

MINUTES OF THE MEETING OF 7 OCTOBER 2002

Present: Cllr. S. Ambler (Chairman)
Cllr. Mrs. J. Brooks
Cllr. P. Collins
Cllr. P.F. Crawley
Cllr. D. Jackson
Cmdr P. Grace (Hon. Flooding Consultant)
Mrs. C.A. Leversha (Clerk)

In attendance: Mr. S.G. Knight and Mr. K. Rusby.

137/02 APOLOGIES FOR ABSENCE (Min.120/02)

Apologies from Cllr. Dent and Mr. P. Dickinson.

138/02 MINUTES OF THE MEETING OF 2 SEPTEMBER 2002 TO APPROVE (Min.121/02)

Page 2 (vii) after "Cllr. Dent" add "Cllr. Brooks; page 3 delete "Planning Committee" insert "Parish Council voiced"; page 7 (iii) delete "signs" insert "one of the build out markers"; page 8 delete "clear" insert "clean".

The Minutes were then agreed as a true record and signed by the Chairman.

139/02 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA (Min. 122/02)

Standing Declaration until the Village Hall item is determined.

Cllr. Peter Crawley and Cllr. Paul Collins both advised that they were members of the Crookham Street Social Club and both advised they did not regard it as a prejudicial interest and would continue to participate in the village hall negotiations.

140/02 PUBLIC PARTICIPATION (time limit of 3 minutes per person) (Min.123/02)

The Chairman asked permission of Members to adjourn the meeting for the public to speak. The Chairman advised the public of the new arrangements for public speaking – the period of time is 3 minutes and must relate to agenda items only and this is for informing members of concerns and there will be no debate. Mr. Jordon spoke to item 128/02 – and reminded Members that 4 meetings ago residents of Zebon Copse had spoken to things which were not on the agenda. He felt that this new way of doing things was not wise. He would like the Council to reconsider this. Cllr. Jackson advised that this was a wide ranging agenda which could cover almost anything but the Council could only debate on agenda items. The Chairman advised that if there were specific items which were not covered on the agenda and were brought up they could be included on next months agenda. An email to the clerk would help. The Chairman then re-convened the meeting. Cllr. Jackson asked that we suspended standing orders in order to debate the matter again - this was so resolved. Cllr. Jackson proposed that we change the wording so that members of the public could speak on any item they chose and this was so agreed. The Chairman then asked permission to bring forward the flooding item and this was so agreed.

141/02 PLANNING (Min.124/02)

(i) **General**

Zephon House

Nothing further to report.

Redfields Inquiries

Cllr. Jackson said it was being re-convened in November and will be held in the Harlington Centre. Discussion took place on the areas on which BRAG were fighting the application.

Nyasaland – Mobile Home

Nothing further to report. Clerk to photocopy documents and send to new enforcement officer.

Hancocks Farm

The Clerk has circulated a copy of the letter which had gone from this Council.

(ii) **HDC Local Plan**

Nothing further to report.

(iii) **Trees**

The TPO requested on the Brandon Road/Jessett Drive trees is being dealt with by Andrew Ratcliffe at HDC. Clerk to write again and ask for a response.

(iv) **Report of the Planning Committee**

Cllr. Jackson spoke to his report. Cllr. Jackson said there was a public Meeting of the Planning Cttee on Wednesday, 9 October, and they will be looking at the amended plans for the old forge café and the application for houses behind Pilcot House. There was also an application for comments with regard to TAG. Did members wish to discuss it tonight or did they wish to leave it to the planning cttee. It was agreed that it would be dealt with at the planning meeting. Members accepted the report of the planning cttee.

(v) **Velmead Community Centre**

Still no reply with regard to a users meeting. Cllr. Collins said we had two Councillors who should now be putting some pressure to have this happen. We need to word a letter strongly to our Councillors to get this going. Copy to Chief Executive. Tell her we believe we are being ignored. Invite her along to one of our parish meetings. Hard copy letters – not emails. Give copies to the Chairman as he wishes to forcibly follow up after 10 days.

(vi) **Debate on Diversification**

Cllr. Jackson said that at the next annual parish meeting we should perhaps invite the local farmers to come along and tell us what they are proposing so that we can discuss with them and they can gain our support.

Cllr. Jackson said there was an issue here if we were ever to do a parish plan.

Cllr. Pearson`s point, which he agreed with, was that we should not be objecting to everything which was put before us.

142/02 SECTION 106 MONEYS – ZEBON COPSE ESTATE (Min.125/02)

The PC Leisure Committee had unfortunately been unable to meet before this meeting (Cllrs. Crawley, Jackson and Ambler were the members).

Cllr. Jackson said the foremost issue was to try and identify where things might go into the hall. With regard to HDC there was a 106 working party and Cllr. Jackson said that this was to do with future requirements.

Clerk to ask what is happening about the play area which was supposed to be built by September of this year – can we have a progress report and when will

public consultation take place. It was agreed the Leisure Cttee meet asap and the Chairman said he would telephone Cllr Poulton to find out exactly what were all the things he had said he was working on and which he had promised to report back to this Council.

143/02 TO FILL A CASUAL VACANCY ON THE COUNCIL (Min.126/02)

The Chairman proposed that Mr. Rusby, who was in attendance, be invited to become a Councillor. This was seconded by Cllr.Jackson. Mr. Rusby responded to questions asked by Members and a vote was taken and all voted in favour of co-opting Mr. Rusby. He was invited to joint the meeting and signed his declaration of acceptance of office. The Model Code of Conduct, Members Interest Declaration and Acceptance of Code of Conduct papers were given to him to read and then to return his signed Code of Conduct and Interest Form. As a new Councillor Mr. Rusby did not participate in the business at this meeting but will do so at his next meeting.

144/02 PUBLICATION SCHEME

It was proposed that the Chairman and Clerk draw up a draft scheme for approval by the Council. This was agreed and a further suggestion was that we should get a simple form which could be permanently displayed. Clerk and Chairman to get together to compose a scheme.

145/02 NEW VILLAGE HALL (Min. 130/02)

Dr. Reader is away at the moment. All members had had sight of the drawings and the Clerk has written to HCC reference forms for grants. It has been suggested that the Parish Council is busy putting out proposals for land which it does not own. Members said that since the CSSC had come to the Parish Council in the first place then we should go back to the Club and ask what their views were now. If they wish to move forward then we need to get the White family on board. Cllr. Jackson said he proposed we invite the representatives of the CVA, the CSSC, and the WI. groups to come to the Council. Cllr. Crawley said all that had taken place in these groups was discussions. Cllr. Collins said we had asked David Reader to be the driving force for this so we needed to hear from him before we do anymore. The Chairman reminded members that should this project go beyond where we are at present, feasibility, then it would need a different group to drive it. Cllr. Jackson reiterated his desire to hear the views of the group and recommendations from them as to the way ahead. The Chairman said he believed that a specific meeting needed to be held outside of the Parish Council meeting. Unless all parties are in agreement then this cannot be progressed. Cllr. Jackson proposed that we write to the other parties inviting them to state in writing their views on a village hall and their particular views on this proposal. Amend “proposals” to “feasibility study” and “if you wish to come and discuss it at a parish council meeting before your written response” – these amendments were accepted by Cllr. Jackson. A vote was taken 3 in favour and 2 against. Clerk to write to WI, CSSC and CVA along these lines.

145/02 MATTERS ARISING (Min. 131/02)

(i) Lea Green

Weekly playground check reports in file. Request for a playground sign was made by the inspectors – Clerk to ask for costs. Speak to HDC about what is standard notice. Hart have billed the Parish Council for the new waste bin – Members were extremely unhappy and the Clerk as instructed to write and complain that we were unaware that we would be incurring costs and this has placed us in a difficult situation with regard to expenditure incurred without prior approval.

(ii) Electoral Review

Awaiting Cllr. Jacksons draft (when he has time to compose it)

(iii) Flooding

Cmdr Grace met with Emma Cruickshank Flood Warning Officer and Terry Hind, both from the Environment Agency on Tuesday, 10 September. He showed them the areas in Crondall Road at risk from storm water flooding and explained that since it was not known what environmental conditions had led to the flooding it was not possible to warn householders. Emma Cruickshank said they were considering installing a depth gauge which would provide them with trigger levels for a telemetric device to be installed at a later date. This may well provide direct warning service. Terry Hind said that the EA had not conducted any maintenance on the River Hart in Crookham Village parish for sometime. He was considering implementing some this year. Maintenance has been carried out in Crondall and on Alf White's farm (willow piling). It would appear that the Highways Authority have cleared gravel from the culvert under Zephon Common Lane and done some maintenance on the bridge in Crondall Road. The Chairman expressed Members appreciation to Cmdr Grace for his assistance in this matter. Clerk to ask for an adequate description of what is being put in the river and when and where it will happen. What does "this year" mean?

(iv) Grants for Public Transport (Cllr. Brooks)

Cllr. Mrs Brooks advised that there had been a meeting last week at which various draft proposals had been put. The proposals fulfil the majority of Crookham Village's criteria. What they are proposing is to split journeys into types – one social and the other specific to health issues. They are planning to buy two minibuses which will be kitted out for 4 wheelchairs and the drivers will be trained to assist frail persons. It will be a demand response bus people can book in advance. The call centre will operate from Winchester – you ring and book and they tell the bus where to go and advise you of the time of pickup. The documents will be circulated for Members to consider.

Cllr. Brooks thinks what has been done has been well thought out and addresses our needs – money is the issue. They are looking for money from the Rural Transport Funding, or the Countryside Agency via parishes joining together in a bid. There is a deficit of 25% of the funding and they hope that parishes would buy into the schemes and precept for whatever bit they want to support. Our total would be £1,162 per annum for 3 years this equals about 80p per household. Cllr. Brooks is asking for support for this scheme.

We need to lobby our Ward Members.

Cllr. Brooks asked if Members supported this and it was agreed in principle with the exception of Cllr. Collins. There is a lot of complex financial information which needs sorting. Cllr. Jackson said we should say we are enthusiastic about the scheme in principle but want it more clearly explained as to exactly how much would be expected from the parish and other contributors.

(v) Grants for Parish Plan (Cllrs. Collins & Ambler)

Nothing further to report.

(vi) **Grants for Community Service (Cllr. Crawley)**

Nothing further to report.

(vii) **Parish Review**

A report has been submitted to HDC Cabinet.

(viii) **HAPTC 55th AGM**

The Chairman advised that our resolution had been the first on and there had been 54 votes in favour, 1 against and 3 abstentions. The Chairman read out the other motions which had been debated and voted on. The resolutions will be circulated.

(ix) **Barbed Wire Fencing**

Nothing further to report. Clerk to chase up.

(x) **Youth Facilities**

Sal Thirlway had advised that there has not been much contact with youth on Zebon Copse and he will be seeking to hold a meeting in the Community Centre. He hopes to report back to the Council in the near future.

(ix) **Noticeboard Theft**

Nothing appears to have been done by the police in relation to our letter. Cllr. Jackson said he felt we should write to the police as they had not followed up on their phone call to him. Write and ask for a progress report on the investigation into the theft. Members discussed whether or not to purchase a new board and where we would site it. Defer to next meeting for members to view potential sites.

(x) **Badge of Office**

Cllr. Jackson advised that there is no colour copy yet. Clerk to write to Tony Clark, 1 Forge Cottages The Street, asking if he intends to produce a coloured version and if so would it be possible for us to use it on the website and for other arrangements.

147/02 FINANCE (Min.132/02)

(i) **General**

Reply from Canal Authority to our request for details of one-off projects within the parish boundary.

(ii) **Treasurers report**

"1. Since my last report on 2 September we have received interest on our Bank of Ireland account of £113.89 on 5 September and 15p on our Barclays Bank account and the 2nd instalment of our precept of £10,500.00.

2. From our Barclays Account we have paid:

Cheque No. 100366	Macallan Penfold	£608.84
-	Feasibility Study re Village Hall	£500.00
	Expenses	£18.66
	VAT	£90.68

Cheque No. 100367	Mrs. C.A. Leversha	£1,057.07
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-	Salary for quarter	£923.16
	Parish office	£125.00
	Postages	£8.91

Cheque No. 100368	Crookham Village Parish Council	£8,386.11
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- deposited in our Bank of Ireland account.

3. VAT refund claim of £316.91 for the quarter ended 30 September 02 has been submitted to the Inland Revenue.

4.

The Balances at Banks as at today's date are:

Bank of Ireland	£45,800.00
Barclays Bank	£467.88

5. There is one cheque for signature:

No. 100369 Hart District Council	£428.88
- waste bin for Lea Green Play area	£365.00
- VAT	£63.88
6. Four copies of the Accounts for the year ended 31 March 2002 are submitted for signature by the Chairman following acceptance by the Council.
7. The Annual Return for the year end 31 March 2002 and a copy thereof are submitted for signature by the Chairman and Clerk (Sections 1 & 2) with Minute references. Section 1 refers to the Accounts. Section 2 refers to Statement of Assurance. Section 4 has already been signed by our Internal Auditor
8. Mr. Philip DuGay, having completed his audit.

E&OE”

Members accepted the Report of the Honorary Treasurer, but declined to sign the cheque for payment to Hart District Council for a waste bin as they wish the Clerk to dispute the fact that they have to pay for it, the report was signed by the Chairman.

Members Resolved to accept the Chairman & Clerk signing the Statement of Assurance on their behalf.

Members Resolved to accept the Statement of Receipts and Payments for the year 2001/02.

(iii) Date for Budget Meeting

Wednesday, 4 December at 8pm at the Chairman’s house.

(iv) Quotations for Amenity Areas

Await further quotations.

147/02 LIGHTING (Min. 146/02)

(i) General

Nothing to report.

(ii) Footway Lights

These have been ordered.

148/02 HIGHWAYS - ROADS, PAVEMENTS & FOOTPATHS (Min.134/02)

(i) General

Letter sent to Head Teacher of Gally Hill Road School reference support from parents for a walk to school bus.

(ii) Path for Brook Hill

Clerk has emailed Doug hill again. Clerk to advise HCC that the bottom of the hill as you go up on the left is crumbling again and requires looking at. Still no response from Mr. Lean the owner of Little Windflower.

(iii) Traffic Calming

Discussion took place on the matters raised in Mr. Plumbes letter of 4 August. Members agreed that a copy of his letter be sent to the Highways & Police. If what he says is correct then we should apply this to the Hitches Lane issue move the 30 mph further along Hitches Lane and put the gateway further away from residents. Alterations to the existing trials were put to Members for approval and were accepted. Clerk to ask again for copy of the speeds and when the trials will end. With regard to Hitches Lane – Clerk to ask for alternative locations to be explored, in particular whether the 30mph sign could be moved further away from the village into Hitches Lane. Invite Officer along to a meeting to update Members.

(iv) Rebuild of Malthouse Bridge

Under consideration by Alan Farwell who will respond.

(v) **Footpaths General**

Cllr. Jackson said that we had at long last received the maps for the CROW. Our map shows Zephon Common and on the map which has gone round there is yellow for open countryside. He was concerned that these areas were not identified as being used by walkers and should we not put up a marker for these. We were asked to submit comments and members agreed that we ask Cmdr Grace for his input into this and then Members will consider response at a later meeting.

(vi) **Repairs to Swingbridge Track**

Email sent to Rob Thompson bounced back so Clerk will write.

Cllr Jackson and Cmdr Grace had met with Rob Thompson back in the spring and they were disappointed because he hasn't achieved much over the past months because there at least 5 stiles which are rapidly deteriorating and he doesn't appear to have the will to get landowners to repair. Cllr Jackson said that the same applied to the issue of the lane either side of the swing bridge. It was agreed that the Clerk go over his head to his superior and try to get some action on both items.

149/02 RECORD OF CORRESPONDENCE CIRCULATED (Min.135/02)

Circ : 6.10.02

Copy letters/MVA report/Agenda & Mins of Services PRP 15.10.02/HDC
Info Bulletin Sept/Community Transport brochure/Brag interim report/street
furniture brochure

150/02 INFORMATION SHARING & AGENDA ITEMS (Min.136/02)

Crime & Disorder Agenda item

Chairman reported on meeting with the new CX of HDC and one immediate action she initiated was a list of officers and phone nos. The Chairman was impressed with her and she acknowledged she has a huge job on her hands.

Cllr. Brooks cannot read the emails sent by the Clerk nor can Cllr. Collins

It would seem that their word versions are dated earlier than the clerks.

Cllr Mrs Books was concerned as to whether she need authorisation from the Council to commit to meetings in her role as Transport Representative – Clerk advised that as the Representative she was expected to attend events which would inform her in that roll.

Cllr Crawley said he has been promised bulbs on the week beginning 14 October which he could not deal with. Cllr. Brooks offered to accept them and Cllr. Crawley will advise who should have them.

Cllr. Jackson advised that he needs to hand over the planning ctte work with effect from next week.

151/02 DATE OF NEXT MEETING (Min.137/02)

The Next Meeting will be held on Monday, 4 November 2002 at 7.45 pm in the WI Hall.

The meeting closed at 11.15 pm