

These are the unadopted Crookham Village Parish Council Minutes of the Annual General Meeting of 11 May 2009, held in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the June 2009 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Philip Ashton
Cllr. Peter Crawley
Cllr. Robert Ney
Cllr. Brian Whyatt
Mrs. Carol Leversha (Clerk)
Mrs. Angela Sayers (RFO)

In attendance: Ward Cllrs. Tim Davies, Richard Appleton and Jenny Radley.

072/09 ELECTION OF CHAIRMAN

RESOLVED: Cllr. Simon Ambler was elected Chairman and signed his Declaration of Acceptance of Office.

073/09 APOLOGIES FOR ABSENCE

Apologies were received from Cllr. Jackson.

074/09 CHAIRMAN'S ANNOUNCEMENTS

The Chairman said that he proposed to defer a few items which were not urgent.

075/09 ELECTION OF VICE-CHAIRMAN

RESOLVED: Cllr. David Jackson was elected Vice-Chairman of the Council and it was agreed that he could sign his Declaration of Acceptance of Office at a later date.

076/09 MINUTES OF THE MEETING OF 9 FEBRUARY 2009

RESOLVED: Minutes 025/09 to 049/09 were agreed as a true record and signed by the Chairman.

077/09 MINUTES OF THE MEETING OF 2 MARCH 2009

RESOLVED: Minutes 050/09 to 071/09 were agreed as a true record and signed by the Chairman.

078/09 MINUTES OF THE ANNUAL PARISH MEETING

RESOLVED: The Minutes of the Annual Parish Meeting of 6 April 2009 were agreed as a true record and signed by the Chairman.

079/09 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA

Standing declaration from Cllr. S. Ambler as he is also a Member of HDC which retains ownership of Velmead Community Centre – this interest being a non-prejudicial interest.

Standing declaration from Cllr. B. Whyatt as a Member of the Crondall Road Action Group – this being a personal interest.

080/09 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their duty to consider any crime and disorder implications that might arise from any decision they might make at this meeting.

081/09 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker)

There were no public present but the Chairman invited Cllrs. Appleton and Davies to speak. Cllr. Appleton said there was an issue with vehicles using Crondall Road to access the Hitches Lane Development which had been resolved and he wished to know if there were any further breaches by delivery vehicles. He then spoke

about TAG and went into detail with regard to HDC views on this. He also advised that there had been an Enforcement meeting and one of the issues which came out was the notification of breaches and evidence which will allow HDC to enforce against offenders. His final issue was that the SHLAA was published on HDC website and he thought that the Parish should look at it. Sites named were Netherhouse Moor, Grove Farm and land adjacent to the Parish at the top end of Hitches Lane. The Chairman said that there was also a proposal for a site at Watery Lane.

082/09 FINANCE

(i) RFO`s Report

The RFO presented her report and responded to questions from Members. The Annual Return was the most important item. Members had all had sight of the accounts. The Chairman then read to Members each of the sections under the Annual Governance Statement.

RESOLVED: Permission for the Chairman and RFO to sign Statement of Accounts.

The RFO said the Working Group will review the accounts throughout the year. It was not possible for the Working Group to have had sight of the year end accounts this time round because of the time limit. She had spoken to Phil du Gay (Hon. Auditor) and he will have the accounts till the end of May and will then return them to her.

The normal monthly accounts were tabled and questions invited. With regard to some items raised – it was agreed to delegate a decision to the Finance Group pending satisfactory answers to the questions raised this evening.

Heathland Management had submitted a quotation for the dragon`s teeth to be installed on the grass verge adjacent to Albany Farm.

RESOLVED: To accept the quotation from Heathland Management.

RESOLVED : The report of the Finance Officer was accepted and signed by the Chairman.

Street Lighting Maintenance & Energy costs

RESOLVED: HCC PFI bid was accepted by a majority vote.

Twinning Gift

RESOLVED: to permit the Chairman to spend up to £100 for a suitable gift.

083/09 CO-OPTION TO FILL ONE COUNCILLOR VACANCY

No interested parties had come forward.

084/09 APPOINTMENT OF MEMBERS OF THE PLANNING CTTEE

RESOLVED: The following Planning Committee Members are Cllrs. Jackson, Ashton, Crawley and J.Ambler. Tina Collins will represent the CVA and it was agreed to leave open the ZCRA nomination.

085/09 ELECTION OF CHAIRMAN OF THE PLANNING CTTEE

RESOLVED: Cllr. Jackson elected Chairman of the Planning Committee.

086/09 APPOINTMENT OF HONORARY INTERNAL AUDITOR

Mr. Phil du Gay has generously agreed to continue to be the Honorary Internal Auditor for the Parish Council. Members expressed their appreciation of his offer.

RESOLVED: Mr. Phil du Gay was appointed as Honorary Internal Auditor.

087/09 APPOINTMENT OF HONORARY TREE WARDENS

RESOLVED: Cllr. Peter Crawley and Sarah Betts be appointed Honorary Tree Wardens.

- 088/09 APPOINTMENT OF HONORARY ENVIRONMENTAL CONSULTANT**
Mr. Richard Hellier has kindly agreed to continue as the Hon. Env. Consultant but has requested that terms of reference be drawn up.
RESOLVED: Mr. Richard Hellier be appointed Honorary Environmental Consultant.
RESOLVED: Planning Cttee to draw up draft terms of reference.
- 089/09 APPOINTMENT OF HONORARY FOOTPATHS REPRESENTATIVE**
Mr. Richard Hellier has very kindly agreed to be the Hon. Footpaths Representative. Members expressed their appreciation of this offer.
RESOLVED: Mr. Richard Hellier appointed Honorary Footpaths Representative.
- 090/09 APPOINTMENT OF LEAD MEMBERS**
Cllr. Ney said he was happy to continue as the Highways Lead Member and Cllr. Whyatt agreed to be the Lead Member for the Red Telephone Box.
RESOLVED: Cllr. Robert Ney Lead Member for Highways matters.
RESOLVED: Cllr. Brian Whyatt Lead Member for the Red Telephone Box.
- 091/09 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**
- a) **Hart Road Safety Council**
Cllr. Peter Crawley agreed to continue to be the Council`s representative.
 - b) **Crookham Memorial Hall Trust**
Cllr. Simon Ambler agreed to continue to be the Council`s representative.
 - c) **Fleet/Crondall Welfare Trust**
Cllr. Robert Ney agreed to continue to be the Council`s representative.
 - d) **Cottrell Almshouses Trust**
Vacant at present. The Chairman agreed to get someone to speak to Cllr. Whyatt and give him some information.
 - e) **Hart & Rushmoor Transport Forum**
Cllr. Brian Whyatt agreed to be the Council`s representative on this Forum.
RESOLVED: The above appointments were confirmed.
- 092/09 SUBSCRIPTIONS DURING THE COMING YEAR**
- a) **Hampshire Association of Local Councils**
 - b) **Council for the Preservation of Rural England**
 - c) **Open Spaces Society**
 - d) **Society of Local Council Clerks**
 - e) **Community Action Hampshire**
- RESOLVED:** The above annual subscriptions were agreed.
- 093/09 REVIEW OF CANAL CONSERVATION AREA**
The Consultation documents were received by email and downloaded by the Clerk. Cllr. Crawley took the hard copy and agreed to précis it for Members of the Planning Cttee to respond by 22 May.
RESOLVED: Clerk to collate responses and respond by deadline.
- 094/09 RURAL HOUSING SITES**
Deferred to June meeting.
- 095/09 COMMUNITY TRANSPORT**
Cllr. Ney said he been approached by Dogmersfield Parish Council to see whether the Four Seasons bus could be utilised to assist residents of both villages and he wished to know whether this Council wished to support this.
RESOLVED: Not to pursue this suggestion.
- 096/09 RED TELEPHONE BOX**
Deferred to the June meeting.

097/09 PLANNING

(i) Trees

Cllr. Crawley said the only significant issue was at Poulter's Bridge cottage and he believes the removal of the row of Leylandii is an improvement.

(ii) Report of the Planning Committee.

Cllr. Jackson's report had been circulated to Members prior to the meeting. Some debate took place and then the report was accepted and signed by the Chairman.

RESOLVED: To accept the report of the Planning Committee.

RESOLVED: Planning Committee to refresh terms of reference for ratification by Council.

098/09 STREET LIGHTING

SEC Contracting had submitted their quotation and this was compared with the HCC contract. There being very little financial difference it was agreed to remain with HCC and become part of the FPI project. This item was dealt with under Finance.

099/09 HIGHWAYS

(i) A287

Nothing further to report.

(ii) Pilcot Road Footway

Still no action from HCC Highways.

(iii) Crondall Road Traffic Speed

The Clerk confirmed that Cllr. Hutcheson had made Crondall Road improvements put forward by the Parish Council as his first priority for available funding. Other measures being considered will have to go out to public consultation. The Parish Council SID was with the Chairman and he confirmed he had the software and the computer to download the data.

RESOLVED: Clerk to confirm the HCC that the scheme submitted by Cllr. Ney, should be implemented asap.

RESOLVED: Cllr. Jackson contact the SID installation contractor and identify the sites to him.

100/09 FOOTPATHS

Deferred to June meeting.

101/09 LEA GREEN PLAY AREA

Replacement of swing straps - delegated to Finance Working Group to deal with.

102/09 YOUTH FACILITIES

Defer to next meeting.

103/09 PARISH PLAN

Cllr. Crawley produced a draft plan. Congratulations must go to Tony Clark for the layout which is very impressive. The working group has worked to the advice of HDC. Members will receive a PDF version and comments are invited by the working group.

104/09 STANDING ORDERS

RESOLVED: To adopt the 2009 Standing Orders.

105/09 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

CPRE and NALC AGM notices were highlighted by the Chairman should any Member wish to attend.

The Chairman asked permission to alter the date of the June meeting to 8 June and we would probably need to change the meeting time to 8pm because of the conflict with the other hall booking.

Cllr. Crawley asked about Village Community Grant Scheme which might be of use to the new occupants of the village and should he approach them regarding this.

Cllr. Ashton asked about the letter to Barclays – the Chairman said he had not received an acknowledgement and he would be contacting the Financial Ombudsman.

Cllr. Ney mentioned the RAF Odiham event on 13 June.

Strategic Housing Land Availability Assessment – Agenda item.

106/09 DATE OF NEXT MEETING

WI Hall, The Street,
Crookham Village

Velmead Community Centre,
Danvers Drive, Zebon Copse

8 June 2009

6 July 2009

5 October 2009

7 December 2009

7 September 2009

2 November 2009

107/09 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES

Construction work is going ahead and to plan. The additional car park spaces will be put out to tender and this will be brought back to the Parish Council to decide whether to fund them or not. Cllr. Ney asked about the re-naming of the facility and it was thought that Zebon Copse Centre be appropriate.

Cllr. Crawley asked for a further month to consider it.

108/09 VCC LEISURE WORKING GROUP

(i) Terms of Reference

It was agreed that these should be drafted by the Members of the Working Party and submitted to a future meeting.

(ii) Membership

Cllrs. Jackson, J. Ambler, Ney, S. Ambler and Crawley agreed to be Members of the Working Party.

RESOLVED: The above Councillors were appointed to the VCC Leisure Working Group.

The meeting closed at 10.41 pm.