

These are the Crookham Village Parish Council unadopted Minutes of the Meeting of 5 January 2009, held in the Velmead Community Centre, Danvers Drive, Zebon Copse. Please refer to the Minutes of the February 2009 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Peter Crawley  
Cllr. Robert Ney  
Cllr. David Jackson  
Mrs. Carol Leversha (Clerk)  
Mrs. Angela Sayers (RFO)

In attendance: Ward Cllrs. Jenny Radley and Tim Davies.

**001/09 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. Greenwood and Ashton and Ward Cllrs. Appleton and Bennison.

**002/09 CHAIRMAN`S ANNOUNCEMENTS.**

The Chairman advised that he had received Cllr. Sinka`s resignation as a Parish Councillor and at her request he read out her letter of resignation. Members expressed their appreciation of all her hard work during her time in office in particular the work on the Parish Plan questionnaire.

**003/09 MINUTES OF THE MEETING OF 1 DECEMBER 2008**

These were agreed as a true record and signed by the Chairman. Arising from the Minutes the Clerk confirmed that she had completed the BT Adoption form for the red box and had sent off the £1 cheque for its purchase. The Chairman advised that Mrs. Walden had promised to maintain the box in the event that it was retained.

**004/09 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

Standing declaration from Cllr. Jackson with regard to being Chairman of the Zebon Copse Residents Association and its connection with the Velmead Community Centre. Standing declaration from Cllr. Ambler with regard to being a Member of HDC which is the other party to negotiations regarding Velmead Community Centre. Cllrs. Simon Ambler and David Jackson also declared an interest as both are Members of the Basingstoke Canal Association. All interests were non-prejudicial.

**005/09 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their duty to consider the crime and disorder implications that may arise from any decision that they might make at this meeting.

**006/09 PUBLIC PARTICIPATION**

There were no public present.

**007/09 FLEET/CROOKHAM/CRONDALL WELFARE TRUST**

The Clerk advised that she had been unsuccessful in contacting Mrs. Kay. She explained how the Trust was set up originally and said she would get further information on how recipients are identified and report back to the next meeting.

**ACTION: Clerk**

**008/09 RIGHTS OF WAY IN HART DISTRICT**

Mr. Baker (Ramblers Association) spoke to Members about the letter which had been sent to all parishes in Hart following a Conference on the Access arrangements following on from the CROW Act. He detailed the aims of the Association and advised that volunteers cover each parish and aim to walk all the footpaths at least twice a year. Mr. Baker co-ordinates the local representatives and also responds to Consultation documents and any Planning Applications from Hart which have countryside implications. He detailed all the voluntary and statutory partners. By engaging with parishes the Ramblers Association hope to increase the resources available to open up the countryside for all to enjoy. He would be interested to know of any local issues which the Council might want some help with.

Cllr. Jackson asked who our RA representative was and was advised that it is a gentleman called Harley Davidson. It was agreed that the Clerk would pass on our footpath representative's details for Mr. Davidson to make contact with her. It was further agreed to provide Mr. Baker with the background to the fencing of Zephon Common and ask the views of his Association.

**ACTION: Clerk**

**009/09 FINANCE**

**(i) RFO's Report**

The RFO presented her report and responded to questions raised by Members.

RESOLVED: The report of the RFO was accepted by Members and signed by the Chairman.

**ACTION: Signed copy to be filed with Minutes.**

The RFO said she had received the Precept letter from Hart and the deadline was set for end of January. The Chairman said it would be better to advise Hart that our precept will be set at our February meeting, when we are in a better position to know what is required with regard to the last item on this Agenda.

**ACTION: RFO to advise HDC**

**(ii) Terms of Reference for Finance Cttee**

Draft terms of reference were produced by the RFO which had incorporated the amendments suggested by Members. After lengthy debate it was agreed to consider that Members review the TOR again at the February meeting in order to ratify them as being the terms of reference for a Working Group. A rolling review will be used for its status to avoid having to suspend Standing Orders if a committee was needed sooner than 6 months.

**ACTION: RFO**

**(iii) Canal Funding**

Cllr. Ney said he would be taking our position forward to the HDAPC meeting on 13 January.

**010/09 TAXI SHARE SCHEME**

An email from HCC had been received detailing how the Crondall Taxi Share Scheme worked. Cllr. Jackson said it appeared that there had been no attempt to fill the gap between Church Crookham and Crondall caused by the loss of the Fleet to Farnham facility when the No. 71 bus route was truncated. At least one parishioner had to give up his/her job in Farnham as a result of the loss of service and others had complained about losing access to Farnham. Members referred back to the presentation by Cllr. Johnny Fielding and Cllr. Jackson said there is doubtful public support for the Council providing a community transport scheme. The Chairman said as far as this Council is concerned we are unaware of any community transport schemes in the parish. Nor are we aware of any of our residents who have expressed a desire for a community transport scheme – indeed those residents who had expressed a desire to use the Call & Go when it first came into being had never actually used the service.

Clerk to respond to Johnny Fielding advising that we do not have any knowledge of any community transport schemes in the village.

**ACTION: Clerk**

**011/09 PLANNING**

**(i) Trees Report**

Cllr. Crawley said that 7 dead pine trees are being cut down at the back of Further Vell Mead and the applicants have been requested to replace them with new planting. Cllr. Jackson questioned whether these were the Award trees and he was very concerned that the trees in question might be these. Clerk to ask the Tree Officer for sight of the tree surgeons report and confirmation that these are not the Award trees planted for the Enclosure Act of the 19<sup>th</sup> Century.

**URGENT ACTION: Clerk**

**(ii) Report of the Planning Committee**

Cllr. Jackson spoke to his report and responded to queries raised by Members.

RESOLVED: The Report of the Planning Cttee was accepted.

**ACTION: RFO 5 copies on noticeboards.**

**012/09 STREET LIGHTING**

Nothing to report.

**013/09 HIGHWAYS**

**(i) Redfields Lane/287 Junction**

Cllr. Ney advised he had spoken to an officer in the Safety Dept who said that another division of HCC (Engineering) who are now doing a study with regard to possibly putting traffic lights at this junction. He also mentioned that they are again looking at scalping the top of the mound. He will continue to follow this up.

**ACTION: Cllr Ney**

**(ii) Pilcot Road Footway**

The Chairman said he had not seen any Notice of the intention to remove the 40mph limit and John Foggo (HDC) was supposed to implement this before further measures are undertaken.

**ACTION: Clerk**

**(iii) Crondall Road – Traffic Speed**

Public Meeting advertised for 19 January – we need to download the map from our website. Cllr. Ney said we need to make sure that the comments are made on what is proposed – not people suddenly wanting bypasses and roundabouts. Public meeting advertised for 19 January – Clerk to download the map from our website and print copies at A3 for that meeting.

**ACTION: Clerk**

**ACTION: Chairman and Cllr. Ney to liaise with David before the 14 Jan.**

**014/09 FOOTPATHS**

**(i) Footpaths 2/14 Footbridge**

Cllr Ney had spoken to the landowner about blocking off the gap next to the boardwalk. Cllr. Jackson said the gate was there but there was still an unfenced gap between the fields. He recalled that the fence was something which the tenant had said he would do so that he could control where the horses can graze.

**ACTION: Cllr. Ney.**

**015/09 LEA GREEN**

**(i) Play Area Inspections**

No problems.

**016/09 YOUTH PROVISION**

Charlotte Tickner had advised that she had been off sick for 3 months and she requested a week to get something sorted. Clerk to advise Members of another contact name.

With regard to the installation of the Climbing Boulder at Velmead, the army have advised that they are unable to assist with the tracking so we shall have to tell Strategic Leisure to tell HAG to include tracking in their costs to ensure that the ground is undamaged when these works are instigated.

**ACTION: Clerk**

**017/09 PARISH PLAN**

Cllr. Crawley has a meeting on 6 January 2009, he said that Mrs. Brooks had resigned from the Group. Cllr. Jackson confirmed that he would be attending.

**ACTION: Cllr. Crawley**

**018/09 WEBSITE**

Work continues and Cllr. Jackson asked for confirmation that he could state that we have purchased the red telephone box. Cllr. Julia Ambler asked that we request volunteers to keep it clean.

**ACTION: Clerk to contact Mrs. Walden**

**019/09 STANDING ORDERS**

Members requested an electronic version together with the Chairman's amendments.

**ACTION: Clerk**

**020/09 FORMATTING OF MINUTES**

The Clerk explained that in order to comply with Quality Parish requirements it was necessary to produce the Minutes in a different format. Historically, the Council has required

some recording of debate and actions. Members debated how best to comply with requirements and provide them with the detailed background of issues raised etc. RESOLVED that the Clerk produce a background paper for Members and a Decision compacted Minute for the official Minutes.

**021/09 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

HDAPC Meeting Tuesday 13 January. Cllr. Ney will attend.

Cron dall Road Traffic Meeting 8pm 19 January.

Consultation document on Code of Recommended Practice on Publicity – Circ file.

**022/09 DATE OF NEXT MEETING**

WI Hall, The Street,  
Crookham Village

Velmead Community Centre,  
Danvers Drive, Zebon Copse

2 February 2009

2 March 2009

6 April 2009) **(Annual Parish Meeting)**

**023/09 CONFIDENTIAL ITEM – (Exclusion of Public & Press)**

The Chairman did not move exclusion of press and public as he said that what was to be discussed was non-confidential.

**024/09 VELMEAD COMMUNITY CENTRE & ADJACENT AMENITIES**

The Chairman advised that the tenders came in for the revised plans and he was pleased to confirm that the downscaled work can be done within the budget. He had met with Carl Westby just before Christmas and they had looked at work done elsewhere by the within budget building contractor and it appeared very satisfactory. The building contractor is ready to begin work at the beginning of February in order to have completed by the start of the September term. In terms of the actual Agreement our Solicitor has come up with a form of words which deal with the unadopted part of the highway. This is apparently still owned by the builders and HCC are now getting the adoption process underway. The adoption needs to be completed by the time this Council takes over the facility in 2011

CVPC have informally been asked to consider whether it feels that Velmead Community Centre would be acceptable as one of the possible sites for the relocation of the Peter Driver 5 a side pitch. Members said that what happens with the five a side pitch has no bearing on the present negotiations. If appropriate this should be evaluated as a separate project. Noise nuisance issues for adjacent houses would need to be fully addressed before such a scheme could go forward.

After further debate it was agreed to advise Hart that, subject to our Solicitor having sight of the Contract between the building contractor and Hart (and there being no issues raised) then the contract can be incorporated into the Legal Agreement between Crookham Village Parish Council and Hart District Council and the document be duly signed by both parties.

RESOLVED: Subject to the above that Members agree to the signing of the Legal Agreement for the acquisition of the Velmead Community Centre and Adjacent Amenities.  
**ACTION: Clerk to advise Carl Westby of the need for our Solicitor to have sight of the Building Contract and request a date for the signing of the Legal Agreement, no later than 16 January 2009 in order that the contract can be awarded in time for the building works to commence in early February. Ask for confirmation that he is content with the form of words in the agreement agreed between our solicitors which commits HDC to getting the approach road adopted before handover of VCC.**

The meeting closed at 10.45 pm.