

These are the unadopted Minutes of the Meeting of 7 January 2008 please refer to the Minutes of the February meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Philip Ashton  
Cllr. Joan Brooks  
Cllr. Peter Crawley  
Cllr. David Jackson  
Cllr. Robert Ney  
Cllr. Indra Sinka  
Mrs. Angela Sayers (RFO) (Acting Clerk)

In attendance: Mr. Tony Clarke (Parish Plan Co-Optee)

**001/08 APOLOGIES FOR ABSENCE**

Apologies were received from the Clerk (illness), Cllr. Peter Hutcheson (HCC) and Ward Cllr. Jenny Radley. Cllr Chris Hall is away.

**002/08 CHAIRMAN'S ANNOUNCEMENTS**

The chairman asked for volunteers to distribute the parish newsletter in the village. Cllr Sinka and Cllr Brooks volunteered.

**003/08 MINUTES OF THE MEETING OF 4 DECEMBER 2007**

Cllr Ashton queried where the pre-budget discussion meeting was minuted. It was agreed the venue and date for the pre-budget discussion will be announced next year by e-mail. With these amendments the Minutes were signed as a true record by the Chairman.

**004/08 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to being a Member of HDC which is the other party to negotiations regarding Velmead Community Centre. Cllr. Ambler declared an interest in the Parish Review item as a Hart Councillor.

**005/08 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision that they might make at this meeting.

**006/08 PUBLIC PARTICIPATION (time limit of 3 minutes per person)**

Tony Clarke regarding blue plaque scheme (item 11 on agenda)

**007/08 PARISH REVIEW**

Parish Boundary Review – The chairman decided to defer this agenda item to the next meeting to give Cllrs a chance to digest the information and to take into account the result of the ballot in the un-parished area.

**ACTION:** The Chairman and Cllr Jackson to send further details to members by e-mail. Cllr Crawley to e-mail acting clerk a boundary implications flyer. Acting clerk to print and deliver to Cllr Sinka for distribution with the parish newsletter in the village.

**008/08 THAMES BASIN HEATHS CONSULTATION**

Thames Basin Heaths Special Protection Area – Draft Interim Strategic Delivery Plan – Consultation Document.

The chairman asked Cllrs to read the document, make notes and e-mail thoughts to each other before the next meeting.



		Grounds maintenance	500
		footpaths	1,000
		Notice Boards	200
14	Insurances		2,000
15	Subscriptions		755
16	Audit fee		285
17	Election costs		2,200
18	Youth		2,000
19	Street lighting		1,000
<b>B</b>	<b>TOTAL GENERAL</b>		43,157
	<b>SECTION 137</b>		
20	Grants		600
21	Subscriptions/ chairmans allow		300
22	Miscellaneous		100
<b>C</b>	<b>TOTAL S137</b>		1,000
	<b>CAPITAL</b>		
23	Office equipment	Computer	0
		Printers	500
		Web	0
24	Lighting		0
25	Amenities		0
26	Waste Bins		0
	<b>SPECIFIC RESERVES</b>		
27	Village Hall fund		8,000
28	Highways		0
<b>D</b>	<b>TOTAL CAPITAL</b>		8,500
<b>A</b>	<b>TOTAL INCOME</b>		44,075
<b>B+C+D</b>			
<b>E</b>	<b>TOTAL EXPENDITURE</b>		52,657
	<b>UNAPPROPRIATED RESERVES</b>		
<b>A-E</b>	<b>SURPLUS +/- DEFICIT -</b>		-8,582
<b>F</b>	<b>RESERVES B/F PREVIOUS YR</b>		38,809
<b>G</b>	<b>RESEVES C/F</b>		30,226
	<b>SPECIFIC RESERVES</b>		
<b>H</b>	<b>VILLAGE HALL FUND</b>		35,741

<b>I</b>	HIGHWAYS FUND	34,000
<b>Overall balances</b>		99,967

**(ii) General**

The RFO queried cheque no 000185.

**ACTION:** RFO to cancel existing cheque number 000185 and new cheque to be issued for amount agreed by members at the next meeting.

**(iii) RFO's Report**

- Interest received from the Bank of Ireland for the month of November was £477.06

- The following transactions (all cleared) were made between the last meeting and today:

Nat West Current Account

Cheque no / Direct Debit/ BACS	Payee	Item	Gross Amount (£)
<b>Payments</b>			
DD	Virgin Media	Clerk's Internet Account ( December)	14.99
000183	Andy Fisk	Leaf Blowing	576.00
000188	Andy Fisk	General Gardening	45.00
		Total	£635.99
<b>Lodgements</b>			
000025	Inland Revenue	Incentive for Filing Annual Return online	150.00
000026	CVPC	Transfer from CVPC BOI	1100.00
		Total	£1250.00

- The following cheques/ lodgements (uncleared) were presented for payment/receipt.

Cheque DD/BAC no/	Payee	Item	Gross Amount (£)
<b>Cheques – NW</b>			
000184	Hart District Council	Meeting Room Hire – 17 <sup>th</sup> January 2008	32.67
000186	Society of Local Councils	Annual Subscription	91.00
000187	Audit Commission	Annual Fixed fee	334.88
000189	Angela Sayers	Salary Oct – Dec 2007 plus Expenses	1043.91
000190	Carol Leversha	Salary Oct – Dec 2007	1294.35
000191	Inland Revenue	Tax/NIC Oct – Dec 2007	65.98
		Total	£2862.79
<b>Lodgements – NW</b>			
000027	CVPC - BOI	Transfer between accounts	2500.00
			£2500.00

3. Bank balances

Bank of Ireland as at 31 <sup>st</sup> December 2007 – per statement	£109,434.47
Nat West Bank as at 31 <sup>st</sup> December 2007 – per statement	£874.67

**Note**

Nat West Bank

Six cheques totalling £2,862.79 (as above) remained uncleared for December 2007. There was one outstanding lodgement for £2500 (t/f from Bank of Ireland). This means there is £511.88 available.

Bank of Ireland

There was one outstanding cheque for £2,500 (t/f to Nat West). This means there is £106,934.47 available.

E&OE.

**RESOLVED:** Members accepted the Report of the RFO.

**013/08 PLANNING**

**(i) TREES**

Cllr Crawley drew attention to the application for the felling of two oak trees on the land at junction of Aldershot road and Ewshot Road. Consent was refused on the basis that both Oaks are significant amenity trees, located close to a public open space and nearby public highway.

**(ii) REPORT OF THE PLANNING COMMITTEE**

Cllr Jackson took members through his planning report for the month

**RESOLVED:** Members accepted the planning report.

**ACTION:** RFO 5 copies to post on notice boards.

**014/08 MATTERS ARISING**

**(i) Lea Green**

All okay with weekly checks

**(ii) Community Transport**

Members discussed the Yelabus scheme run in Yateley. Members would like to know more details about local schemes.

**ACTION** Cllr Ney to report back from HDAPC meeting

**(iii) Youth Provision**

The Chairman was concerned that no information had been received about the project being funded in February 2008.

**ACTION** Chairman to e-mail Mark Blackwell

**(iv) Parish Plan**

Meeting on the 21<sup>st</sup> January 2008. Members to report back at next meeting.

**(v) Zephon Common & Crow Act**

The Clerk to report back to members at next meeting.

**(vi) Accredited Community Safety Officers**

Crondall Parish Council had considered and rejected the suggestion to share the costs between the two parishes. Remove from Agenda

**(vii) Parish Newsletter (2 editions)**

The Next issue will be published in March 2008 and will include RFO article and a full list of meeting dates. The Chairman asked members for suggestions for articles to show how the parish spends the precept funds and helps people in the parish.

**ACTION:** Cllrs to e-mail chairman suggestions in the form of bullet points.

**(viii) Website**

Cllr Jackson has started to look at the website layout and suggested CVPC members details are available on the website going forward.

**(ix) Bottle banks Siting**

**ACTION:** Clerk to write

**015/08 LIGHTING**

**(i) Southern Electric Contracting**

The Clerk had sought advice from other Parishes and the general consensus was that purchasing energy via HCC was the cheapest option.

Remove from Agenda.

**016/08 HIGHWAYS**

**(i) SID data**

Cllr Jackson said we should continue to get our share of SIDS in the village and that we should also bid on the basis of that data for police speed checks.

**ACTION:** Raise this at our March meeting with police.

**(ii) A287**

Cllr Ney advised that Peter Critchell was now the head of traffic safety engineering at HCC. He also advised that Peter was having a meeting with his department on Tuesday 15<sup>th</sup> January 2008 and that it would take about 4/5 weeks after that to install temporary lights to carry out the work of erecting the sign on the A287.

**(iii) Pilcot road Footpath**

RFO to find out if eligible for any grants towards the cost.

**017/08 FOOTPATHS**

**(i) Footpaths 2 and 14**

Cllr. Brooks to advise at next meeting reference broken style on footpath – Stroud Lane.

**RESOLVED:** Spend up to £1000 out of 2008/09 budget re maintenance of footpaths 2 & 14 (at the junction of 2 & 14).

**(ii) Hillyburrow copse fencing**

Defer to next meeting in Cllr Hall's absence

**018/08 INFORMATION SHARING & AGENDA ITEMS**

**HDAPC meeting**

**ACTION:** Cllr Ney to attend

**HALC seminars.**

**ACTION** - 2 members to be booked on 'representing and leading communities' to be held on the 19<sup>th</sup> June 2008

**Other meetings**

20<sup>th</sup> January – Zebon Copse Working Party 10am

27<sup>th</sup> February – ZCRA AGM followed by TAG aviation 8pm

**Agenda Items for next meeting**

Cllr. Jackson - Waste Bins.

**019/08 DATE OF NEXT MEETING**

The next meeting will be Tuesday, 5 February 2008, at 7.45 in the Velmead Community Centre, Danvers Drive, Zebon Copse.

**Meetings for 2008, all commencing at 7.45 pm, are as follows:**

**WI HALL**

**MONDAY**

3 March 2008

12 May **(Annual General Meeting)**

7 July 2008

6 October 2008

1 December 2008

**VELMEAD COMMUNITY CENTRE**

**TUESDAY**

8 April **(Annual Parish Meeting)**

3 June 2008

2 September 2008

4 November 2008

**020/08 CONFIDENTIAL ITEM**

The Chairman advised that he would be moving exclusion of the Press and Public under Schedule 12A Section 1001 of LGA 1972 as there was contractual or financial information which might be disclosed during debate on this item.

**021/08VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES**

Quotes from Sarah's Garden, Lotus and Continental Landscapes were considered for the ground maintenance contract.

Members agreed to a 1 year contract with Lotus Landscapes subject to satisfactory contract negotiations.

**ACTION:** Chairman to advise solicitor and Cllr Ney to talk to Lotus Landscapes and obtain a draft contract.

**The meeting closed at 11pm**