

These are the unadopted Minutes of the Meeting of 3 March 2008 please refer to the Minutes of the 10 March meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Philip Ashton
Cllr. Joan Brooks
Cllr. Peter Crawley
Cllr. David Jackson
Cllr. Robert Ney
Cllr. Indra Sinka
Mrs. Carol Leversha (Clerk)
Mrs. Angela Sayers (RFO)

In attendance: Cllr. Jenny Radley, Cllr. Richard Appleton
Charlotte Tickner (HCC)

042/08 APOLOGIES FOR ABSENCE

None.

043/08 CHAIRMAN`S ANNOUNCEMENTS

The Chairman asked if Members wished to convene another meeting before the elections on 1 May. The April meeting will be the Annual Parish Meeting. The Chairman was aware of some Members who would be retiring and echoed Cllr. Jackson`s good wishes to Cllr. Joan Brooks who had confirmed that she would not be standing again. With regard to the possibility of a resumed meeting next week, the Chairman believed that this would not now be necessary in view of the items on the Agenda. The Chairman said he would be bringing forward Item 9 - Youth Provision in order to hear from the Youth Officer who was present tonight to update us on the Youth project which we are part funding.

044/08 MINUTES OF THE MEETING OF 5 FEBRUARY 2008

The Minutes were signed as a true record by the Chairman.

045/08 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to being a Member of HDC which is the other party to negotiations regarding Velmead Community Centre. All the declarations of interest were of a personal nature and were non-prejudicial interests.

046/08 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision that they might make at this meeting.

047/08 PUBLIC PARTICIPATION (time limit of 3 minutes per person)

The Chairman sought permission to adjourn the meeting for public participation. Cllr. Appleton said that Hitches Lane Development had been granted last week and would contain 60 allotments. No other persons wished to speak. The Chairman then closed the meeting to the public.

048/08 FINANCE

RFO`s Report

The RFO advised that the invoice for the installation of the noticeboard might be more than the estimate. After debate Members delegated the Chairman to agree the Invoice provided it was not more than £50 extra. It was further agreed that the seat painting should be done this financial year and that the Crossways flowerbed should also be pruned and thinned. All these items were in this year`s budget figures. As Cllr. Hall

was not present it was agreed that we would have to defer the Hillyburrow work as we did not have the measurements of the fencing in order to seek quotations for the work. With regard to the Parish Newsletter it was agreed that we would also wish to pay for the 2nd print in this financial year. The RFO explained the reason behind the £8,000 transfer which was to cover all the payments needed for the year end. Debate took place on whether to spend £85 for an extra 2 year warranty on the RFO's computer and it was agreed this be done. With regard to the Clerk's new computer – this was covered under a 1 year warranty and would be considered for a further warranty next year. The RFO said the last week of March was when she would need to get cheques signed.

RESOLVED: All agreed items to be actioned.

With regard to the alternative insurance company – the company would supply the Parish Council with a quotation on 1 April. Our renewal date with Zurich is 1 June.

“ Interest received from the Bank of Ireland for the month of January 2008 was £427.81

1. The following transactions (all cleared) were made between the last meeting and today:

Nat West Current Account

Cheque no / Direct Debit/ BACS	Payee	Item	Gross Amount (£)
Payments			
DD	Virgin Media	Clerk's Internet Account (February)	14.99
000199	HALC	Seminar 19 th June 2008 2 nd delegate	30.00
		Total	£44.99
Lodgements			
			0.00
		Total	£0.00

2. The following cheques/ lodgements (uncleared) were presented for payment/receipt.

Cheque no/ DD/BAC	Payee	Item	Gross Amount (£)
Cheques – NW			
000200	Hartley Joinery	Oak Notice Board – Balance of payment	616.87
000201	Chromatec	Parish Newsletter	411.00
000202	CV WI	Donation	500.00
000203	Simon Ambler	Purchase of Clerk's computer	571.29
000204	Simon Ambler	Purchase of memory stick for Clerk's computer	10.56
000205	Continental Landscapes	Playground inspections October 2007 – January 2008 (4 months)	213.15
000206	HCC	Energy charge 2007/2008	826.91
		Total	£3149.78
Lodgements – NW			
000028	CVPC BOI	Transfer between accounts	8000.00
		Total	£8000.00

3. Bank balances

Bank of Ireland as at 29 th February 2008 – per statement	£107,860.72
s at 29 th February 2008 – per statement	£397.02

Note

Nat West Bank

Seven cheques totalling £3,149.78 (as above) remained uncleared for February 2008. In addition three cheques remain uncleared from previous months. They are 000185 for £41.37 (Brian Leversha - chq now re-instated), 000194 for £67.51(Brian Leversha) and 000195 for £28.00 (CPRE) There was one outstanding lodgement of £8,000 (transfer from BOI). This means there is £5,110.36 available. This balance is in anticipation of payments due in March 2008 in preparation for our year end.

Bank of Ireland

There was one outstanding cheque of £8,000 (transfer to NatWest) and no lodgements. This means there is £99,860.72 available.

4. Other

Nothing to report.

E&OE.

RESOLVED: Members accepted the Report of the RFO.

049/08 PLANNING

(i) TREES

No tree applications.

(ii) REPORT OF THE PLANNING COMMITTEE

Cllr Jackson asked about the status of the SANG in Crondall Road now that the tied application for housing on the Waterfront Business Park had been refused by Hart. Cllr. Appleton said the application had been granted for change of use but it was specifically not granted SANG status. Cllr. Crawley asked about Hitches Lane farmhouse and its listing. Cllr. Appleton confirmed that the building was not Listed. Cllr. Ashton asked about the Redfields Nursery application and was advised that there is an exhibition on this at the moment.

RESOLVED: Members accepted the planning report.

ACTION: RFO 5 copies to post on notice boards.

Cllr. Appleton advised that there was an initiative in Hart which was looking at sites owned by HCC and Hart and were capable of development for even one dwelling.

050/08 MATTERS ARISING

(i) Lea Green

All okay with weekly checks.

(ii)Community Transport

Cllr. Mrs. Brooks advised that the proposed changes consultation did not seem to affect the Parish. She has still not heard anything about whether they are seeking contributions. Cllr. Jackson said that some elderly residents of Zebon Copse were complaining that the bus route had been changed and they could no longer get to their surgery at Linkway. He asked Cllr. Brooks if she would respond to the residents.

ACTION: Cllr. Joan Brooks

(iii)Youth Provision

Charlotte Tickner (HCC Youth Officer) introduced Maddie, who would be implementing the Project for CVPC. With regard to the new Youth Structure, Charlotte was unsure how this was progressing as it was constantly changing. She had endeavoured to get an up to date picture today but this was what she had been told to say. Mark Blackwell has moved on. Connexions staff are coming over to HCC and a Senior Youth Worker will need to be recruited either internally or externally. With regard to the Photography

Project, Maddi has done a lot of groundwork already and has explored Zebon Copse – Charlotte handed out a briefing sheet which detailed progress. Cllr. Jackson asked whether it was possible for the results of the Project to be shown at the Zebon Copse Show on 6 July and Charlotte said this was feasible. Two amendments were proposed to the flyer and Cllr. Jackson said he would send a colour logo to Charlotte to put on the flyer. Charlotte will then send the flyer to Cllr. Ambler to put into the Parish Newsletter which is going out this month. Charlotte said it would be great if Councillors could also attend the BBQ evening on the 28 March. Cllr. Jackson asked Charlotte whether any further thoughts had been given to carrying on a project on Zebon Copse with regard to engaging young people. Cllr. Crawley asked whether this project could cover the young people on Netherhouse Moor and the Chairman said they would know about this because we would be promoting it in our Parish Newsletter. Cllr. Jackson asked for a briefing on a monthly basis as to how it is progressing. The Chairman said with regard to financial assistance – following on from this project – the Parish Council would like to be made aware of any proposals for further work in the parish.

ACTION: Cllr. Jackson

ACTION: Charlotte Tickner

(iv) Parish Plan

The Chairman advised that the Group had pulled it all together and are now working on getting a draft ready for circulation and it is hoped that this will happen in the next couple of weeks. With no Council meeting planned for April he proposed that we would communicate via email.

ACTION: Councillors & Parish Plan Group

(v) Zephon Common & Crow Act

Hedley's solicitors had been awaiting information from a third party and when they chased it up discovered that it had gone astray in the post. The information will be resent to Hedleys.

(vi) Parish Newsletter (2 editions)

The Chairman updated Members on the past debate where Members had agreed that the vast majority of this issue would be aimed at extolling the virtues of being a Parish Councillor and seeking residents to come forward to stand as Councillors at the coming election. There will now be a section regarding the Beat Officer and 101 number and the Youth Project. Cllr. Appleton asked when it was geared for delivery and was advised that it was hoped to deliver all by Easter weekend.

(vii) Website

Progressing on schedule. Cllr. Jackson said he was proposing to put the draft site up behind the current one and await comments from Members.

ACTION: Members

(viii) Bottle banks Siting

The Chairman advised that Netherhouse Moor bottle banks were to go, those at Velmead had gone and that only left the one at Netherhouse Moor. With regard to the one at the VCC the Chairman said this issue would be discussed tomorrow evening. It was felt that this was a much needed facility at the Centre and should be reinstated asap.

ACTION: VCC SUB GROUP.

(x) Swingbridge Painting

Ian Brown (Canal Authority) has given his assurance that the work will be done early this year.

051/08 LIGHTING

Nothing to report.

052/08 HIGHWAYS

(i) SID data

Cllr. Jackson advised he is still processing this. Cllr. Crawley said he had plots of speed against numbers which he had copied to the Parish Plan Group. Members were aware that there was a request for Traffic Calming on Crondall Road to be dealt with at the APM in April.

(ii) A287/Redfields Junction

This work will be done on Sunday, 6th April 2008 and will be facilitated with 3 way traffic lights.

(iii) Pilcot Road footpath

Clerk to ask HCC for the layout plans which they promised at the meeting with the Chairman.

ACTION: Clerk and she advised she has still to write to utilities companies.

053/08 FOOTPATHS

(i) Footpaths 2 and 14

The kissing gate is a HCC/landowner issue. The muddy area has been proposed for part funding from the Countryside Access Forum. The Chairman said that this was something which needed to be dealt with by a site meeting. Cllr. Brooks said she had downloaded information on Grants and was satisfied that we could apply for the Grant as we had money budgeted for it.

Site meeting: Graham Plumbe, Cllrs. Ambler, Brooks and Phil Allen.

ACTION: Clerk

(ii) Hillyburrow copse fencing

Members agreed to measure the copse whilst at the site meeting.

ACTION: Members

054/08 INFORMATION SHARING & AGENDA ITEMS

For the APM it was agreed that the District & County Councillors be a later Agenda item for residents to raise any matters with them. However, questions from the Parish Council should be presented to the Cllrs. prior to the meeting.

Cllr. Jackson said the HCC Definitive Map is now published on the website – he will send Members a link which works.

HCC Youth Orchestra – request for Grant Agenda item.

Members were concerned that the sign-off of the actual contract for VCC might require an extra meeting.

Cllr. Crawley said there were Parish Plan Grants available from FOG and he was asked to pass this information to Angela to pursue.

Cllr. Ney asked that we invite PC Caroline Webster and her colleagues who cover Crondall and Netherhouse to the APM. Cllr. Brooks said the Mobile Library wanted us to publicise the service in our publications if possible. Cllr. Sinka said a resident had queried why there were no home telephone numbers publicised for Members. The Clerk responded that there was an official Parish Council office and telephone line which should be used by residents. When necessary she would pass details on to Members of any issues with which they could help.

055/08 DATE OF NEXT MEETING

The next meeting will be the Annual Parish Meeting on Tuesday, 8 April 2008 at 8 pm in the Velmead Community Centre. Refreshments will be served from

7.30 pm as a meet and greet till 8pm then 8 till 9 formal meeting then 30 minute break for refreshments and socialise before resuming the meeting.

Meetings for 2008, all commencing at 7.45 pm, are as follows:

WI HALL

VELMEAD COMMUNITY CENTRE

MONDAY

TUESDAY

12 May (**Annual General Meeting**)

3 June 2008

7 July 2008

2 September 2008

6 October 2008

4 November 2008

1 December 2008

056/08 CONFIDENTIAL ITEM

The Chairman advised that he would be moving exclusion of the Press and Public under Schedule 12A Section 1001 of LGA 1972 as there was contractual or financial information which might be disclosed during debate on this item.

057/08 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES

Cllr. Jackson said he was concerned that the fence repairs needed to be in the formal signed paperwork because as of 1 April Grounds Mtncce falls to the Parish Council. We agreed that the building was further down the line because it had to be surveyed before we took it over and repairs effected. This same issue applies to the playing fields area. Cllr. Jackson said the fence needs to be repaired before further planting is carried out to avoid damage to new plants.

What we need to do tomorrow night is to get Hart to tell us what they will be doing with regard to the fence. They need to survey it and we then need a site meeting to see that what they have identified is what we agree with even if it cannot be done prior to the signing. It is important that the legal documents include all details.

Hart have still not called the meeting of the Joint Management Sub-Cttee which they agreed to do.

The Chairman said he was very disappointed that we had not had any feedback from our solicitor despite the fact that he had been in contact with Hart`s solicitor. Members agreed that we should have a meeting soon with our solicitor. The Chairman said he had picked up one one issue which needed to be raised with our solicitor was the paragraph "in addition the PC is to maintain all existing football contracts" which he believes is not binding and which he does not believe that we ever agreed to.

ACTION: Clerk to book a date for a meeting with Roger Taylor after tomorrow`s meeting.

With regard to the draft Grounds Maintenance Contract, Members proposed changes which would need to be vetted by our solicitors.

The meeting closed at 10.50 pm