

These are the unadopted Minutes of the Annual General Meeting held on Monday, 12 May 2003 please refer to the unadopted Minutes of the June 2003 meeting for any amendments.

MINUTES OF THE AGM MEETING OF 12 MAY 2003

Present: Cllr. S. Ambler (Chairman)
Cllr. Mrs. J. Brooks
Cllr. P. Collins
Cllr. N. Dent
Cllr. D. Jackson
Cllr. S. Payne
Mr. P. Dickinson (Hon. Planning Consultant)
Mrs. C. Leversha (Clerk)

In attendance: Mr. S. G. Knight, Mr. R. Hague (HCC),
Mr. J. Holt (HCC)

The Chairman welcomed Messrs Hague and Holt who had come along to update members on the traffic calming trials. He then vacated the Chair and asked the Clerk to invite nominations for Chairman of the Parish Council which she duly did. Some items were dealt with out of Agenda order but for ease of reference are minuted in Agenda order.

AGENDA

043/03 ELECTION OF CHAIRMAN

Cllr. Ambler was proposed by Cllr. Jackson and seconded by Cllrs. Brooks and Payne. Cllr. Ambler accepted the Chairmanship and signed his declaration of acceptance of office and took the chair.

044/03 ELECTION OF VICE-CHAIRMAN

Cllr. Collins was proposed by Cllr. Ambler and seconded by Cllr. Mrs. Brooks. Cllr. Collins accepted the Vice-Chairmanship and signed his declaration of acceptance of office.

045/03 APPOINTMENT OF MEMBERS OF THE PLANNING CTTEE

It was proposed that Dr. D. Reader of CVA, Mr. S.G. Knight (ex-Cllr) be appointed as ex-officio members. Cllr. Jackson agreed to ask the ZCRA if they wished to nominate someone and if so that person would also be an ex-officio member. Cllrs. Brooks, Jackson and Dent were proposed by Cllr. Collins and seconded by Cllr. Ambler.

046/03 ELECTION OF CHAIRMAN OF THE PLANNING CTTEE

Cllr. Jackson was proposed by Cllr. Dent and seconded by Cllr. Mrs. Brooks and he accepted the office.

047/03 APPOINTMENT OF HONORARY TREASURER

Cllr. Ambler proposed that Tony Farmer continue as Hon Treasurer and this was seconded by Cllr. Jackson.

048/03 APPOINTMENT OF HONORARY INTERNAL AUDITOR

Cllr. Collins proposed that Phil du Gay continue as Hon Internal Auditor and this was seconded by Cllr. Ambler.

049/03 APPOINTMENT OF HONORARY PLANNING CONSULTANT

Mr. Dickinson was proposed by Cllr. Jackson and seconded by Cllr. Ambler.

050/03 APPOINTMENT OF HONORARY FLOODING CONSULTANT & FOOTPATHS INSPECTOR

Cllr. Collins proposed that Cmdr Patrick Grace continue in these advisory roles and this was seconded by Cllr. Payne.

051/03 APPOINTMENT OF HONORARY TREE WARDENS

Cllr. Ambler proposed that Sarah Betts and Cllr Crawley continue as tree wardens and this was seconded by Cllr. Ambler.

052/03 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

The following appointments were made:

- a) Hart Road Safety Council - Cllr. P. Collins
- b) Hampshire Transportation Panel – Cllr. Mrs. Brooks
- c) Basingstoke Canal Liaison Group – Mr. S.G. Knight
- d) Crookham Memorial Hall Trust - Mr. S.G. Knight
- e) Fleet/Crondall/Crookham Welfare Trust – Mrs. A. Kay
- f) Cottrells Almshouses Trust - Mrs. A. Kay (2 years remaining)

053/03 SUBSCRIPTIONS DURING THE COMING YEAR

It was proposed by Cllr. Jackson and seconded by Cllr. Collins to continue to subscribe to the following bodies:

- a) Hampshire Association of Parish & Town Councils
- b) Council for the Preservation of Rural England
- c) Open Spaces Society
- d) Society of Local Council Clerks
- e) Community Action Hampshire

All members voted in favour.

054/03 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Crawley and Rusby.

055/03 MINUTES OF THE APM OF 7 APRIL TO APPROVE

Deferred to June meeting and copies to be sent to Mr. Knight and Mrs. Kay.

056/03 MINUTES OF THE 3 MARCH TO APPROVE

The Clerk was asked to ensure that officer designations go with names in future reports.

Action: Clerk

Page 3 – para 6 – delete “offered the fete” after Service insert “to attend the fete.”

Page 6 (vi) delete “Clerk to follow up on letter referred to by Cllr. Jackson”.

Minor typing errors were corrected and the Minutes were then agreed as a true record and signed by the Chairman.

057/03 DECLARATIONS OF INTEREST

Standing declaration until the village hall item is determined.

Cllrs. Crawley and Collins both advised that they were members of the CSSC and both advised that they did not regard it as a prejudicial interest and would continue to participate in the village hall discussions.

058/03 CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members that they should give due regard to any crime and disorder implications arising out of any decisions they may make at this meeting.

059/03 PUBLIC PARTICIPATION (3 mins on any subject)

The Chairman requested permission of Members to adjourn the meeting for public participation.

Three points were made from the floor with regard to traffic calming.

There was also a query as to whether the Council believed it had a mandate to go forward on the village hall issue with only 23 people being present at the APM. The Chairman then re-convened the meeting.

060/03 56TH AGM OF HAPTC – 18 OCTOBER 2003

The Chairman asked if anyone had any motion they wished to put forward to this year's AGM. Cllr. Jackson said the only major issue was more and more development and the failure to implement the infrastructure needed to support it. Cllr. Jackson said someone might wish to raise the deferment of the local elections next year. Cllr. Collins asked whether we should ask for a ruling on "in the vicinity of". Mr. Dickinson said every other line of planning was open to interpretation, However the Government has already carried out a review of planning obligations and the term section 106 may be replaced by something totally new. The Chairman said that our Motion of last year was moving up a couple of tiers. No motions were proposed.

061/03 PLANNING

(i) General

Cllr. Jackson said there had been a great many changes of personnel in the planning department at Hart and could we please have an up to date list of

Action: Clerk to ask for updated personnel list or keep an up to date list on the web site.

Brunley – the enforcement officer says that there is no breach of condition of the use of the garage and the extra shed was also approved.

Stable Block, Watery Lane – no reply yet from the enforcement officer with regard to this.

Action – Clerk chase up a reply.

(ii) Trees

Cllr. Mrs. Brooks asked whether we had knowledge of the two trees which were cut down outside Malthouse Cottages.

Action: Clerk to contact HDC and ascertain whether there were TPOs on these.

It was debated whether the Parish Council should identify all large trees which it felt contributed to the area.

Action: Cllr. Crawley to undertake a tree survey with this end in view.

(iii) Report of the Planning Cttee

Cllr. Jackson handed out copies of his report and then spoke to items on it. Copies to CVA and copies to go on noticeboards.

(vi) Velmead Community Centre

Management of the Community Centre – Cllr Jackson and the Chairman had a meeting with Jean Housham (HDC Officer) who said yes there were problems and they were keen that we get involved in uses of the centre and whatever. Jonathan Jones was also a contact – the point of the meeting was to try and move forward on the formation of a steering group. Yes they would do that and have meetings with the Parish and Users but Carol Peake wanted to talk to individual users but would have quarterly meetings with the parish. The Chairman suggested that they come to a Parish Council Meeting and tell us what marvellous things they have put in place. Cllr. Collins asked what was the reason behind a function having children resulting in the whole of the building being locked. Cllr. Jackson said he was very disappointed at the attitude of Carol Peake in not getting everyone together. He suggested that we approach our Cllr and ask for her help.

Action – Chairman will follow up with Cllr. Fullbrook & Carol Peake (HDC).

Cllr. Collins asked did we have an actual agenda which we are trying to achieve. The Chairman said yes we did – one of the things was the closure of the hall when children's functions were held. The other issue - an annual meeting was something which Hart objected to. Cllr. Jackson said that there are issues where activities by one user affect another and we need to get people together to resolve this en masse.

062/03 SECTION 106 MONEYS – ZEBON COPSE ESTATE

Cllr. Jackson said that improvements to the hall should be the subject of one of the first management meetings and it is important that the user base has an input to the process. We are still struggling to get a meeting of minds – now that elections are out of the way we should be able to move ahead.

Cllr. Collins was concerned that we are losing the plot. Cllr. Jackson said we should invite our Ward Member, Cllr. L. Fullbrook, to a meeting. The Chairman said we had gone round this route before and we had got more out of our previous ward councillor – Cllr. Norman Lambert.

WE NEED THE USERS AND MANAGEMENT OF HART TO GET TOGETHER. THE ULTIMATE DECISION OF THE PERSON WHO WILL SPEND THE MONEY IS THE COUNCIL NOT THE OFFICERS.

It was proposed that we have a private meeting with Cllrs. Fullbrook and Poulton to move us forward on the proposals we have already put forward.

Cllr. Jackson said could we agree that if we cannot get the co-operation of Hart officers within a month we call our own users meeting.

063/03 NEW VILLAGE HALL

The Chairman said as had been heard from the APM there had been a mixed response and a few interesting points raised. In terms of hard facts he had a tangible answer from Michael Cole (HDC) via email from Viv Evans (HDC). He read this out to the meeting. It appears that

whatever happens on the site is constrained within the site.

Cllr. Collins said that if there was a general consensus within the community he was sure that these hurdles could be overcome. Cllr. Jackson expressed his concern that the WI and CSSC had not been present at the meeting. Cllr. Dent said he was totally against going outside the boundary as you set a precedent. The Chairman said he got the feeling that people at the meeting wanted more information on it before they committed themselves. There is a viability study being undertaken at the moment. Longer term within the UCS one of the options suggests that should this site be used alternative provision must be made by the developers of a replacement hall. Thus building at the back of the Club would go away. The UCS says either it must be included within the site or it should be off site, which would make it the developers problem. We need a mechanism to pursue these other options. The Chairman said his trigger would be whether it was financially viable; demand for the facility; support from the community. Debate then ranged across a multitude of issues.

Action - Cllr. Jackson said he was happy to talk to Michael Cole (HDC) about how he saw this site – given the UCS. Cllr. Dent said he wanted to know what usage this hall had.

064/03 MATTERS ARISING

(I) Lea Green

Concern has been expressed about the compaction of the ground under the safety mattering and quotations have been invited for minor repairs and for a play area sign.

Action: Clerk to follow up on compaction issue.

(ii) Electoral Review

Cllr. Jackson requested that this be removed from the Agenda – he will action it prior to the next Electoral Review.

(iii) Community Transport

Cllr. Mrs. Brooks reported that the Parish Council Funding Application has been successful. Discussions are now in hand with regard to routes and days of operation. Funding from this Parish Council will be required in the near future. The buses will carry the Cango branding and there will be a big launch. She will circulate her paperwork. The routes were not quite right and parishes are asked to send in revised routes by Wednesday. She will put something together for Cllr. Jackson to put in his newsletter – he invited her to have a stall at the ZCRA fete on 6 July to publicise the service.

(iv) Parish Review

The map is circulating and the Chairman asked for responses to be annotated as and when it reaches Members.

(v) Youth Facilities

Nothing further to report but it ties in with the Community Centre so it is ongoing.

(vi) Risk Assessment Policy

Deferred

(vii) Plinth

Cllr. Jackson advised that the sign has been ordered and the fence will be moved and this is expected to be done by June.

065/03 FINANCE

(i) General

Various items relating to quotations requested but not yet received.

Letter asking about allowances for parish cllrs – this needs debating in full – not getting reimbursement might be a reason for the apathy of people to serve on a parish council – defer to June meeting.

Members agreed to refund the £50 cheque we received from the Canal Society towards the plinths on Malthouse bridge – because the bridge is not now going to be rebuilt.

Members agreed that the Grants of £300 to the DWCV Hort Society and £150 to the CV Twinning Association be paid in June.

Canal Towpath quotation for £300 – members agreed this.

Cllr. Jackson asked permission to find out whether there was a need for more funding for works on the Copse. This was so agreed.

(ii) Treasurer's report

The Treasurer apologised for his handwritten account – his computer had gone down.

“Since the last report dated 3 March 2003 we have received interest on our Bank of Ireland account of:

March 6	£95.03
April 7	£110.94
May 6	£90.14

On April 30 we received £10,500 from Hart District Council being the first tranche of our 2003/2004 precept. On 7 April we received £282.79 VAT refund for the quarter ended 31 March 2003.

2. On 31 March 2003 cheques were drawn as follows:
- | | | |
|--------|---|----------|
| 100386 | Southern Electric Contractors Ltd (vat £84.35) | £566.35 |
| | being the feeder pillar for the Zebon Copse footpath project. | |
| 100387 | AJ Fisk | £50.00 |
| | bedding plants, compost & labour | |
| 100388 | Hampshire County Council (vat £101.41) | £680.85 |
| | environmental work at Zebon Copse | |
| 100389 | Mrs. C.A. Leversha (vat £15.79) | £1272.58 |
| | Salary £1003.58, Parish Office £125.00 | |
| | Postages £12.95, Course Fee SPISE £25.00, Stationery £90.26. | |
| 100390 | Continental Landscapes Ltd. (vat £70.50) | £473.33 |
| | Playgrounds inspections £363.83 | |
| | Playground railing repairs £40.00 | |
3. The accounts to 31 March 2003 have been prepared and circulated to Councillors on a cash received and payments basis. The surplus of £932 was £152 more than the forecast at the budget meeting in December 2002.
4. An error on the accounts relating to 2003/2004 budget wordings in the S.137 grant was drawn to my attention by the Clerk and has been amended in the Accounts submitted herewith. The original accounts should be destroyed. Providing the accounts are accepted by the Council copies should be signed by the Chairman and returned to me for inclusion with the papers for the internal auditors.
5. Due to the non- inclusion of the Audit Commission`s bill before the end of March please will the Council authorise an increase of £120 for the Audit in this year`s budget.
6. Cheques since the start of the year:
- | | | |
|--------|--|------------|
| 100391 | HAPTC | £369.59 |
| | Subscription £358, Local Council Review £11.59 | |
| 100392 | Crookham Village Parish Council | £10,589.06 |
| | banked in our Bank of Ireland account | |
7. Balances at Banks
- | | |
|-----------------|------------|
| Bank of Ireland | £45,590.14 |
| Barclays Bank | £227.53 |
8. Cheques for signature:
- | | | |
|--------|--------------------------------------|---------|
| 100393 | Audit Commission (vat £21.00) | £141.00 |
| | audit fee on 2003 a/c | |
| 100394 | British Telecommunications (£9.08) | £60.97 |
| | quarterly a/c to 24.4.03 | |
| 100395 | Continental Lanscapes Ltd (vat 7.94) | £53.29 |
| | Playground inspection March | |
| 100396 | Mr. A. Fisk | £34.00 |
| | Summer planter maintenance | |
- E&OE”

Members agreed the increase of £120 on this year`s budget. Members accepted the Report of the Honorary Treasurer.

(iii) Unaudited year end accounts

Members agreed the unaudited year end accounts and these were duly signed by the Chairman.

066/03 LIGHTING

**(i) General
Deferred**

067/03 HIGHWAYS

(i) General

Deferred

(ii) Pilcot Hill Footway

Deferred

(iii) Brook Hill Footway

Deferred

(iv) Traffic Calming

Richard Hague and James Holt of Hampshire Highways had come along to update Members on the traffic calming. Richard Hague said that the 12 months trials had proceeded well. He said that the stretch along Pilcot Road to Dogmersfield could now drop to 30 mph if the traffic calming is permanent and also there was the extension to the Crondall Road gateway and a slight extension to the 30 mph gateway in Hitches Lane. If Members are now prepared to agree to permanent traffic calming then we can proceed. James Holt reported on the Crondall Road extension. Cllr. Payne asked what was the feedback from local residents – were they happy with them. James Holt said after the trials first went in there were a few alterations. Cllr. Mrs. Brooks asked what data we had as to speed reductions. Richard Hague said there were lots of data on Pilcot road but not on Crondall road yet. He promised this in the next couple of weeks. Cllr. Jackson wanted more detail on when the speeds were recorded peak hours/dates etc and where these measurements were taken. Richard Hague said that there was a great deal of consultation with the Police who were happy with the amount of traffic calming which would maintain the drop in speeds. There was very little they could do on extending Hitches Lane because of the danger to one resident who experienced great difficulty in exiting his property. Cllr. Mrs. Brooks said we did not want a proliferation of signing and was advised that a lot of the signing might have to remain. It is necessary to warn drivers about build outs because they are an obstruction in the road. The Chairman asked about Crondall Road and the comments from the Police about which side of the road the buildouts were – he asked if the Police were happy with where these buildouts are. Richard Hague said yes they were happy with them. Cllr. Collins asked James Holt if he was happy with them and was told “yes”. Mr. Dickinson said his perception was that traffic was now moving faster along one side of the road because traffic was stationary on one side – he exited on a blind bend and found it very dangerous.

Cllr. Payne asked if they had tried different measures – road colouring etc. HCC have tried different measures according to what is required – reduction of carriage width does reduce speed. Cllr. Jackson asked how many accidents had taken place due to the traffic calming. James Holt said there had been three accidents with the bollards in Crondall Road. Cllr Jackson d said when we started this project the target was to reduce the very high speeds experienced - how well had the traffic calming done this? It was admitted that it was not possible to legislate for the boy racers.

Richard Hague said we are now at the stage where we need to know if the Parish wish to implement these trials. Cllr. Dent asked about the extension in Crondall Road and was told there would be a gateway there somewhere near Zephon Common Lane. Cllr. Jackson asked if they had a record of volumes but was told that these had not been undertaken.

Mr. Dickinson asked how they now perceived the rest of the process and what other input they would be seeking from other bodies. Richard Hague said it rested with the Parish Council. Cllr. Jackson asked what were the views on spending the money on better surfacing to prevent accidents rather than traffic calming – the

response was detailed but related to accident rates. Richard Hague said it was HCC policy to ensure that the road surfaces were in good condition. They direct their attention to where there has been a spate of accidents. The Chairman drew questions to a close and asked what timescales they would be expecting the Council to respond within. Richard Hague said that the trials had been in 12 months or more and it was in the interest of all that a decision be made as soon as possible but they would not hold us to a time. It was essential to have public consultation. Cllr. Jackson asked whether we could expect a proper report from the officers and was told it was basically statistics that would be produced as the use of the trials by residents was the best record of whether or not they should be permanent. Cllr. Jackson said could we ask the Police for their views on the trails – we needed documentary evidence. Richard Hague said he would send copies of the correspondence which has passed between HCC and the Police – the point of contact was Phil Jacobs. He said that there has been a change of driver behaviour with what is in place and these have been fairly positive. If you now modify these it is difficult to know what effect they will have. Cllr. Collins said it appeared from all that has been said that buildouts are more effective than gateways and Richard Hague agreed with him.

Mr. Dickinson asked for clarification that the Police and HCC would only support extensions to the 30mph area if buildouts and other traffic calming measures are permanent. Cllr. Jackson asked whether we could expect Richard Hague and James Holt to come along to the public meeting to present their facts and they agreed to attend if given sufficient notice.

Further debate deferred to June meeting.

(v) Malthouse Bridge

Deferred

(vi) Footpaths General

Deferred

(vii) Swingbridge Track

Cllr. Jackson asked whether we had received a reply from the RoW officer. Members authorised Cllr. Jackson to keep an eye on it and the Clerk to action as necessary.

068/03 RECORD OF CORRESPONDENCE CIRCULATED

Circ 1.3.03

Copy ltrs/hdc Agenda & Mins C&E prp 11.03.03/D&F prp 13.03.03/DC Cttee 12.03.03/Community Action News no. 34 plus misc papers/Playground brochure sheet/the clerk feb 03/haptc mail 12-03/14-03/015-03/cpre voice and raffle tickets

Circ: 10.3.03

Clerks & Councils Direct/Local Council Review/HDC Info bulletin no.6/Services PRP Agenda & Mins 18.3.03/

Circ: 22.3.03

Spise Workshop papers/copy ltrs/hdapc agenda an mins for 11.3.03/OSS no.27/Defra Quality Parish Councils/Agenda & Mins for Staff & Gen Purposes Cttee 3.4.03/

Cabinet 1.4.03/Special Dev Ctrl Cttee 31.3.03/Dev Ctrl Enforcement Cttee 31.3.03

CPRE Houses & Gardens 2003/Hart Matters/DC Major Sites Sub Cttee Agenda & Mins 24.3.03/HDC Agenda & Mins Council 27.3.03/Community Action Calor Village of the Year/HAPTC Bulletin 206 – 1 copy per member

Circ: 30.3.03

Copy ltrs/SEERA No Time to Waste synopsis/TCG newsletter/Hampshire Now (2copies)/Mins & Agenda Licensing Cttee 4.4.03/Dev Ctrl Cttee 9.4.03/Appendices to DC Enforcement Cttee/HAPTC Mail 018-03/Winged Fellowship Trust/Community Action News No. 35

Circ: 5.4.03

Hart Access Group/Disability Workshop/HCC Planning for the Future/Husson Public Spaces/Looking to the future conference/HDC Info bulletin March 03

Circ: 10.5.03

Consultation document on Proposed Alterations to Regional Planning Guidance/HDC AGM Summons 13.5.03/Road Closure Notices/Clerks & Councils Direct/Older Driver letter/Community Action News/Hampshire Playing Fields/HDC Cabinet Agenda & Mins 15.5.03/Spise

069/03 INFORMATION SHARING & AGEND ITEMS

Formation of a Village Hall Sub-Ctee for June Agenda

Cllr. Jackson asked permission to get the source of the coloured logo from architect so that he can do the colours and get Hampshire on the bottom.

Cllr. Collins asked for the Parish Plan to be given back to him when it has finished circulating and to put this on the Agenda.

070/03 DATE OF NEXT MEETING

The next meeting will be held on Monday, 2 June 2003 at 7.45 pm in the WI Hall, The Street, Crookham Village.

The meeting closed at approximately 11 pm.

