

MINUTES OF THE MEETING OF 3 SEPTEMBER 2002

Present: Cllr. S. Ambler (Chairman)
Cllr. Mrs. J. Brooks
Cllr. P.F. Crawley
Cllr. N. Dent
Cllr. D. Jackson
Cllr. D. Pearson
Cmdr P. Grace (Hon. Flooding Consultant)
Mrs. C.A. Leversha (Clerk)

In attendance: Mr. S.G. Knight, Cllr. Mrs. Pearson (HDC) and Cllr. Poulton (HDC).
The Chairman welcomed Sal Thirlway and Ivan Norris (HCC Youth Service) and asked permission of Members to bring forward items 12(xi) and 12(iii) on the Agenda in order that they and Cmdr Grace could give their presentations. This was agreed but for ease of reference these items will be recorded in Agenda order.

120/02 APOLOGIES FOR ABSENCE (Min.102/02)

Apologies from Mr. P. Dickinson.

121/02 MINUTES OF THE MEETING OF 1 JULY 2002 TO APPROVE (Min.103/02)

Page 2 Min 107/02 delete "local residents" insert "all his constituents". Page 3 Min. 111/02 delete "road" insert "path". The Minutes were then agreed as a true record and signed by the Chairman.

122/02 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA (Min. 104/02)

Standing Declaration until the Village Hall item is determined.

Cllr. Peter Crawley and Cllr. Paul Collins both advised that they were members of the Crookham Street Social Club and both advised they did not regard it as a prejudicial interest and would continue to participate in the village hall negotiations.

123/02 PUBLIC PARTICIPATION (time limit of 5 minutes per person) (Min.105/02)

The Chairman asked permission of Members to adjourn the meeting for the public to speak. As no one wished to speak at this point the Chairman then re-convened the meeting.

124/02 PLANNING (Min.106/02)

(i) General

Zephon House

A notification letter has been sent to the owner and then the decision will rest with the HDC Cabinet Member.

Redfields Inquiries

Cllr. Jackson said the team from BRAG is geared up for the deferred Inquiry which will commence at 10 am on 24 September at the Civic Offices. site.

Best Value Review of Development Control Survey

HDCs solicitor had written again to clarify his earlier message and Members accepted the content as now being comprehensible.

Nyasaland – Mobile Home

The enforcement officer of HDC has visited the site again with a Planning officer and states that "it is considered the land is not currently in such a state that we could proceed with action under Sect.215, and under these circumstances, no further action is being taken. In relation to the mobile home, I have discussed this with the Council's Solicitors Section and am awaiting a response from them."

(ii) HDC Local Plan

Nothing further to report.

(iii) Trees

The TPO requested on the Brandon Road/Jessett Drive trees is being dealt with by Andrew Ratcliffe at HDC.

(iv) Report of the Planning Committee

Cllr. Jackson handed out the Minutes of the Planning Committee meeting of 13 August and requested the Clerk to ensure that Declarations of Interest were a standing Agenda item in the future. He expressed his disappointment that there had been no public present for what had been a major planning application at the Old Forge Café and was concerned as to how we could ensure that the public were aware of major applications such as this. The Clerk advised that she had used coloured paper when posting the notices, so as to draw attention to them. Cllr. Jackson then spoke to his Planning Committee Report and responded to queries raised. The Clerk wished it be noted how very much she appreciated the work which Cllr. Jackson put into the Planning Committee and producing its reports and the Chairman echoed those thanks, having deputised for Cllr. Jackson on occasions.

(v) Velmead Community Centre

The Clerk has again written to Carol Peake at Hart asking for a yearly meeting of users, residents association and parish and ward councillors to address the management issues of the Centre. Clerk has asked for a copy of the legislation which bars the public from gaining access to play school when it is running and also for a Policy statement from Rod Auty. Further drawings have been received of the Centre and are with Cllr. Jackson. The Leisure Cttee needs to meet to decide what needs to be done. The Chairman proposed that Members see what Mr. Thirlway discovers and then meet and bring suggestions to Council in October.

(vi) Council Deputies for Planning Cttee

Cllr. Ambler was nominated as Vice-Chairman of the Planning Cttee and Cllr. Mrs. Brooks was nominated as a member of the Planning Cttee. Cllr. Crawley proposed that both nominations be accepted and this was seconded by Cllr. Jackson and this was so Resolved.

(vii) Hancocks Farm/PPG7

Cllr. Pearson expressed his concern that the Parish Council were objecting to this. PPG7 says we should be helping farmers and PPG13 advises LPAs not to object to small scale diversity proposals. He felt that this application was quite reasonable as there were only 4 vehicles and 2 trailers. Cllr. Pearson said that as a rural Parish Council we should be supporting our farmers and Cllr. Dent and Mr. Knight agreed with him. Mr. Knight said the Parish Council had always looked favourably on diversification otherwise there would not be all those buildings on Grove Farm. There was a great deal of debate on the issue. Cllr. Jackson explained how the Planning Cttee had come to its recommendations and pointed out that this recommendation could then be thrown out by this Council if it so chose. Cllr. Pearson put forward a motion that the Planning Cttee meet on a regular basis and take into consideration all the PPGs – there was no seconder for this motion. Cllr. Pearson then left the meeting. Cllr. Crawley said he supported Cllr. Pearson's concerns and Cllr. Mrs. Brooks said things have moved on and we are now 6 months down the line and have more information to hand. Cllr. Crawley said it was his understanding that Cllr. Pearson was complaining that in recommending against the award of a vehicle operating license the Planning Cttee had overlooked PPGs 7 & 13 and HDC PRP recommendation to support farm diversification. The Chairman of the Planning Cttee responded that the Cttee had expressed no opinion on diversification; it had merely commented on the planning issues raised by the traffic impact of the proposal as it appeared to the Cttee when it considered the

license proposal, for which no supporting paperwork was provided to them. The Planning Cttee worded its agreement with the PRP recommendation in principle.

125/02 SECTION 106 MONEYS – ZEBON COPSE ESTATE (Min.107/02)

Cllr. Jackson said we now have copies of the drawings for the Community Centre and we are hoping to hold a Leisure Cttee meeting to report back to the October meeting and we should have some further information from the Youth Officer. Cllr. Jackson said we are still awaiting information from Rod Auty as to where the play area is to go on Brandon/Jeset open space. Cllr. Poulton said there is a group set up by HDC and they will be trying to get some form of consistency on where 106 money will be spent. He has also had a meeting with Carol Peake and Rod Auty to ensure that this Council is consulted and not hit with an unacceptable application. He is awaiting documents from Rod Auty and there is a plan afoot to get the money sooner rather than later. He aims to get this resolved by the time we meet again. With regard to the path, he has had no more feedback from residents one way or another.

126/02 TO FILL A CASUAL VACANCY ON THE COUNCIL (Min.108/02)

No election had been called and therefore the Parish Council would have to co-opt a Member. The Clerk advised that there had been no nominations put forward but interest had been expressed by a resident of Zebon Copse and she had sent him an agenda and minutes. Clerk to ensure notices remain on noticeboards.

127/02 AMENITY AREAS (Bus shelter & Post Office)

In view of the difficulties of getting volunteers to keep these two areas neat it was agreed that quotations be sought for regular maintenance April to September and for 2 maintenance visits during the winter months.

Clerk – get quote from Continental Landscapes

Cllr. Mrs. Brooks – get quote from Tudgeys Nurseries

Cllr. Crawley – get quote from Andrew Fisk

Cllr. Jackson – get quote from Z/C.

128/02 PROCEDURE FOR PUBLIC SPEAKING

Cllr. Jackson said that the public speaking session very often degenerates into a debating session and that Members should not be responding to what is being said and he believed that we should reduce the time to 3 minutes.

Members debated this further and it was Resolved that Members of the public may address the Council for not longer than 3 minutes each on matters which are on the Agenda. If Members of the public raise a complicated issue then they should be asked to put it in writing before the next meeting. Members of the public should appraise the Council of what is relevant to an Agenda item.

129/02 BADGES OF OFFICE

Cllr. Pearson was to have spoken to this item but he was not present.

Members discussed the suggestion and it was agreed that Cllr. Jackson would supply a coloured Parish Council logo and then we will find out the cost implications to get this into a badge of office.

130/02 NEW VILLAGE HALL (Min. 112/02)

Macallan Penfold had produced the feasibility study and this had been circulated to all Members. Clerk to copy and send to the WI, CSSC, CVA and the Chairman and Paul Dickinson. Cllr. Crawley said the drawings were good enough for us to find out if it is feasible. We need to look for funding – Clerk to find out about Village Hall funding from HCC. We still do not have information from the White family with regard to their use of the Parish Council ransom strip. Cllr. Jackson said we should poll opinion in the village to accept and support the proposition that a car park is acceptable in the field.

The Chairman pointed out that there is low level lighting available.

Cllr. Crawley said one of the first things which would need doing is to set up a village hall committee because the Parish Councillors cannot run village halls.

131/02 MATTERS ARISING (Min. 113/02)

(i) Lea Green

Weekly playground check reports in file. Clerk has instructed Continental Landscapes to replace and fit the broken swing strap.

(ii) Electoral Review

Awaiting Cllr. Jacksons draft (when he has time to compose it)

(iii) Flooding

Workshops on offer from the EA on 26 September from 6pm to 9 pm. Cmdr Grace said he could not go but the Chairman advised he was prepared to attend. It was suggested that perhaps two of the residents who were affected by the flooding might wish to attend. Cmdr Grace to check with his neighbours. The EA have advised that they will be carrying out maintenance works on the River Hart soon and they are looking into installing a telemetred river level gauge on the river and have written to all the affected residents for information on the flooding problem so as to ascertain the best site for the equipment. Cmdr. Grace has a meeting with them on 17 September – Cllr. Mrs. Brooks gave her apologies. T. Heinz will also be at that meeting and Cmdr Grace will ask him what urgent maintenance has been done.

(Post meeting note: Cmdr advises that the EA had informed him they will put putting in a depth gauge to begin with. The EA had received a very poor response to the flooding questionnaire from residents and he will be chasing people to return it.)

(iv) Grants for Public Transport (Cllrs. Brooks & Pearson)

Cllr. Mrs. Brooks advised that there had been an excellent meeting in August and a document is being prepared which it is hoped all the Parish Councils will be able to access. MVA had given her incorrect information that only smaller size parishes could join together for funding. MVA had provided two documents which she hopes will be circulated when Cllr. Pearson has finished with them. The next meeting of the Transport Forum is on Monday 21 October 2002. Fluorescent jackets for a walk to school bus have been requested – these are for parents with children at Gally Hill Road school.

Clerk to write to headmistress and ask if there is support for a walking bus.

(v) Grants for Parish Plan (Cllrs. Collins & Ambler)

Nothing further to report.

HAMPSHIRE

(vi) **Grants for Community Service (Cllr. Crawley)**

Nothing further to report.

(vii) **Parish Review**

A report has been submitted to HDC Cabinet.

(viii) **Parish Council Website**

This is up and running courtesy of the Chairman's hard work. Discussion took place on what should be on the website and would be of use to residents and members. It was agreed to post the Agendas and Minutes for the present.

(ix) **HAPTC 55th AGM**

The Resolution has been accepted in a modified form and the Chairman will speak to it at the AGM in its full form.

(x) **Barbed Wire Fencing**

The Rangers have been contacted with regard to the concerns raised by residents – no response yet. One of the rangers has recently left.

(xi) **Youth Facilities**

Mr. Thirlway introduced Mr. Norris (youth worker) and brought Members up to date with how the Youth Service had become involved; he had been asked to put some workers into the area to find out what the youth want and find out the potential of the Velmead Community Centre. Outreach work will take place over the next 6 to 8 weeks and will identify where the youth are congregating and what facilities they are or are not using and what facilities they would like to have. The request had come at an opportune time for Mr. Thirlway as the Youth Service are looking at youth provision across Fleet. When the work is completed he will come back to the Parish Council organise a public forum and invite some youth to put forward proposals. The young people should be fully involved in informing this decision. They will be invited to participate in the reporting back to this Council. He hopes that the Youth Service will be able to support what is required for young people and he was delighted that the Parish Council had had the forethought to approach the Youth Service for help. Cllr. Jackson asked that he think about the number of children who would be out of his age range at the moment – there are two audiences “one who exists and one who will come into existence”.

(xii) **New Logo**

The Chairman had installed the logo on the Clerk's computer and it included the word “Hampshire”. Remove from agenda.

(xiii) **Noticeboard Theft**

Cllr. Jackson had spoken to the police reference the theft. It was noted that the posts are no longer horizontal. This now rests with the police and members agreed to think about what they wished to do with regard to replacing it.

132/02 FINANCE (Min.114/02)

(i) **General**

No reply from Canal Authority to our request for details of one-off projects within the parish boundary.

The quotation from Crowley Engineering to repaint the seats at Crossways and at Lea Green was accepted – Clerk to action.

The quotations for the footway lights was more than budgeted for – the budget figure was £5,000 but the quotation came to £7,000 including connection costs. Members resolved to accept the higher figure and if necessary to precept for the difference next year.

Discussion took place on what to do with the redundant computer now that the new one is in place. It is extremely old, was purchased second hand and no longer has software – its resale value is small. The Clerk offered to purchase it for £50 and this was accepted.

(ii) **Treasurers report**

“1. Since my last report on 1 July, we have received interest on our Bank of Ireland account of £113.85 on 5 July and £114.83 on 5 August, and a vat refund of £80.52 on 12 July. We have paid the following cheques from our Barclays Community Account:

No. 100362	Continental Landscapes Ltd	£479.61
-	playground inspections Sept 01 to	
-	June 02	
No. 100363	Open Spaces Society	£27.50
-	2002 Subscription	
No. 100364	British Telecommunications Plc	£64.13
-	quarterly account to 23.7.02	

and financed the drawing by a cheque for £513.85 No. 26 from the Bank of Ireland account. We have closed our Business Premium Account (the interest is the same as we get on the Community Account) at Barclays and transferred the remaining balance of 50p to the Community Account.

2. The balances at Bank as at today`s date are:

-	Bank of Ireland	£38,314.83
-	Barclays Bank	£27.85

3. Cheques for signature:

-	Barclays No. 100365 Mr. Simon Ambler	£1,023.25
	new computer for clerk	£826.00
	website (S.137)	£50.00
	repairs	£2.30
	Vat recoverable	£144.95

-	Bank of Ireland No. 27 Crookham Village	£1,014.83
	Parish Council to finance the above cheque	
	At Barclays bank.	

4. The accounts are done but not typed. The balances are as reported to you on 8 April and Minuted under 079.02(ii). The Annual Return is now being prepared.

E&OE”

Members accepted the Report of the Honorary Treasurer and it was signed by the Chairman.

133/02 LIGHTING (Min. 115/02)

(i) **General**

Nothing to report.

(ii) **Footway Lights**

Clerk to advise HCC that these should go on to the Council`s maintenance schedule (put on service contract). Cllr. Jackson advised that consideration had been given to solar powered lights but the unit is extremely large and it does not fit into its environment. Linda Runnacles (HDC) has given permission for the installation of the lights on the path.

134/02 HIGHWAYS - ROADS, PAVEMENTS & FOOTPATHS (Min.116/02)

(i) General

The dip in the tarmac at the junction of Crookham Road and Malthouse Bridge has been rectified.

(ii) Path for Brook Hill

Still no response from Mr. Lean the owner of Little Windflower.

(iii) Traffic Calming

The Clerk has asked for a printout of speeds when the traffic calming trials are finished and also that the hedgerows be trimmed back where they obscure highway signs. Cllr. Crawley brought up the removal of the gateway in Hitches Lane and asked that we seek reinstatement of some form of traffic calming there. Cllr. Jackson said one of the signs in Pilcot Road has been damaged and needs repairing.

(iv) Pilcot Hill Footway

Because Dogmersfield School has not yet started to develop a Travel Plan the infrastructure measures which it would identify (pilcot hill footway) were not put into the 2002/03 programme, as had been expected by this Council. It rests with the school to produce the travel plan for HCC to consider. There was some confusion also with regard to the fluorescent jackets – the writer of the letter assumed that they were for Dogmersfield School (whose parents did not express an interest in a walking bus). The jackets are actually for the children using Gally Hill Road School if the parents there want to do a walking bus.

(v) Rebuild of Malthouse Bridge

No reply yet to our letter enquiring when this is likely to be carried out.

(vi) Footpaths General

Nothing to report.

(vii) Jessett/Brandon Road Path

Letter from Rod Auty (HDC) advising that another barrier will be installed in response to our concerns over safety.

(viii) Repairs to Swingbridge Track

Clerk to ask Rob Thompson (RoW Officer) to do another site visit.

(ix) Vegetation footpaths 1 & 5

No response yet to request that it be cut back.

(Post meeting note: the paths have been cleared and residents have expressed their appreciation that these are once again walkable in comfort. It is not known whether it is the landowner (Mr. J. Hirst) or HCC Rights of Way who carried out the work.)

135/02 RECORD OF CORRESPONDENCE CIRCULATED (Min.117/02)

Circ: 12.7.02

Agenda & Mins for D&F PRP 11 July 02, C&E PRP 9 July 02, DC Cttee 10 July 02, Cottrell Almshouses Trust Accounts/Community Action Briefing 26, 31 & 32, Vital Villages Update/copy ltrs/LCR July/HAPTC Mail 69-02, 60-02, 61-02/Hantsweb awards/Regional Transport Synopsis/HAPTC Bulletin 203 – one copy per cllr.

Circ 3.8.02

HDC Agenda & Mins 25.7.02/EA copy ltr/Countryside Agency ltr & brochures/ SEC quotation for footway lighting/Minutes of Hart RSC 16.7.02/HCC Walking & Food Festival/Southern England Blooms Again/Community & Environment PRP Agenda & Mins 7.8.02/DC Enforcement PRP Agenda & Mins 29.7.02/Agenda & Mins Cabinet 6.8.02/Dev Ctrl Parish Council Survey/haptc mail 73-02/72-02/71-02/footpath report june & july/hdc info bulletin july 02/DC Agenda & Minutes 14.8.02

Circ: 11.08.02

Agendas & Mins for DC Sub-cttee/Licensing Cttee/Services PRP/HDC Info Bulletin
July/Boundary Commission ltr/HAPTC Mail 76-02/77- 02/7-02/79-02/Clerks &
Councils Direct July/Ladder for learning/
Frontline/Sovereign Play equipment

Circ: 11.08.02

Copy ltrs/Community Action News 27/Briefing 33& 34/Local Network Fund/AGM 25
September/W&B Charity Law/Spise No 35/HAPTC Mail 74-02 & 75-02/Agenda &
Mins D&F PRP/Staff & GP Cttee/HAPTC Mail 67-02/70-02

Circ: 26.8.02

Feasibility Study for new village hall/Zurich Municipal CIC News/HCC Recreation &
Heritage Dept Brochure/Milestones brochure/HAPTC Mail 80002/085/02/81-02/86-02/84-
02/82-02/Defra Town & Parish Councils role in planning/ HDC Council Agenda &

Minutes 29.8.02

Circ. 30.8.02

copy ltrs/Invite to Hart Voluntary Action Day 17.10.02/Democratic Services Customer
Survey/Council Meeting 29.8.02 – Departure Application/
Addendum to Council Agenda/Agendas & Minutes for Standards Cttee 5.9.02/DC EH Sub
Cttee 3.9.02/Cabinet 2.9.02/Hampshires Heritage brochure/Frontline/B`stoke Canal
News/community resource centre laptop project/Husson play equipment/Hampshire Bus,
rail and ferry map 2002/03/Hampshire Highway News/HAPTC Mail 91-02/90-02/89-
02/Boundary Cttee/HIOW bulletin 4

136/02 INFORMATION SHARING & AGENDA ITEMS (Min.118/02)

Agenda item – Debate on Diversification.

Complaint made regarding the rubbish left on Crookham Wharf – either as a result of bin
not being emptied or it is not big enough. Cllr. Pearson said she had seen lots of rubbish left
after fishing matches. Clerk to advise the Canal Authority and also advise that there is a
chunk of towpath which has collapsed.

Cllr. Mrs. Brooks asked to be left off the circulation list until after
2 October.

Cllr. Jackson said there is a working party at the copse on 8 September and they will try to
clear the bridge on 13 September.

Members were reminded that a date for the budget meeting needs to be set at the next
meeting.

137/02 DATE OF NEXT MEETING (Min.119/02)

The Next Meeting will be held on Monday, 7 October 2002 at 7.45 pm in the
WI Hall.

The meeting closed at 11.05 pm.