea Green**

There are no problems with the play area.

##### **(ii) Community Transport**

The Chairman advised that a letter dated 29 May showed changes to the Call & Go service wef 30 June. He read out the various destinations and days when the service ran to these. Cllr. Jackson said he would put this information in the ZCRA newsletter.

**ACTION: Cllr. Jackson.**

##### **(iii) Youth Facilities**

Still awaiting a response from Charlotte Tickner. Members were concerned and Cllr. Jackson said he would be happy to chase this up and find out what is happening.

**ACTION: Cllr. Jackson**

Cllr. Jackson advised that we had been successful in our bid for a Boulder. He explained how this had come about via HDC and that we had £11,000 allocated to us. When HAG had visited VCC about the refurbishment of the small children`s play area he had mentioned this to them and they had inspected the larger children`s play area and with some alteration/addition to that area it can be accommodated. It does need to be done this summer whilst the ground is hard. We are waiting for the collective input from the parishes – we had done our bit.

The RFO advised that she had a problem with accessing Hart Council`s Grant Finder – she had been unable to get through the wall around it.

**ACTION: Chairman**

**(iv) Parish Plan**

Cllr. Sinka has put the last piece in the jigsaw and the group are endeavouring to put it all together into a very rough draft for Members to consider. The Chairman hopes to circulate this before the next meeting.

**ACTION: Chairman**

**(v) Zephon Common & Crow Act**

Members had all had sight of the letter from our Solicitor and agreed to accept that advice. It was agreed that we should publicise the fact that Zephon Common is open to public access and show the points of access which permit "open access" according to the CROW act.

**RESOLVED:** to accept the advice of the Solicitor and remove from the Agenda.

**(vi) Website**

Cllr. Jackson said he was still working on the basic design to accommodate forthcoming changes to web browsers.

**(vii) Flooding**

The Chairman confirmed that all Members had seen the email from Mr. Plumbe. It was understood that David Goddard of HDC co-ordinates such matters. Mr. Plumbe has two good questions – one of which is covered by Sustainable Drainage Systems and thus interest from developers is negligible. The second that the area around the footpath junctions should not flood and that you should shift the problem. Which would then push the problem away from that area and possibly cause flooding issues downstream. The tenant of Albany Farm said the next section south is also a water meadow so f/p 14 will still be affected even if flooding at f/p 2 and f/p 14 crossing was reduced. **RESOLVED** to advise Mr. Plumbe that after due consideration the Parish Council could do nothing further in terms of the water meadow but were endeavouring to resolve the matter of the muddy footpath. Members suggest that he take up the flooding issue with David Goddard.

**ACTION: Clerk**

**101/08 LIGHTING**

Nothing to report.

**102/08 HIGHWAYS**

**(i) A287/Redfields Lane**

Cllr. Ney said all that remains to be done is the installation of the sign, which is scheduled for 12 June.

**(ii) Pilcot Road Footway**

The Clerk advised that a response was still awaited from HCC Officers

**ACTION: Clerk to request SID information on Pilcot Road and pass to Cllr. Jackson**

**(iii) Crondall Road – Traffic Speed**

With regard to offers of help from residents. Cllr. Jackson asked that residents keep a diary of events and pass them onto the Council. Accidents which are not injury related are not recorded.

Cllr. Ney said he had spoken to HCC Safety Engineering and due to the lack of injury accidents they would not get involved. He had then contacted Brian Millen at Hook who because of staffing problems had subcontracted highway matters to HDC – namely John Foggo who is presently on holiday.

**ACTION: Cllr. Ney**

**ACTION: Clerk to request a calendar of SID sitings to build up a picture of speeds on Crondall Road.**

## **103/08 FOOTPATHS**

### **(i) Footpaths 2 & 14**

A quotation has been received from a contractor who specialises in building boardwalks which Members were asked to accept. There is a window of opportunity in July to carry out this work and it is important that it is done in reasonably dry weather. Cllr. Ney said that included in the quote is a plan to dig a bund. It was confirmed that the tenant was happy with the scheme. RESOLVED that subject to HCC accepting the scheme we place an order with the contractor and accept that if we are not successful in obtaining Grants we accept the full cost. If HCC endorse they will then adopt and maintain.

**ACTION: Cllr. Jackson to seek HCC endorsement.**

### **(ii) Hillyburrow Copse fencing**

It was agreed that we seek a quotation from the boardwalk contractor to carry out this work at the same time as he carries out the boardwalk project.

**ACTION: Cllrs. Ney and Jackson**

## **104/08 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

HCC proposed to record a Right of Way across the new bridge from Watery Lane into Tryplets on Zebon Copse. Members could confirm that usage is as stated – Clerk to confirm.

AGENDA ITEMS: Hart Development Framework & HCC Review of sub-regional allocation of primary land won aggregates.

Members asked that Chris Hall be approached for his expert knowledge of the aggregates subject and the Chairman said he would approach him.

Cllr. Jackson reminded everyone that the ZCRA Fete is on 6 July. He advised Cllr. Greenwood that there is a programme of planning training for new councillors and he would be happy to accompany her to the next session.

Cllr. Davies said that the glass bins have been removed from Netherhouse Moor. He said Fleet Business Partnership are producing a booklet with a thumbnail sketch of villages (Kevin Whibley).

## **105/08 DATE OF NEXT MEETING**

Meetings will commence at 7.45 pm on Mondays at:

WI Hall, The Street,  
Crookham Village

Velmead Community Centre,  
Danvers Drive, Zebon Copse

7 July

1 September

6 October

3 November

1 December

## **106/08 CONFIDENTIAL ITEM – (Exclusion of Public & Press)**

The Chairman advised that the business to be transacted was not of a confidential nature and did not require exclusion of public and press.

## **107/08 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES PLAY AREA**

The Chairman said a meeting had been held with our solicitor to go over the draft agreement and we have a further meeting with HDC tomorrow evening and hope to have a contract to produce for the next Council meeting by which time planning permission should be applied for and tenders invited. Members will be kept updated as and when something happens.

The meeting closed at 10.20 pm.