

These are the Crookham Village Parish Council Minutes of the Annual General Meeting of 10 May 2010, held in the Zebon Copse Centre, Danvers Drive, Zebon Copse. Please refer to the Minutes of the June 2010 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Philip Ashton  
Cllr. Peter Crawley  
Cllr. Robert Ney  
Cllr. Brian Whyatt  
Mrs. Carol Leversha (Clerk)  
Mrs. Angela Sayers (RFO)

In attendance: County & Ward Cllr. Jenny Radley and Ward Cllrs. Tim Davies and Richard Appleton.

**078/10 ELECTION OF CHAIRMAN**

Cllr. Simon Ambler was proposed by Cllr. Ney and seconded by Cllr. Ashton. There being no other nominations Cllr. Ambler was duly elected Chairman and signed his declaration of acceptance of office.

**079/10 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. Jackson and Randall.

**080/10 CHAIRMAN'S ANNOUNCEMENTS**

None.

**081/10 ELECTION OF VICE CHAIRMAN**

Cllr. David Jackson was proposed by Cllr. Ney and seconded by Cllr. J. Ambler. There being no other nominations Cllr. Jackson was duly elected Vice Chairman and it was agreed that he could sign his declaration of acceptance of office at a later date.

**082/10 APPOINTMENT OF MEMBERS OF THE PLANNING CTTEE**

**RESOLVED:** The following Members were appointed to the Planning Cttee – Cllr. David Jackson, Cllr. Philip Ashton, Cllr. Brian Whyatt and Cllr. Peter Crawley and Mrs. Tina Collins as the CVA (non voting) representative.

**083/10 ELECTION OF CHAIRMAN OF THE PLANNING CTTEE**

Cllr. David Jackson was proposed by Cllr. J. Ambler and seconded by Cllr. Ney. There being no other nominations Cllr. Jackson was duly elected Chairman of the Planning Cttee.

**RESOLVED:** Cllr. Jackson appointed Chairman of the Planning Cttee.

**084/10 APPOINTMENT OF MEMBERS OF THE FINANCE CTTEE**

**RESOLVED:** The following Members were appointed to the Finance Cttee – Cllr. Julia Ambler, Cllr. Philip Ashton and Cllr. Robert Ney.

**085/10 ELECTION OF CHAIRMAN OF THE FINANCE CTTEE**

Cllr. Julia Ambler was proposed by Cllr. Ney and seconded by Cllr. Whyatt. There being no other nominations Cllr. J. Ambler was duly elected Chairman of the Finance Cttee.

**RESOLVED:** Cllr. Julia Ambler appointed Chairman of the Finance Cttee.

**086/10 APPOINTMENT OF HON. INTERNAL AUDITOR**

Mr. Phil du Gay has kindly agreed to continue to offer his services as the Council's Honorary Internal Auditor.

**RESOLVED:** Mr. du Gay is CVPC Hon. Internal Auditor.

**087/10 APPOINTMENT OF HON. ENVIRONMENTAL & FOOTPATHS REPRESENTATIVE**

The Clerk advised she was awaiting clarification from Mr. Richard Hellier as to whether he agrees to continue to offer his services as the Hon. Env. & Footpaths representative and Members confirmed they would be very happy to accept him.

**RESOLVED:** Mr. Richard Hellier is appointed as Hon. Env & Footpaths representative in the event that he is prepared to continue these roles.

**088/10 APPOINTMENT OF TREE WARDEN**

Cllr. Crawley agreed to continue as CVPC tree warden.

**RESOLVED:** Cllr. Crawley is appointed as Tree Warden for CVPC.

**089/10 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

Cllr. Peter Crawley - Hart Road Safety Council  
Cllr. Simon Ambler - Crookham Memorial Hall Trust  
Cllr. Robert Ney - Fleet/Crondall & Crookham Welfare Trust  
Cllr. Brian Whyatt - Cottrells Almshouses Trust  
Cllr. Brian Whyatt - Hart & Rushmoor Transport Forum

**RESOLVED:** Above Members appointed as listed.

**090/10 SUBSCRIPTIONS FOR THE COMING YEAR**

Annual subscriptions for the following organisations were proposed:

Hampshire Association of Local Councils  
Council for the Protection of Rural England  
Open Spaces Society  
Society of Local Council Clerks  
Community Action Hampshire

**RESOLVED:** Subscriptions to continue to the above organisations.

**091/10 MINUTES OF THE MEETING OF 12 APRIL 2010**

**RESOLVED:** Minutes 063/10 to 077/10 were agreed as a true record and signed by the Chairman. There was one minor typo "trek master" should read "traffic master"

**092/10 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

Standing declaration from Cllr. S. Ambler as he is also a Member of HDC which retains ownership of Zebon Copse Centre – this interest being a non-prejudicial interest.

Standing declaration from Cllr. Brian Whyatt as a member of the Crondall Road Action Group this being a personal interest.

**093/10 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their duty to consider any crime and disorder implications that might arise from any decision they might make at this meeting.

**094/10 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker)**

The Chairman sought permission to adjourn the meeting for public participation.

Richard Gwynne said he noticed that some work has been done on Crondall Road but believed there are still some outstanding works to be done – line painting and roundels in the road. He was aware that HCC were going to do the speed checks. He asked if it would be appropriate to push for these works to be done before the speed checks so that we could get a true picture. In his capacity as a CRAG member he has collected a document signed by the majority of the road giving CRAG the mandate to speak on their behalf. He was advised to send the data prior to the September meeting. Miranda Longshaw then said there is a real feeling and disquiet along the road because of Hitches Lane development and QEB and residents are very worried because we are a through road and a rat run. John Holmes asked who was responsible for monitoring the growth in the number of heavy vehicles using Crondall Road. He was advised that the police are the authority who would prosecute offenders. Richard Gwynne said the police would prosecute if two or more residents were able to witness an offence. Cllr. Davies offered to find out whether there is a designated route for the construction traffic to Hitches Lane. The Chairman then closed the meeting to the public.

**095/10 FINANCE COMMITTEE REPORT**

The RFO produced the Annual Return and explained to Members how the figures were arrived at – all Members had been emailed the figures prior to the meeting. The Chairman read to the Members the content and requested permission to sign the documents.

**RESOLVED:** Section 1 – Accounting statements - Members accepted the statements read out by the Chairman.

**RESOLVED:** Section 2 – Annual Governance Statement – Members accepted the statements read out by the Chairman.

Members were advised that the VAT advice from Menzies was excellent. A fixed figure had been agreed but Menzies had run over by three times the original quote.

**RESOLVED:** Members accepted the proposal from the Finance Cttee.

Cllr. Ney said there were 3 quotes to come to Finance Cttee for the end of season pitch repairs.

The ZCC Administrator had sourced a Training Course for herself and the caretaker to undertake Fire Warden training as suggested by the Fire & Rescue Officer when he inspected the premises.

There was a query with regard to whether a charge be made for use of the playing fields when the Hall is hired. Cllr. J. Ambler said she would find out whether a charge was made to the Fete for its use of the field – all users should be charged the same.

**RESOLVED:** Finance Cttee authorised to deal with the above matters.

Cheques were presented for signature for expenditure incurred and for a transfer of money to get a 2% rate of interest with a lump sum tied up for one year – there was some debate with regard to the lump sum and it being tied up for one year.

**RESOLVED:** All cheques were signed.

The Chairman advised that the Financial Ombudsman had written to Barclays accepting the compensation offer of £75 and accepting the Barclays offer of a meeting with a named person.

#### **096/10 PLANNING**

##### **(i) Trees**

Cllr. Crawley had nothing to report.

##### **(ii) Report of the Planning Committee.**

Reports for April and May were presented.

Cllr. Ashton spoke to the May report and advised Members of some minor amendments on one application and then went into detail with regard to the QEB exhibition which he had attended. Schools and the A287 junction had figured. After much debate Cllr. Ashton was supported in the response he wished to formulate.

**RESOLVED:** The April & May reports of the Planning Cttee were accepted.

##### **(iii) MUGA**

The Chairman advised that there had been an error in the original submission from the Planning Cttee. Cllr. Jackson had submitted a revised submission. After much debate the Clerk was instructed to email Mr. de Courcy and say Members would be happy to meet with him when he has a plan which addresses all the issues raised by Members.

#### **097/10 PARISH BOUNDARY SIGNS**

Cllr. Ney said he was hoping that someone from Church Crookham PC was going to be at the HDAPC meeting so that he could seek assistance from them in getting the GHR sign moved up to the grass bank near to the roundabout at the junction of GHR and Brandon Road.

#### **098/10 FLEET TOWN ACCESS PLAN**

It was agreed that the following Members form a sub group and draw up a response to present to the next PC meeting. Cllr. Lee Randall, Cllr. Brian Whyatt, Cllr. Robert Ney Cllr. Julia Ambler to form a working group. Cllr. Ney took the documentation and agreed to set up the meeting of the group.

**RESOLVED:** Working Group to report back to the June Parish Council meeting.

The Chairman advised that due to the commercially sensitive information with regard to the ZCC he would bring forward item 23 and when this was dealt with would move Exclusion of Public and Press under Schedule 12A – Section 1001 of the LGA 1972.

#### **099/10 ZEBON COPSE CENTRE & ADJACENT AMENITIES**

Cllr. Ambler reminded Members of the background to the issue surrounding the access road. Members debated the risks involved in accepting, at this late stage, a covenant imposed upon CVPC without reference to CVPC. In the event, after very lengthy debate, Members decided that the risk of incurring extortionate maintenance costs for the unadopted section of highway were low. HDC have undertaken to indemnify CVPC expenditure in excess of £5k for a 5 year period.

**RESOLVED:** Members agreed to sign the Agreements on 1 June to be backdated to 1 April 2010 pending the return of the remaining balance of money lodged with HDC by CVPC to cover for any additional refurbishments.

**100/10 INFORMATION SHARING AND AGENDA ITEMS FOR NEXT MEETING**

Cllr Davies advised that a number of people were complaining that there insufficient play area facilities at Lea Green Play area.

HALC AGM 16 October 2010.

Call & Go September Agenda.

Members were requested to advise the Clerk if there were any changes to their Declaration of Interest Forms.

Cllr. Whyatt asked about the verges at Crossways as to whether some deterrent could be installed to prevent the car parking on the verges.

**DATES OF MEETINGS**

WI Hall, The Street,  
Crookham Village

Zebon Copse Centre  
Danvers Drive, Zebon Copse

7 June 2010

5 July 2010

6 September 2010

4 October 2010

1 November 2010

6 December 2010