

**These are the unadopted minutes of the meeting of 2 December 2002, please refer to the minutes of the January 2003 meeting for any amendments to these Minutes.**

**MINUTES OF THE MEETING OF 2 DECEMBER 2002**

**Present:** Cllr. S. Amber (Chairman)  
Cllr. Mrs. J. Brooks  
Cllr. P. Collins  
Cllr. P.F. Crawley  
Cllr. N. Dent  
Cllr. D. Jackson  
Cllr. K. Rusby  
Mrs. C.A. Leversha (Clerk)

In attendance: Mr. S.G. Knight and Mr. S. Payne

**169/02 APOLOGIES FOR ABSENCE (Min.151/02)**

No apologies.

**170/02 MINUTES OF THE MEETING OF 4 NOVEMBER TO APPROVE (Min.152/02)**

The Clerk was requested to send the minutes as an attachment as well as an email. The Chairman pointed out that the Agenda referred to the Minutes of 7 October and this needed to be changed to 4 November. With one minor amendment the Minutes were agreed as a true record and signed by the Chairman.

**171/02 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA (Min. 153/02)**

Standing declaration until the Village Hall item is determined. Cllr. Peter Crawley and Cllr. Paul Collins both advised that they were members of the Crookham Street Social Club and both advised that they did not regard it as a prejudicial interest and would continue to participate in the village hall negotiations.

**172/02 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker on any matter) (Min.154/02)**

The Chairman sought permission to adjourn the meeting for the public to speak and this was so agreed. Mr. Knight had spoken to Michael White about the Village Hall and had been informed that he was only waiting to find out if they had access over the land.

Mr. Rick Colman asked about the application for two dwellings behind Pilcot House – would the Parish Council be speaking against it at the DC meeting on 18 December or did the residents need to do so themselves.

Dr. Reader presented a report and copies of a letter from the JTS partnership. The Social Club had had concerns about the size of the proposed building and the loss of their freehold car park – the Club had put forward a proposal. He proposed going to the Architects to draw up something along the lines of the sketches. The Chairman then closed the meeting to the public.

**173/02 PLANNING (Min.155/02)**

**(i) General**

The Chairman reminded Members that with the objections to the Pilcot House development they had looked to use the proposed ransom strip as a further reason for refusal – it has been confirmed that no ransom strip was secured. With regard to the request of Mr. Colman for representation at the DC meeting it was agreed that the case would come best from an articulate resident. Cllr. Jackson said it was best done from a prepared script and he would be happy to vet what is to be said and help to compose it.

HDC have invited one representative to attend a half day training course on planning – Cllr. Brooks took the letter and will attend if she can.

Enforcement now closed on Brunley as a planning application has been submitted.

Actions with Cllrs Brooks and Jackson.

**Zephon House**

Nothing further to report.

Action – Clerk to chase up.

**Redfields Inquiries**

Finished on 6 November – inspectors decision now awaited.

Action – remove from agenda.

(Post Meeting note: APPEAL DISMISSED)

**Nyasaland – Mobile Home**

The owner has been invited to submit a planning application by HDC.

(Post Meeting note: planning application submitted)

Action: remove from agenda.

**(ii) Local Plan**

Formal Notice of Intention to adopt the plan has been received.

Action - remove from Agenda.

**(iii) Trees**

Nothing to report.

**(iv) Report of the Planning Cttee**

Cllr. Jackson spoke to his report and advised that it was large this month as it covers two months. Copy to go with the Minutes and copies to be posted on the notice boards. With regard to Riverside Cottage the Clerk was instructed to advise that this Council does not agree to the approval of plans where no adequate plans are submitted by the applicant.

Action – Clerk.

**(v) Velmead Community Centre**

Carol Peake has advised she will be happy to meet with the Chairman – Cllr Jackson said he was not happy with that we are asking to meet with the users of the hall and the people who manage it – not a public meeting - a management meeting. The Chairman said he was happy to meet with Carol Peake and give her that message and this was agreed.

Action - Chairman (he will agree precise format and a date).

**174/02 SECTION 106 MONEYS – ZEBON COPSE ESTATE (Min.156/02)**

The Chairman reminded Members that part of the 106 money was ring fenced for a play area. Cllr. Poulton had put a proposal for HDC to give us the money to take this on board. The Chairman had also asked Rod Auty for an up to date schedule of all 106 money – and HDC had used £9k of it for the path across the area between Brandon Road and Jessett Drive. There was £347k unspent and £150k of that has been provisionally allocated at present for unspecified schemes within Zebon Copse. Cllr. Jackson asked whether this Council wished to do the job of Hart Council by building the play area.

He proposed that we say we do not wish to do it but are willing to help with the consultation process. Cllr. Collins then raised the matter of the £150K as opposed to the £297k. The whole thing is a complete nonsense. Cllr. Crawley said as the Chairman was going to talk to Carol Peake about the Community Centre he then talk in parallel with regard to the 106 money.

Action – Chairman.

**175/02 TO FILL A CASUAL VACANCY ON THE COUNCIL (Min.157/02)**

Interest has been expressed from Mr. S. Payne, of 17 Further Vell Mead and his cv had been circulated. The Chairman invited Mr Payne to say a few words and he also answered some questions from Members. He was then proposed by the Chairman and seconded by Cllr. Rusby and co-opted onto the Council. He duly signed his declaration of acceptance of office form and took away his interests form and model code of conduct form, to be completed and returned to Clerk when he has read the code of conduct etc.

Action – Cllr. Payne to complete and return both documents to Clerk.

**176/02 NEW VILLAGE HALL (Min. 161/02)**

Members discussed Dr. Reader's proposals as stated in the public participation part of this meeting. Cllr. Collins raised the request that the PC grant access over its land and should state that it was for any future development on Grove Farm. Cllr. Crawley said he had been through the deeds and our ransom strip looked like that on the JTS drawing with the exception of the area we sold to the Club for its extension. He thought we should offer them access to any part of the land which was included within the settlement boundary. Cllr. Collins agreed with that, Cllr. Jackson said we should offer them nothing at the moment. He believed that we should get the drawings so that we then knew what car park space we are left with and whether it is sufficient. It was pointed out that the correspondence we were looking at was between third parties. Discussion took place on a variety of matters and it was concluded that we only needed agreement with them if we needed extra land for car parking. The Chairman reminded everyone that once we had something to put on the table then we would call a public meeting – we would consult as soon as we had something to consult on. It was agreed that Members would take the plans away and the Chairman should consult with Dr. Reader saying our first response is that we have deeds showing our ownership of the land and therefore there would be a question of access across it and we would not be happy to grant access in the terms of the letter to him. We might consider negotiating on the basis of land within the settlement boundary. In parallel we go along with sketch plans on the lines of this - we do not want proper plans – asking if this went ahead how much car parking space do we need. It was agreed that the Clerk would copy the documents give by Dr Reader and circulate them to all Members so they could come to the next meeting with a clearer picture.

Action: Clerk to send copies to all Members.

Action: Chairman to consult with Dr. Reader.

**177/02 MATTERS ARISING (Min. 162/02)**

**(i) Lea Green**

Weekly playground check reports in file and notice posted reference no dogs in play area. Request from resident to have a dog waste bin at Lea Green this was agreed by all present.

Action: Clerk to order dog waste bin.

**(ii) Electoral Review**

Awaiting Cllr. Jacksons draft (when he has time to compose it)

Action: Cllr. Jackson to draft letter.

**(iii) Flooding**

Cllr. Brooks said that Hart was on Flood Warning recently but no one told those (in the village) who were likely to be affected.

Action: Clerk to ask Patrick Grace what the procedure is supposed to be.

Action from November Minutes: request an update from our Flooding Consultant in February as to whether the work has been carried out.

**(iv) Grants for Public Transport**

Eight parishes have signed up so far and HDC have put the £45k capital funding (contribution towards a vehicle) into the medium term capital programme.

Action: await outcome of HDC and HCC actions.

**(v) Grants for Parish Plan**

Action: Cllrs. Ambler & Collins.

**(vi) Grants for Community Service**

Action: Cllr. Crawley.

**(vii) Parish Review**

Action: Clerk to write again.

**(viii) Barbed Wire Fencing**

Action – Clerk has put ranger and Cllr. Collins in contact with one another.

**(ix) Youth Facilities**

The meeting has been agreed for Saturday, 7 December.

Action – The Youth Service had not produced any publicity for it yet and it was thought that it was too late now. Cllr. Jackson said he was about to produce a newsletter and he could put a date in that if the Youth Services gave him the details.

Action: Cllr. Ambler to give Cllr. Jackson's email address.

**(x) Noticeboard Theft**

The board has reappeared – Clerk to advise the police. It was agreed that it be replaced on the posts in a new site and that estate map be put on it. The Chairman agreed to talk to the residents to ensure the new site was acceptable.

Action: Clerk & Chairman.

**(xi) Publication Scheme**

Our Publication Scheme has been accepted. Resolved to adopt a bespoke scheme for local councils (core classes only) as approved by the Commission.

The Chairman said that the minutes published were only of the last meeting and were not adopted and this should appear on the Minutes which the Clerk circulates and which may then be changed at the meeting.

Action: Clerk.

**(xii) Risk Assessment Policy**

Action – Clerk to produce a RAP.

**178/02 FINANCE (Min.163/02)**

**(i) General**

Canal Authority will advise of a project in due course and the Ranger will supply invoices for the work at Zebon Copse.

HDC have written asking for funding for Community Wardens – a trial scheme is running at the moment. Members felt that this Council had no hot spots which would justify contributing to the scheme.

Action: Clerk to advise this PC would not participate in the scheme.

**(ii) Treasurers report**

“1. Since the last report on 4 November we have received interest on our Bank of Ireland account of £126.07. We have also received £259.08 from the

Crookham Village Association being one half of the Village Hall proposed plans fee; and £26.53 refund from the BRAG fighting fund unused grant (£100) and £50 from the Levershas – old computer. The latter two cheques have not yet been banked.

2. Bank Balances will be (after banking above):

Bank of Ireland	£46,040.87
Barclays Bank	£472.21

3. Cheques for signature:

No. 100372 Butterworth Tolleys	£38.50
Arnold Baker Book 6 <sup>th</sup> Edition	

No. 100373 A. Fisk	£114.00
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Clearing area around “village map  
And flower beds

No. 100374 Society of Local Council Clerks	£48.00
Subscription for 2003	

4. Budget Meeting – 4 December at 8pm at Chairman’s house. Paperwork for meeting given to Clerk for circulation.

E&OE”

PS

5. Permission sought to draw cheque in favour of Parish Council and bank surplus funds in Bank of Ireland account when bankings are cleared and interest amount for November known to round up to nearest hundred pounds (approx. £250 available). Members agreed to this.

Members accepted the Report of the Honorary Treasurer and it was signed by the Chairman.

#### **179/02 LIGHTING (Min. 164/02)**

**(i) General**

Clerk has advised contractor that a footway light is not working.

#### **180/02 HIGHWAYS - ROADS, PAVEMENTS & FOOTPATHS (Min.165/02)**

**(i) General**

Walk to school bus – Clerk has spoken to Chairman of governors at Crookham Infants School and he requests information on how it works elsewhere so that he can put it to parents and other governors. Clerk has emailed HCC officers for information.

Action - Clerk

The Clerk had written to Dogmersfield School asking if they would submit a green travel plan which would support our endeavours to have a footway along Pilcot Road provided under the safer routes to school initiatives.

Action - Clerk

**(ii) Pavement for Brook Hill**

Email from Phil Samms (HDC Hook) confirming that pedestrian warning signs will be erected at the top and bottom of the hill. Consideration is being given to short and long term remedies for the provision of a footway and he will report to the Council in due course.

Action – HDC to come back in due course.

**(iii) Traffic Calming**

Cllr. Dent said there has been an accident at Zephon Common Lane and he has spoken to the owners of Orchard House whose hedge is causing the problem.

Accident happened last Thursday morning.

Action - Clerk to ask HCC to rectify the problem.

With regard to Hitches Lane extension of 30 mph – a feasibility study has been carried out and it is thought it could move out 100 metres – Members resolved to support this and Clerk to write accordingly and also include reference to the 30 mph in Crondall Road – can this be moved out without the traffic calming – refer to Mr. Plumbes letter of 4 August.

Action: Clerk.

**(iv) Rebuild of Malthouse Bridge**

Members noted the comments from HCC Mr. Farwell saying the scheme was progressing slowly and that with regards to the expectation raised by his predecessor Mr. Yexley, that this could be done in 2003/04, he felt he had been unduly optimistic. Reply saying we note the cost implications but we are extremely concerned about the safety of pedestrians on the other side of the bridge and in the light of Government initiatives to walk this needs to be addressed.

There are quite a few children who walk to the Crookham Infants School and the present situation is not safe. With regard to the last paragraph – installation of a single curved rail on the existing parapet – Members expressed astonishment at such a suggestion as it was believed that the existing height of the parapet was more than adequate and there were other areas at either end of the bridge which were of more cause for concern.

Action: Clerk

**(v) Footpaths General**

Nothing to report.

**(vi) Repairs to Swingbridge Track**

Notice of closure of Bridleway 13b – works are being carried out to the culvert under the canal.

Andrew Smith (HCC RoW Manager) has written advising that they are trying to get the resurfacing works either side of the swingbridge initiated in this financial year – the cost of the work is around £4k. With regard to complaints about stile repairs – apparently Rob Thompson was awaiting information from the Parish Council as to the ownership of the land on which they are located.

Action – Clerk presented a map of the footpaths and this was taken by

Cllr. Crawley to put the ownership to the stiles for return to Mr. Thompson.

**181/02 RECORD OF CORRESPONDENCE CIRCULATED (Min.166/02)**

Circ: 9.11.02

Community Action – Rural Housing Scheme/HAPTC Mail  
103/02/104/02/105/02/106/02/HIOW Youth Options/Independent Members to  
Hampshire Police/HDC ltr ref funding Community Warden/Info bulletin  
Nov/Agenda & Mins Services PRP 19.11.02/Copy ltrs/ Rushmoor –  
Establishment of Consultative Cttee for Farnborough Aerodrome/Clerks &  
Councils Direct/ NALC Annual Report & Accounts & LCR/

Circ: 16.11.02

Copy ltrs/Licence application/ HDC Mins & Agenda for Council  
28.11.02/CPRE Hampshire/

Circ: 23.11.02

The Clerk/Additional Papers for HDC Meeting 28.11.02/ Agenda & Mins  
Services PRP 4.12.02/Staff & Gen Purposes Cttee 5.12.02/BRAG Final  
Report/HAPTC Mail 112-02/109-02/CHC Locality Health Forum  
3.12.02/CPRE tcg newsletter/rural matters/planning update 4

Circ:1/12/02

Copy ltrs/spise newsletter/development control cttee Agenda & Minutes 11.12.02

**182/02 INFORMATION SHARING & AGENDA ITEMS (Min.167/02)**

Workshop on Regional Government at Winchfield in February –

Cllr. Jackson well attend.

Community Action offered to give a talk on rural housing in Hampshire –  
Members declined.

Tony Clark advised he would be doing a coloured logo in due course.

Farnborough Aerodrome representation – Cllr. Jackson agreed to his name being  
put forward for this position.

Cllr. Collins took exception to the RES being discussed in public last time and he  
wished it to be discussed in camera at future dates due the confidentiality of  
nominees.

Cllr. Jackson said he felt we should also consider this in relation to any  
negotiating with the Whites. Cllr. Collins said we therefore need the information  
beforehand and direction from the Chairman as to which points we would not be  
discussing. Dr Reader also needs to be briefed that he has essentially been co-  
opted onto the Council for this issue and should not be acting as a member of the  
public. Agenda item – Financial Paperwork

**183/02 DATE OF NEXT MEETING (Min.168/02)**

The Next Meeting will be held on Monday, 7 January 2003 at 7.45 pm in the WI  
Hall.

The meeting closed at 10.55.